

To	From
BOARD OF HARBOR COMMISSIONERS	
EXECUTIVE DIRECTOR	
CHIEF OF STAFF	
DED - FINANCE & ADMIN, CFO	
DED - PUB SAFETY & EMERG MGT, CHIEF	
DED - MKTG & CUSTOMER RELATIONS	
DED - DEVELOPMENT	
DED - STAKEHOLDER ENGAGEMENT	
SR DIR COMM & STAKEHOLDER ENGAGE	
ACCOUNTING	
CARGO INDUST REAL ESTATE (WHARF)	
CARGO MARKETING	
CITY ATTORNEY	
COMMISSION OFFICE	
COMMUNITY RELATIONS	
CONSTRUCTION	
CONSTRUCTION & MAINTENANCE	
CONTRACTS & PURCHASING	
DEBT & TREASURY MANAGEMENT	

CITY OF LOS ANGELES  
HARBOR DEPARTMENT

December 18, 2023

To	From
EMERGENCY MANAGEMENT	
ENGINEERING	
ENVIRONMENTAL MANAGEMENT	
FINANCIAL MANAGEMENT	
GOODS MOVEMENT	
GRAPHIC SERVICES	
HUMAN RESOURCES	
INFORMATION TECHNOLOGY	
INTERNAL AUDIT	
LABOR RELATIONS & GOV AFFAIRS	
MEDIA REL & STRATEGIC COMM	
PLANNING & STRATEGY	
PORT PILOTS	
X PORT POLICE	X
RISK MANAGEMENT	
TRADE DEVELOPMENT	
WATERFRONT/COMM REAL ESTATE	

**SPECIAL ORDER 23-04**

TO: All Port Police Personnel

SUBJECT: POLICY MANUAL UPDATES

Effective immediately, the Los Angeles Port Police Policy Manual will be reissued. Several policy sections have been updated due to legislative and procedural changes in law enforcement. The following, updated policy sections, have substantive changes and will become effective within the current Los Angeles Port Police Policy Manual.

200 Organizational Structure	208 Training
300 Use of Force	309 Conducted Energy Weapon
312 Firearms	318 Canines
320 Domestic Violence	324 Temporary Custody of Juveniles
326 Senior and Disability Victimization	328 Discriminatory Harassment
330 Child Abuse	334 Public Alerts
336 Victim and Witness Assistance	338 Hate Crimes
341 Standards of Conduct	344 Report Preparation
346 Media Relations	356 Registered Offender Information
366 Anti-Reproductive Rights Crime Report	370 Communications with Persons with Disabilities
374 Biological Samples	420 Cite and Release
424 Rapid Response and Deployment	428 Immigration Violations
450 Body Worn and Mobile Audio Video Recorders	463 Mobile Identification Devices
467 First Amendment Assemblies	470 Medical Aid and Response
514 Impaired Driving	600 Investigation and Prosecution
602 Sexual Assault Investigations	610 Eyewitness Identification
613 Unmanned Aerial System (UAS)	706 Vehicle Use
707 Traffic Collision Review Boards	708 Personal Protective Equipment
709 Military Equipment Use	802 Communication Operations
806 Records Unit	810 Records Maintenance and Release
900 Temporary Custody of Adults	902 Custodial Searches

1000 Recruitment and Selection	1008 Anti-Retaliation
1010 Reporting of Employee Convictions	1016 Communicable Diseases
1022 Seatbelts	1026 Personnel Records
1047 Uniform Regulations for Security Officers	

All staff are directed to read and become familiar with the above 2023 policy manual updates. Sworn employees will access the manual through their Lexipol accounts and Civilians employees may access the manual on the "G" drive.



THOMAS E. GAZSI  
Chief of Police

TEG:RWA:GPC:arl