



**THE PORT
OF LOS ANGELES**

Executive Director's
Report to the
Board of Harbor Commissioners

DATE: OCTOBER 29, 2024

FROM: PORT POLICE

**SUBJECT: RESOLUTION NO. _____ - AGREEMENT NO. C24706000
BETWEEN THE STATE OF CALIFORNIA DEPARTMENT OF PARKS
AND RECREATION, DIVISION OF BOATING AND WATERWAYS AND
THE CITY OF LOS ANGELES HARBOR DEPARTMENT FOR
REIMBURSEMENT OF TUITION COST**

SUMMARY:

Staff requests approval of Agreement C24706000 (Agreement) between the State of California Department of Parks and Recreation, Division of Boating and Waterways (DBW) and the City of Los Angeles Harbor Department (Harbor Department) for reimbursement of costs associated with law enforcement boating training classes being conducted at the Maritime Law Enforcement Training Center (MLETC). Under the proposed Agreement, the DBW will reimburse the Harbor Department for training of police officers from agencies within the State of California. These officers will participate in three pre-selected courses presented at the MLETC.

The effective date of this Agreement shall be the date of the "Notice to Proceed" as established by the DBW, and the term of the Agreement is for 730 days following the date of the Notice to Proceed. Notice to Proceed will be issued upon Board of Harbor Commissioners approval. If the proposed Agreement is approved, the Harbor Department may receive up to \$295,200 in cost reimbursements over the 730-day term.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve the proposed Agreement C24706000 between the Harbor Department and the State of California Department of Parks and Recreation;
3. Authorize the Executive Director to execute and the Board Secretary to attest to the Agreement; and
4. Adopt Resolution No. _____.

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DISCUSSION:

Background/Context – At its meeting on November 17, 2022, the Board approved Agreement C22706001 (current agreement). Under the current Agreement, the DBW is financially responsible for reimbursing the Harbor Department up to \$344,000 during the 730-day term for payment of tuition fees for every police officer, from agencies located within California, including Port Police, enrolled in three designated core courses conducted at the MLETC: the Basic Maritime Officer’s Course (BMOC), the Advanced Maritime Officer’s Course (AMOC), and the Boating Accident Investigation (BAI) Course. COVID-19 restrictions impacted the scheduling of the in-person trainings causing the terms of the current Agreement to be amended twice, extending the dates of the contract to allow additional time to utilize the funds allocated for the current Agreement. The current Agreement is scheduled to expire on December 31, 2024.

Under the proposed Agreement, DBW will continue to reimburse the Harbor Department for training for police officers located within California, that complete the BMOC, AMOC, or BAI courses conducted at the MLETC. The reimbursements under the current agreement are on a per-student basis; however, under the new agreement, reimbursements will be on a per-class basis.

The reimbursement rates were determined jointly by staff from Port Police and the DBW. The reimbursement rates are based on the actual costs associated with training including facility costs, training boats, and training materials.

The term of the agreement is for 730 days following the date of the Notice to Proceed. The Agreement has a designated maximum dollar amount of \$295,200.00.

Should this Agreement be terminated, all students, except those from the partner agencies, would be billed by the Harbor Department for instructional services according to the current MLETC tuition schedule.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of an Agreement for reimbursement of costs associated with law enforcement boating training classes, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed Agreement with the DBW will allow for reimbursement of costs associated with law enforcement boating training classes being conducted at the MLETC on a per-delivery of a class session as follows:

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COURSE	Min. No. Students Per Class	Max No. Students Per Class	Per Class Rate	No. of Classes	Total Cost per Course
Basic Maritime Officers	8	12	\$16,800.00	11	\$184,800.00
Advanced Maritime Officers	8	12	\$9,600.00	9	\$86,400.00
Boating Accident Investigation	15	20	\$4,000.00	6	\$24,000.00
Total					\$295,200.00

Reimbursements will be deposited to the Miscellaneous Other Operating Revenue Account No. 604015.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved this Agreement as to form and legality.

TRANSMITTALS:

- 1. Agreement No. C24706000

FIS Approval: JS
 CA Approval: SO


 RANDALL ALLEN
 Deputy Chief of Police


 THOMAS E. GAZSI
 Chief of Public Safety and
 Emergency Management

APPROVED:

Erica M. Calhoun for

EUGENE D. SEROKA
Executive Director

TEG:GC:arl
Author: A. Leslie