



AUDIT COMMITTEE

Report to the
Board of Harbor Commissioners

FOR INFORMATION ONLY

DATE: DECEMBER 5, 2024

TO: THE BOARD OF HARBOR COMMISSIONERS THROUGH AUDIT COMMITTEE

SUBJECT: DECEMBER 2024 PROJECT DEVELOPMENT COMMITTEE REPORT

This report highlights the actions taken by the Project Development Committee (PDC) at its December 2024 meeting. On December 4, 2024, the PDC met to consider three project items. The committee also reviewed standing reports regarding newly opened work orders, the status of the unallocated Capital Improvement Program (CIP) fund budget, completed CIP projects, the financial model and the GASB 49 project list. Attached for review are the meeting minutes (Transmittal 1), Unallocated CIP Fund Report FY 2024/2025 (Transmittal 2), and CIP Status Report – Completed Projects (Transmittal 3).

The following is a summary of the meeting minutes by category:

- 1) Schedule change – Three items were submitted and approved.

The Board of Harbor Commissioners (Board) approved \$15,000,000 in the fiscal year 2024/2025 CIP budget for unallocated capital improvements. The department uses this budget to fund new multi-year projects or fully fund projects within the current fiscal year. New projects at or in excess of \$100,000 are presented to the PDC for consideration. Staff presents projects under \$100,000 to the PDC for information and discussion. Staff then transmits the PDC meeting minutes to the Board for information.

The following is a summary of projects expected to utilize the unallocated CIP budget for fiscal year 2024/2025:

- 9 PDC-approved projects totaling \$6,406,979
- 8 projects under \$100,000 totaling \$431,000

As of November 20, 2024, the remaining balance is \$8,162,021.

Various resources are available to move these projects forward. These include in-house staff, on-call consultant contracts, on-call site and marine improvement contracts, and annual contracts for supplies and materials. The Board approves these resources either through the annual budget process or as contracts that receive separate Board approval.

Erica M. Calhoun

for

EUGENE D. SEROKA
Executive Director

Attachments:

Transmittal 1: December 2024 PDC Pandect

Transmittal 2: Unallocated CIP Fund Report FY 2024/2025

Transmittal 3: CIP Status Report – Completed Projects

DAZ

DAZ/mz

SCHEDULE CHANGE

SUBJECT**ORIGINAL PROJECT COST** \$194,630,000**TERMINAL ISLAND MARITIME SUPPORT FACILITY - SCHEDULE CHANGE****SUMMARY**

Staff requests approval to extend the Terminal Island Maritime Support Facility (TIMSF) construction schedule by nine months with no additional increase in the budget. The Engineering Division recommends adding nine months to the construction schedule to have the schedule align with the grant that was awarded by California State Transportation Agency (CALSTA) in July 2023.

If approved by Project Development Committee (PDC), the new Construction Finish date would be May 31, 2028.

PDC ACTION Approved**COMMENT** No comment.**SUBJECT****ORIGINAL PROJECT COST** \$12,600,000**PORT CYBER RESILIENCE CENTER - SCHEDULE CHANGE****SUMMARY**

The Information Technology (IT) Division requests approval to extend Work Order No. 2555500, PORT CYBER RESILIENCE CENTER (CRC) project by 5 months with no additional cost increase in the project budget.

The CRC Project Team recommends adding 5 months to the project schedule due to hardware acquisition delays, implementation specification approvals and internal and external workforce scheduling. The new completion date is May 31, 2025. No financial impact is expected for this extension request.

PDC ACTION Approved**COMMENT** No comment.

SUBJECT

ORIGINAL PROJECT COST \$14,934,008

PORT POLICE 700 MHZ RADIO SYSTEM RE-BANDING – PHASE 2 (WO 2542100) –SCHEDULE CHANGE

SUMMARY

Staff requests approval to extend the implementation schedule for the Port Police 700 MHz Radio System Re-banding Phase 2 project (WO2542100), by 6 months to June 30, 2025, to complete miscellaneous remaining supplemental user features and functionality. The radio system solution’s significant components and all 9 radio sites, including infrastructure have been completed and are successfully operational for all Harbor Department Divisions (Port Police, Port Police Security, Port Pilots and Construction and Maintenance), who are using it on a 24X7 basis daily.

The Port Police Division recommends approval for extending the project by 6 months to finalize all components. The additional time needed for completing implementation is recommended based on pending ancillary tasks required to facilitate messaging between our Computer Aided Dispatch (CAD) system and individual subscriber units (radios) and to facilitate enhanced GPS connectivity with a Motorola Mapping solution for tracking individual radios. These tasks are supplemental functionality intended for enhanced officer safety.

PDC ACTION Approved

COMMENT No comment.

ADMINISTRATIVE ITEM GASB 49 Report and Completed Projects CIP Report reviewed.

ACTION ITEM FOLLOW UP

WORK ORDER REPORT REVIEWED

UNALLOCATED BUDGET REPORT REVIEWED

ADDITIONAL DISCUSSION

Dina Aryan-Zahlan

Michael DiBernardo

Dina Aryan-Zahlan
Development

Michael DiBernardo
Marketing and Customer Relations

Unallocated Capital Improvement Program Fund FY 24/25

(Budget set in July)

\$ 15,000,000

PDC Approved Projects

Terminal Island Rail Infrastructure Improvement Project (65000027)	\$	(310,000)
B. 126-129 Wharf Redevelopment (65000023)	\$	(1,500,000)
Port-Wide - HVL Load Interrupter Switch Replacement (65000029)	\$	(100,000)
B. 93 World Cruise Center - Programmable Logic Controller (PLC) Modernization (65000028)	\$	(400,000)
S.P. Waterfront - West Harbor - Soil Testing, Removal and Unforeseen Conditions (2559600)	\$	(965,000)
West Harbor - City Improvements (65000034)	\$	(1,470,000)
B. 200 - G&H Repairs (65000035)	\$	(246,532)
B. 174-176 Wharf Repairs (65000030)	\$	(40,000)
North Gaffey Street Beautification - Phase II Supplemental Work (65000037)	\$	(1,375,447)

Subtotal PDC Approved Projects \$ ***(6,406,979)***

Projects Under \$100,000

Least Tern Nesting Site Improvements (2581300)	\$	(50,000)
San Pedro Waterfront - Harbor Blvd. Gateway (2581500)	\$	(50,000)
Wilmington Waterfront - California Costal Trail Promenade (2581600)	\$	(50,000)
Port-Wide - Tubular Barrier Gates Installation (2582100)	\$	(77,000)
B. 161 - Carpenter Shop - Roll Up Door Replacement (2582200)	\$	(16,000)
B. 90-92 - World Cruise Center - ADA Ramp Extension (2582300)	\$	(20,000)
B. 136 - Transformer Replacement (2582400)	\$	(98,000)
Digital Twin Pilot (2582500)	\$	(70,000)

Subtotal Projects Under \$100,000 \$ ***(431,000)***

Balance as of November 20, 2024

\$ 8,162,021

CIP Status Report

COMPLETED PROJECTS

Sorted By: Project Number

Actuals Thru: October 2024

Where Construction Finish Date is: >= 10/30/2024 <= 11/20/2024

Expend. Org.	Project Title	Project Manager	Status	Projected Cost	Design				Percent Design Complete	Construction				Percent Const. Complete	Pre- A500
					Start		Finish			Start		Finish			
					Baseline	Projected	Baseline	Projected		Baseline	Projected	Baseline	Projected		
1029	(2576600) C&M Admin Building Boiler Replacement	Warren, Lee	Completed	\$54,700	09/13/23	^ 09/13/23	09/13/23	^ 09/13/23	N/A	09/10/24	^ 09/10/24	10/31/24	^ 10/31/24	100 %	

Grand Total: \$54,700












Audit Committee Report Packet December 2024

Final Audit Report

2024-12-05

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