

**EXHIBIT F**  
**RFP SELECTION EVALUATION FORM**

**PROJECT:** AS-NEEDED WATER QUALITY, SEDIMENT QUALITY, AND BIOLOGICAL RESOURCE SERVICES

**SCORING GUIDELINES:**

Rater's Score: (Range 0-5) - 0=not included/non responsive; 1= Serious Deficiencies; 2=Marginal Abilities; 3=Adequate, 4=Well Qualified; 5=Exceptionally Qualified.

Weighing Factor: A range of 1 through 6, with 1 being of relative lower importance and 6 being relative highest importance. Each number (1 through 6) may be used more than once; however, in establishing weights, the total of all the weighing factors (A –E) must equal 20. Example: 3+2+6+4+5=20 or 3+3+3+6+5=20

Weighted Score= Rater's Score multiplied by (x) Weighing Factor. Totals should be calculated for each criterion. Total score = Sum of all weighted scores.

Firm Name	Evaluated by	Date

CRITERIA TO BE RATED		RATER'S SCORE	WEIGHING FACTOR	WEIGHTED SCORE
A. Firm Qualifications, Experience and References	Level of expertise in subject matter areas? Has the company done similar work? Do they have the necessary equipment and training to perform work?		4	
B. Organization, Personnel and Staffing for Service Item(s)	Qualification and experience of proposed personnel, including the project manager, for requested services? Availability of team and project manager?		5	
C. Approach, Work Plan, and Management for Service Item(s)	Quality of approach to meet requirements of service item(s)? Quality of project management and reporting?		5	
D. Rates, Fees and Budget Control	Competitive rates and fees proposed? Are proposed budget management, fees and staff rates clearly defined?		2	
E. Clarity and Comprehensiveness of the Proposal	Is the proposal clear, comprehensive, and an example of a quality work product?		4	
	<b>Maximum points possible=100</b>		<b>A+B+C+ D+E=20</b>	<b>Total Points=</b>