



**THE PORT
OF LOS ANGELES**

Executive Director's
Report to the
Board of Harbor Commissioners

DATE: APRIL 25, 2012

FROM: EXTERNAL RELATIONS

**SUBJECT: RESOLUTION NO. _____ FOR THE APPROVAL OF
CHANGES TO THE MEMBERSHIP OF THE PORT OF LOS ANGELES
COMMUNITY ADVISORY COMMITTEE**

SUMMARY:

As required by the Port of Los Angeles Community Advisory Committee (PCAC) By-laws, the Board of Harbor Commissioners (Board) is being asked to approve changes in the PCAC membership for the Central San Pedro Neighborhood Council.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners:

1. Approve Annette McDonald as the new Central San Pedro Neighborhood Council Alternate Representative; and
2. Adopt Resolution No. _____.

DISCUSSION:

Background – The PCAC was established as a standing committee of the Board. PCAC's organization, structure, and membership were approved in a series of actions by the Board in 2001.

The PCAC membership consists of a variety of stakeholder groups in the San Pedro, Wilmington, and Harbor City communities which represent neighborhood councils, resident groups, business and industry groups, organized labor, and education. As stated in the PCAC By-laws, all voting members and alternates shall be nominated by their respective organizations or appointing authorities and approved by the Board.

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The Central San Pedro Neighborhood Council has advised the City of Los Angeles Harbor Department (Harbor Department) of its desire to appoint Annette McDonald as the new Central San Pedro Neighborhood Council Alternate Representative to the PCAC, as stated in the attached letter, dated March 21, 2012 (Transmittal 1). Ms. McDonald will replace J.R. Perez, who has served as the alternate representative since March 2010.

These actions are consistent with the Board's directions to participating organizations regarding changes in representation as determined by a vote of the organization.

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of changes in the PCAC membership for the Central San Pedro Neighborhood Council. As an administrative activity, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

ECONOMIC BENEFITS:

This Board action has no employment effect.

FINANCIAL IMPACT:

Approval of the proposed PCAC membership change is not expected to have a financial impact upon the Harbor Department.

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CITY ATTORNEY:

The Office of the City Attorney has reviewed this Board report and finds there are no legal issues to address at this time.

TRANSMITTAL:

1. March 21, 2012, letter from Central San Pedro Neighborhood Council

FIS Approval: ej (initials)
CA Approval: Tan (initials)



CYNTHIA RUIZ
Deputy Executive Director

APPROVED:



GERALDINE KNATZ, Ph.D.
Executive Director

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