



**THE PORT
OF LOS ANGELES**
Executive Director's
Report to the

Board of Harbor Commissioners

DATE: APRIL 9, 2025

FROM: CONSTRUCTION AND MAINTENANCE

SUBJECT: RESOLUTION NO. _____ - AWARD OF CONTRACT NO. 40069 TO QUALITY FENCE CO., INC. FOR CHAIN LINK FENCING AND GATES, FURNISHED AND INSTALLED

SUMMARY:

Staff requests approval of Contract No. 40069 (Contract) with Quality Fence Co., Inc. (Quality Fence) of Paramount, California for chain link fencing and gates, furnished and installed. The proposed Contract would be for a one-year term with two one-year renewal options. The amount of this Contract shall not exceed \$300,000 annually, or a total of \$900,000 for the duration of the three-year Contract if all options are exercised. The City of Los Angeles Harbor Department (Harbor Department) will be financially responsible for the payment of costs incurred under the proposed Contract.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively and categorically exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) and Article III Classes 1(12) and 3(6) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with Los Angeles City Charter Section 1022, work under the subject contract can be performed feasibly by an independent contractor than by City employees;
3. Approve Contract No. 40069 with Quality Fence in the amount of \$300,000 for the purchase of chain link fencing and gates, furnished and installed, for a period of one year, with two one-year renewal options in the same amount annually for a total compensation amount not to exceed \$900,000 if the renewal options are exercised and authorized by the Executive Director or his/her designee;
4. Authorize the Executive Director to execute and the Board Secretary to attest to Contract No. 40069 for and on behalf of the Board; and
5. Adopt Resolution No. _____.

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DISCUSSION:

Background/Context - The Harbor Department executes annual procurement contracts to purchase required materials, supplies, and services to support Harbor Department operations and projects to efficiently maintain the Harbor Department's infrastructure and to provide safe, reliable, and quality services to its customers. These annual procurement contracts allow the Construction & Maintenance Division (C&M) flexibility to obtain key materials and services for scheduled projects and unscheduled repairs efficiently.

The requested expenditure of the proposed Contract is an estimate based on current project needs and contract year expenditure levels. The proposed Contract will be utilized in conjunction with various current and future Capital Improvement Program (CIP) and Maintenance Improvement Program (MIP) projects and for as-needed repairs and demolitions throughout the Port. Chain link fences and gates are needed for terminal perimeter fencing and tenant boundary delineation, while crash gates and tubular steel gates are needed for parking lots and events sponsored by the Harbor Department. The proposed Contract will be utilized when the fence installation project is covering 500 feet or more. C&M also responds to the fencing and gate service requests from the Harbor Department's Real Estate, Port Police and Wharfingers divisions.

The following is a list of some of the current C&M project locations that require chain link fencing and/or gates:

- Bloch Field / 22nd & Miner St.
- Berth 91-92 Passenger Terminal
- Berth 46 Outer Harbor
- Banning's Landing / McFarland St.
- Berth 161 Marine Ways

Establishment of the proposed Contract will enable C&M to procure the materials and complete both scheduled and anticipated projects in an expeditious manner; to timely plan and prepare the area for the various Port sponsored events; and to quickly address the fencing breaches that are occurring more frequently than before. The proposed Contract will help ensure the Harbor Department's day-to-day operation runs efficiently and will provide effective protection and security of the Harbor Department's facilities.

Selection Process – C&M submitted a purchase requisition to the Contracts and Purchasing Division (CPD). The CPD released a Request for Bids (RFB) No. F-1228 in October 2024. It was advertised on the Regional Alliance Market Place (RAMP) and the

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Harbor Department website. Per statistics on RAMP, the bid was viewed by 38 unique companies and downloaded by 32 unique companies. Only one (1) vendor, Quality Fence, submitted a bid for this contract opportunity by the November 8, 2024 deadline. CPD prepared a recap of the Bid No. F-1228 (Transmittal 1).

C&M contacted CPD for information as to why there was only one respondent to the RFB. The CPD analyzed some of the reasons for the low bidder turnout as follows. Vendors are notified of contracting opportunities through RAMP using the North American Industry Classification System (NAICS). Some trades have dedicated NAICS Codes specific to their industries, which allow vendors to classify themselves on RAMP in a way that ensures that they will receive contracting opportunity notices that are specifically targeted to the types of goods and services they offer. Other trades and industries, such as fencing, do not have specific and dedicated NAICS Codes for their industries. The NAICS code for fencing and fencing installation services falls under "Specialty Trade Contractors" or "Other Foundation, Structure, and Building Exterior Contractors;" a classification that may apply to many other types of industries, goods and services. Hence, it is harder to reach out with any intentionality to vendors who might offer fencing and fencing installation services; and therefore, it is more difficult for vendors to know which contracting opportunities apply to them.

In addition, some prospective vendors indicated that their businesses were set up to offer their services on a one-time or project-based basis, rather than on an as-needed basis as an annual contract.

Even though Quality Fence was a sole bidder, they submitted a responsive bid and have a history of providing dependable services on their previous contracts with the Harbor Department. Therefore, staff is recommending approval of the award of Contract No. 40069 to Quality Fence (Transmittal 2).

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of Contract No. 40069 with Quality Fence for chain link fencing and gates, furnished and installed, which is an administrative action involving the installation of outdoor fencing for security and operation and the installation of accessory structures including fences. Therefore, the Director of Environmental Management has determined that the proposed action is administratively and categorically exempt from the requirements of CEQA in accordance with Article II Section 2(f) and Article III Classes 1(12) and 3(6) of the Los Angeles City CEQA Guidelines.

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FINANCIAL IMPACT:

The proposed Contract would authorize expenditures of up to \$300,000 per year, or a maximum of \$900,000 over three years if all options are exercised for chain link fencing and gates, including furnishment and installation.

Spending under the proposed Contract is anticipated to occur as follows:

Budget Source	Operating Budget (Account 551000 - Parts & Materials)	Operating Budget (Account 541005 - Vacant Land Maintenance Services)	Capital Improvement Program (Account 161305 - Construction in Progress)	Totals
FY2024/25	\$7,500	\$17,500	\$17,000	\$42,000
FY2025/26	\$60,000	\$140,000	\$100,000	\$300,000
FY2026/27	\$60,000	\$140,000	\$100,000	\$300,000
FY2027/28	\$50,000	\$125,000	\$83,000	\$258,000
Total	\$177,500	\$422,500	\$300,000	\$900,000

Fiscal Year (FY) 2024/25 funding in the amount of \$42,000 has been budgeted as follows: \$7,500 within Account 551000 (Parts and Materials), Division 32140 (C&M – Field Carpentry), \$17,500 within Account 541005 (Vacant Land Maintenance Services), Division 32140 (C&M – Field Carpentry), and \$17,000 within Account 161305 (Construction-in-Progress), Division 00000 (Harbor Global). Funding for future fiscal years will be requested as part of the annual budget process upon Board approval. If any subsequent fiscal year funds are not appropriated by the Board for the work required by the Contract, the Contract shall be terminated. However, such termination shall not relieve the parties of liability for any obligations previously incurred.

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CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved this Agreement.


TRANSMITTALS:

1. C&M Bid No. F-1228 Bid Recap
2. C&M Contract No. 40069

FIS Approval: 95
CA Approval: 50



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APPROVED:

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