

| To | From |
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| | BOARD OF HARBOR COMMISSIONERS |
| | EXECUTIVE DIRECTOR |
| | DED & CHIEF OF STAFF |
| | DED & CHIEF FINANCIAL OFFICER |
| | CHIEF OF PUBLIC SAFETY & EMERG MGT |
| | DED - MKTG & CUSTOMER RELATIONS |
| | DED - DEVELOPMENT |
| | SR DIRECTOR, COMMUNICATIONS |
| | SR DIRECTOR, GOVERNMENT AFFAIRS |
| | ACCOUNTING |
| | CARGO/INDUSTRIAL REAL ESTATE |
| | CARGO MARKETING |
| | CITY ATTORNEY |
| | COMMISSION OFFICE |
| | COMMUNITY RELATIONS |
| | CONSTRUCTION |
| | CONSTRUCTION & MAINTENANCE |
| | CONTRACTS & PURCHASING |
| | DEBT & TREASURY MANAGEMENT |
| | EMERGENCY MANAGEMENT |

CITY OF LOS ANGELES
HARBOR DEPARTMENT

OFFICE MEMORANDUM

October 24, 2017

| To | From | |
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| | ENGINEERING | |
| | ENVIRONMENTAL MANAGEMENT | |
| | FINANCIAL MANAGEMENT | |
| | GOODS MOVEMENT | |
| | GRAPHICS | |
| | HUMAN RESOURCES | |
| | INFORMATION TECHNOLOGY | |
| | LEGISLATIVE AFFAIRS | |
| | MANAGEMENT AUDIT | |
| | MEDIA RELATIONS | |
| | PLANNING & STRATEGY | |
| | PORT PILOTS | |
| XX | PORT POLICE | X |
| | RISK MANAGEMENT | |
| | TRADE DEVELOPMENT | |
| | WATERFRONT/COMM REAL ESTATE | |
| | WHARFINGERS | |
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SPECIAL ORDER 17-12

TO: All Port Police Personnel

SUBJECT: CRUISE SHIP TERMINAL SECURITY OPERATIONS

In order to continue to provide a high level of security and public safety at the Port of Los Angeles Cruise Terminal, and to make adjustments to improve the efficiency of on-going operations, the following security measures shall be implemented. Special Order 14-002 is cancelled.

Cruise Terminal Staffing

The Commanding Officer of Patrol Operations Division (POD) is responsible for the staffing of the Bluefin Operation Detail. The priority for this detail is to have constant on site coverage from the time ships moor to the time they depart. The detail shall include two fixed-post positions for each cruise ship berthed at the cruise terminal. Two officers shall be stationed in the proximity of the screening station. Adjustments can be made at the discretion of the Commanding Officer, POD.

Officers assigned to this detail are to physically check in and check out with on-duty supervisor, and then to immediately respond to the embarking/disembarking area of the ship to relieve the Sea Marshal boarding team.

The Commanding Officer, POD shall monitor the deployment and make staffing adjustments as operational needs dictate. Operational periods of the detail are to be flexible in order to provide coverage for the entirety of the ships stay. In most cases the ships are moored between the hours of 0700-1700. Officers assigned to Bluefin Operation Detail are to stagger meal breaks as necessary so that no more than one officer is away from the cruise terminal at a time. Officers

are to code in and out when leaving the terminal for any reason. If there is a delay of the cruise ship departure, officers shall be held over and notify the Watch Commander.

The Commanding Officer, POD will continue to handle the in-time assignments within the current established practices to maintain fair and equitable distribution of duty assignments.

Foot Beat Officers

Foot beat officers will start their shift at 0700 hours. Foot beat officers will check in with the on-duty Watch Commander or field supervisor and be issued their vehicle and weapons. At 0730 hours the foot beat officers shall have a face to face debriefing with the boarding officers and/or K-9 teams at the knuckle area of Berth 92/93, or at another predetermined location.

K-9 Detail

Explosive detection K-9 teams will be assigned to the Bluefin Operation Detail. The mission of the K-9 teams is to provide pre-arrival sweeps of the highline, public areas, passenger check-in areas and transit sheds. Additionally, K-9 teams conduct roving patrols, respond to unattended luggage and vehicles, conduct sweeps of delivery trucks, and post at the check-in x-ray machines in a support role for Customs and Border Protection and private security.

K-9 teams assigned to the Cruise Terminal should work together with Port Police boarding officers, foot beat officers and patrol officers. One K-9 team will provide a high visibility curbside detection. At a minimum, an explosive K-9 team should be deployed at 0530 hours, prior to the arrival of cruise ships. One or two K-9 teams per ship shall be deployed. K-9 teams shall remain on duty until the cruise ship departs at which time security responsibilities are transferred to the Marine Unit for escort out of the Port.

Sea Marshals

Sea Marshal mission profile shall be adaptive to risk, threat and activity. As such, boardings shall be primarily focused on inbound transits. When multiple vessels are involved, the prioritization of boardings shall be based on intelligence, allied agency requests, and/or other security related information. In order to avoid any gaps in coverage, Port Police Sea Marshal officers should make every attempt to board all inbound cruise ships and remain on site until relieved by the Bluefin Detail officers. During the relief, the Sea Marshals shall provide any pertinent information to the Bluefin Detail officers.

Overtime Usage

Overtime allotted for these details shall be managed by the Commanding Officer of POD. Overtime usage will be forecast and maintained by the Watch Commander.

Supervision and Audit Responsibility

Sergeants

Supervisors will ensure the general provisions of this order are complied with. Deviations should be immediately corrected and reported to the Watch Commander.

Watch Commander

The Watch Commander shall ensure appropriate levels of staffing for cruise ship operations are forecast well in advance of the monthly deployment scheduling and direct supervisors to make regular inspections.

Commanding Officer, Patrol Operations Division

The POD Commanding Officer, his designee, or any Command Duty Officer will audit this Special Order for compliance and approve any needed adjustments.



THOMAS E. GAZSI
Chief of Police

TEG:GPC:ng