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DATE: May 14, 2025

SUBJECT: AMENDMENT 1 – AUDIT AND CONSULTING SERVICES

The Harbor Department's Audit and Consulting Services Request for Proposals is amended through this notification as described below:

The not-to-exceed contract amounts in Section 2.1, page 6 of the RFQ were incorrect and require further clarification:

The Harbor Department will establish a pool of funds to be used for individual projects. Individual contract amounts will be for an amount not-to-exceed **\$750,000 for a 3 year term, with expectant allocations of \$250,000 per year payable from that pool of funds.** Firms whose SOQs are selected will be issued a contract, placed on the Harbor Department's eligible on-call audit consultant's list and be eligible to enter into task orders. As needs are determined by the Harbor Department, the Internal Audit Division will issue task order solicitations for specific audit or consulting work. The successful respondent will be awarded a task order(s) as determined by the Internal Audit Division. The \$750,000 will be allocated amongst the eligible consultants according to the task orders. Firms may be awarded all of the \$750,000, a portion of that amount or none at all based on task order awards.

It is the responsibility of all proposers to review [the Department's website](#) and www.rampla.org for any RFP revisions or answers to questions prior to submitting a proposal in order to ensure their proposal is complete and responsive.