



Executive Director's
Report to the

Board of Harbor Commissioners

DATE: AUGUST 20, 2019

FROM: CONSTRUCTION

**SUBJECT: RESOLUTION NO. _____
AWARD AND APPROVAL OF CONTRACT
CONSULTANTS: ARCADIS, BERG & ASSOCIATES, DHS
CONSULTING, AN ANSER ADVISORY COMPANY, HARRIS &
ASSOCIATES, AND INTEGRATED ENGINEERING MANAGEMENT
ON-CALL CONSTRUCTION MANAGEMENT SERVICES**

SUMMARY:

Staff requests approval to execute the five subject agreements to provide on-call construction management services for various construction projects throughout the Port of Los Angeles (Port). Services will include, but are not limited to, construction management, cost estimating, constructability reviews, scheduling and other related construction management services. The consultants will augment Construction Division staff during peaks in the Construction Division's workload, and/or when specialized expertise is required. The number, sizes, and types of projects assigned to the selected consultants will be determined based on the needs of the Construction Division.

Five consultants are recommended to provide these services. Arcadis is located in Los Angeles; Berg & Associates is a small business located in San Pedro; DHS Consulting, an Anser Advisory Company (DHS) is located in Santa Ana; Harris & Associates is located in Los Angeles; and Integrated Engineering Management (IEM) is a small business located in San Pedro. Each of the five agreements are for \$2,000,000, with a duration of five years. The total maximum appropriation applicable to the five agreements is \$10,000,000.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;

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2. Award the five-year personal services Agreements to Arcadis, Berg & Associates, DHS, Harris & Associates and IEM, in the amount of \$2,000,000 each; and authorize payment from the Construction Management Services account;
3. Direct the Board Secretary to transmit the proposed Agreements to the Los Angeles City Council for approval pursuant to Section 373 of the Charter of the City of Los Angeles and Section 10.5 of the Los Angeles Administrative Code;
4. Authorize the Executive Director to execute and the Board Secretary to attest to these Agreements for and on behalf of the Board; and
5. Adopt Resolution No. _____.

DISCUSSION:

Background - Project scopes include wharf and backland improvements, improvements to Port buildings, improvements to the Port's waterfront areas, and landscaping. Peaks in workload are expected during the lifetime of the subject Agreements, at which point the Construction Division will need consultant services to support Division staff. Staff has also reached out to other City Departments performing these types of services and has concluded that City staff is not available to handle the work during temporary peaks in workload. These On-Call Construction Management Services agreements will be valuable in addressing the needs of the Harbor Department as needs arise.

Scope of Services – Consultant support services may include, but are not be limited to, construction management, constructability review, scheduling, cost estimating, document control, coordination with other stakeholders, and preparing reports. A detailed listing of these services is outlined in the Scope of Services Exhibit in the Agreements (Transmittals 1-5). Each Agreement will have a duration of five years. Therefore, these Agreements will require City Council approval.

Selection Process – A Request for Qualifications (RFQ) to perform on-call construction management services was advertised and published. Twenty responses were received.

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A selection committee consisting of members from the Construction and Engineering Divisions evaluated and ranked the responses based on qualifications of the prime and sub-consultants. Twenty firms submitted proposals of which twelve firms were short-listed and were invited to deliver an oral presentation and answer specific questions from the evaluation committee. The evaluation committee interviewed the twelve firms and ranked them based on the qualifications and experience of the project manager, approach toward cost and schedule control, technical teams and sub-consultants, experience with marine, building, general civil and landscape construction, the value of services that would be provided (hourly rates), understanding of local community and tenant concerns, familiarity with local codes and regulations, their presentation and visual aids, and their responses to questions.

It was a consensus of the selection committee that Arcadis, Berg & Associates, DHS, Harris & Associates, and IEM are selected as the most qualified firms for the contracts. Berg & Associates and IEM currently have Construction Management On-Call Agreements with the Harbor Department, which will expire on April 1, 2020. Transmittal 6 shows the Final Evaluation and Rankings.

Small Business Enterprise (SBE) and Very Small Business Enterprise (VSBE) Program and Sub-Consultant Participation - Berg & Associates, and IEM are SBEs and VSBEs and, thereby, achieve an SBE/VSBE participation level of 100%. Arcadis, DHS, and Harris & Associates have committed to meeting or exceeding the Port-wide 25% SBE and 5% VSBE participation requirement.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of a proposed contract for on-call construction management services, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

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FINANCIAL IMPACT:

Funding for the current fiscal year (FY) 2019/2020 has been budgeted for each Agreement in Account No. 54225 (Construction Management Services), Work Order No. 11111, Center No. 1900, Program No. 000, and funding for each agreement is anticipated to be expended as follows:

	<u>ARCADIS</u>	<u>BERG & ASSOC.</u>	<u>DHS</u>	<u>HARRIS & ASSOC.</u>	<u>IEM</u>	<u>TOTAL</u>
FY 2019 / 2020	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
FY 2020 / 2021	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
FY 2021 / 2022	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
FY 2022 / 2023	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
FY 2023 / 2024	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
FY 2024 / 2025	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
TOTAL	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$10,000,000

The maximum compensation under each Agreement is \$2,000,000.

Although the consultant is not obligated to perform any work under the contract in any fiscal year in which no appropriation for the contract has been made, the consultant agrees to resume performance of the work required by the contract on the same terms and conditions for a period of 60 days after the end of the fiscal year if an appropriation, therefore, is approved within that 60-day period.

If in any subsequent FY, funds are not appropriated for work required by the contract, the contract shall be terminated. However, such termination shall not relieve the parties of liability for any obligation previously incurred.

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CITY ATTORNEY:

The Office of the City Attorney has prepared and approved the Agreements as to form and legality.

TRANSMITTALS:

1. Agreement between the City of Los Angeles and Arcadis
2. Agreement between the City of Los Angeles and Berg & Associates
3. Agreement between the City of Los Angeles and DHS
4. Agreement between the City of Los Angeles and Harris & Associates
5. Agreement between the City of Los Angeles and IEM
6. Final Evaluation and Rankings

FIS Approval: 

CA Approval: 



for

SHAUN SHAHRESTANI
Chief Harbor Engineer
Director of Construction



ANTONIO V. GIOIELLO, P.E.
Deputy Executive Director

APPROVED:



for

EUGENE D. SEROKA
Executive Director

CA:lh
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