DATE: August 12, 2022

SUBJECT: ADDENDUM # 1

AS-NEEDED WEB DESIGN, DEVELOPMENT AND SUPPORT SERVICES (RAMP ID #203211)

Due to the volume of questions received in response to the aforementioned Harbor Department Request for Proposals (RFP), the Media Relations Division has determined the title of the RFP is broad and all-encompassing and does not accurately reflect the intended scope of work. Therefore, the RFP is amended through this notification, as described below.

**ADD** the following language to Section 2.1, “Project Goals and Objectives” (Page 6):

The primary purpose of this agreement is for **as-needed support, maintenance and hosting** of Harbor Department websites using pre-established services (Kentico, Drupal, Azure, etc.). In 2018, the Harbor Department redesigned its primary website and began using a CMS. Since then, all other project websites have been redesigned and converted to CMS.

There are no immediate plans to redesign, change the CMS, or hosting platform. No other major future projects have been identified at this time. Prospective proposers should anticipate their routine costs for as-needed support, maintenance and hosting, not the cost of deploying of large-scale web projects.