

AGREEMENT NO. _____

AGREEMENT BETWEEN
THE CITY OF LOS ANGELES AND
KENNEDY COMMUNICATIONS AND
ADOPT A STORM DRAIN

THIS AGREEMENT ("Agreement") is made and entered into by and between the CITY OF LOS ANGELES, a municipal corporation ("City"), acting by and through its Board of Harbor Commissioners ("Board"), KENNEDY COMMUNICATIONS INC., a Sole Proprietor, 9042 Camellia Court, Rancho Cucamonga, CA 91737, and ADOPT A STORM DRAIN FOUNDATION, 1308 Sartori Avenue, Suite 109, Torrance, CA 90501 ("Consultants").

WHEREAS, in 2003, the Department created a five-year, \$25 million Community Aesthetic Mitigation Program for the communities of San Pedro and Wilmington ("Mitigation Program") as a result of the China Shipping Settlement Agreement between the City of Los Angeles and the Natural Resources Defense Council, which was approved in March 2003 and later amended in June 2004 ("Amended Stipulated Judgment"); and

WHEREAS, the Amended Stipulated Judgment mandates that the aesthetic mitigation funds be expended only for open space and park improvements; landscape and beautification projects; or for educational, arts and athletic that reduce the negative impacts resulting from Port of Los Angeles ("Port") operations in San Pedro and Wilmington; and

WHEREAS, in 2009, the Department solicited improvement projects for the Community of Wilmington to be funded by the Mitigation Program, which resulted in the submission of the Elementary Storm Water Education Program ("Project") by Kennedy Communications, and the subsequent recommendation of this Project to the Board of Harbor Commissioners by the Port Community Advisory Committee; and

WHEREAS, in July 2009, the Board of Harbor Commissioners approved funding of the Project, in an amount not-to-exceed \$75,000 of Mitigation Program funds.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

I. SERVICES TO BE PERFORMED BY CONSULTANTS

A. Consultants hereby agree to render to City, as an independent contractor, certain professional, technical and expert services of a temporary and occasional character as set forth in Exhibit "A" ("Scope of Work").

B. Consultants, at their sole cost and expense, shall furnish all services, materials, equipment, subsistence, transportation and all other items necessary to perform the Scope of Work. As between City and Consultants, Consultants are solely responsible for any taxes or fees which may be assessed against it or its employees resulting from performance of the Scope of Work, whether social security, payroll or other, and regardless

of whether assessed by the federal government, any state, the City, or any other governmental entity.

C. Consultants acknowledge and agree that it lacks authority to perform any services outside the Scope of Work. Consultants further acknowledge and agree that any services it performs outside the Scope of Work are performed as a volunteer and shall not be compensable under this Agreement.

D. The Scope of Work shall be performed by personnel qualified and competent in the sole reasonable discretion of the Executive Director or his or her designee ("Executive Director"), whether performance is undertaken by Consultants or third-parties with whom Consultants have contracted ("Subconsultants"). Obligations of this Agreement, whether undertaken by Consultants or Subconsultants, are and shall be the responsibility of Consultants. Consultants acknowledge and agree that this Agreement creates no rights in Subconsultants with respect to City and that obligations that may be owed to Subconsultants, including, but not limited to, the obligation to pay Subconsultants for services performed, are those of Consultant alone. Upon Executive Director's written request, Consultant shall supply City's Harbor Department ("Department") with all agreements between it and its Subconsultants.

II. SERVICES TO BE PERFORMED BY CITY

A. City shall furnish Consultants, upon its request, all documents and papers in possession of City which may lawfully be supplied to Consultants and which are necessary for it to perform its obligations.

B. The Executive Director or his or her designee is designated as the contract administrator for City and shall also decide any and all questions which may arise as to the quality or acceptability of the services performed and the manner of performance, the interpretation of instructions to Consultants and the acceptable completion of this Agreement and the amount of compensation due. Notwithstanding the preceding, the termination of this Agreement shall be governed by the provisions of Article X (Termination) hereof.

C. Consultants shall provide Executive Director with reasonable advance written notice if it requires access to premises of Department. Subsequent access rights, if any, shall be granted to Consultants at the sole reasonable discretion of Executive Director, specifying conditions Consultants must satisfy in connection with such access. Consultants acknowledge that such areas may be occupied or used by tenants or contractors of City and that access rights granted by Department to Consultants shall be consistent with any such occupancy or use.

III. EFFECTIVE DATE AND TERM OF AGREEMENT

A. Subject to the provisions of Charter Section 245, the effective date of this Agreement shall be the date of its execution by Executive Director upon authorization of the Board. Consultants are aware that the City Council, pursuant to Charter Section 245 of the City of Los Angeles, has the right to review this Agreement. Accordingly, in no event shall

this Agreement become effective until the sixth Council meeting day after Board action or the City Council's approval of the Agreement.

B. This Agreement shall be in full force and effect commencing from the date of execution and shall continue until the earlier of the following occurs:

1. Two (2) years have lapsed from the effective date of this Agreement;
- or
2. The Board of Harbor Commissioners, in its sole discretion, terminates and cancels all or part of this Agreement for any reason upon giving to Consultants ten (10) days' notice in writing of its election to cancel and terminate this Agreement.

IV. TERMINATION DUE TO NON-APPROPRIATION OF FUNDS

This Agreement is subject to the provisions of the Los Angeles City Charter which, among other things, precludes the City from making any expenditure of funds or incurring any liability, including contractual commitments, in excess of the amount appropriated thereof.

The Board, in awarding this Agreement, is expected to appropriate sufficient funds to meet the estimated expenditure of funds through June 30 of the current fiscal year and to make further appropriations in each succeeding fiscal year during the life of the Agreement. However, the Board is under no legal obligation to do so.

The City, its boards, officers, and employees are not bound by the terms of this Agreement or obligated to make payment thereunder in any fiscal year in which the Board does not appropriate funds therefore. The Consultants are not entitled to any compensation in any fiscal year in which funds have not been appropriated for the Agreement by the Board.

Although the Consultants are not obligated to perform any work under the Agreement in any fiscal year in which no appropriation for the Agreement has been made, the Consultants agree to resume performance of the work required by the Agreement on the same terms and conditions for a period of sixty (60) days after the end of the fiscal year if an appropriation therefore is approved by the Board within that 60-day period. The Consultants are responsible for maintaining all insurance and bonds during this 60-day period until the appropriation is made; however, such extension of time is not compensable.

If in any subsequent fiscal year funds are not appropriated by the Board for the work required by the Agreement, the Agreement shall be terminated. However, such termination shall not relieve the parties of liability for any obligation previously incurred.

V. COMPENSATION AND PAYMENT

A. As compensation for the satisfactory performance of the services required by this Agreement, City shall pay and reimburse Consultants at the rates set forth in Exhibit "B".

B. The maximum payable under this Agreement shall be Seventy-Five Thousand Dollars (\$75,000).

C. Consultants shall submit invoices in quadruplicate to City monthly following the effective date of this Agreement for services performed during the preceding month. Each such invoice shall be signed by the Consultants and shall include the following certification:

"I certify under penalty of perjury that the above bill is just and correct according to the terms of Agreement No. _____ and that payment has not been received. I further certify that I have complied with the provisions of the City's Living Wage Ordinance.

(Consultant's Signature)

D. Consultants must include on the face of each itemized invoice submitted for payment its Business Tax Registration Certificate number, as required at Article VIII of this Agreement. No invoice will be processed for payment by City without this number shown thereon. All invoices shall be approved by the Executive Director or his or her designee prior to payment. All invoices due and payable and found to be in order shall be paid as soon as, in the ordinary course of City business, the same may be approved, audited and paid.

Consultants shall submit appropriate supporting documents with each invoice. Such documents may include provider invoices, payrolls, and time sheets. The City may require, and Consultants shall provide, all documents reasonably required to determine whether amounts on the invoice are allowable expenses under this Agreement.

Further, where the Consultants employs Subconsultants under this Agreement, the Consultants shall submit to City, with each monthly invoice, a Monthly Subconsultant Monitoring Report Form (Exhibit "C") listing SBE/MBE/WBE/OBE amounts. Consultants shall provide an explanation for any item that does not meet or exceed the anticipated participation levels for this Agreement, with specific plans and recommendations for improved Subconsultant utilization. Invoices will not be paid without a completed Monthly Subconsultant Monitoring Report Form. All invoices are subject to audit. Consultants is not required to submit support for direct costs items of \$25 or less.

E. For payment and processing, all invoices should be mailed to the following address:

Accounts Payable Section
Harbor Department, City of Los Angeles
P.O. Box 191
San Pedro, CA 90733-0191

VI. RECORDKEEPING AND AUDIT RIGHTS

A. Consultants shall keep and maintain full, complete and accurate books of accounts and records of the services performed under this Agreement in accordance with generally accepted accounting principles consistently applied, which books and records shall be readily accessible to and open for inspection and copying at the premises by City, its auditors or other authorized representatives. Notwithstanding any other provision of this Agreement, failure to do so shall constitute a conclusive waiver of any right to compensation for such services as are otherwise compensable hereunder. Such books and records shall be maintained by Consultants for a period of three (3) years after completion of services to be performed under this Agreement or until all disputes, appeals, litigation or claims arising from this Agreement have been resolved.

B. During the term of this Agreement, City may audit, review and copy any and all writings (as that term is defined in Section 250 of the California Evidence Code) of Consultants and Subconsultants arising from or related to this Agreement or performance of the Scope of Work, whether such writings are (a) in final form or not, (b) prepared by Consultants, Subconsultants or any individual or entity acting for or on behalf of Consultants or a Subconsultant, and (c) without regard to whether such writings have previously been provided to City. Consultants shall be responsible for obtaining access to and providing writings of Subconsultants. Consultants shall provide City at Consultant's sole cost and expense a copy of all such writings within fourteen (14) calendar days of a written request by City. City's right shall also include inspection at reasonable times of the Consultant's office or facilities which are engaged in the performance of the Scope of Work. Consultants shall, at no cost to City, furnish reasonable facilities and assistance for such review and audit. Consultant's failure to comply with this Article VI shall constitute a material breach of this Agreement and shall entitle City to withhold any payment due under this Agreement until such breach is cured.

VII. INDEPENDENT CONTRACTOR

Consultants, in the performance of the work required by this Agreement, is an independent contractor and not an agent or employee of City. Consultants shall not represent itself as an agent or employee of the City and shall have no power to bind the City in contract or otherwise.

VIII. BUSINESS TAX REGISTRATION CERTIFICATE

The City of Los Angeles Office of Finance requires the implementation and enforcement of Los Angeles Municipal Code Section 21.09 et seq. This Code Section

provides that every person, other than a municipal employee, who engages in any business within the City of Los Angeles, is required to obtain the necessary Business Tax Registration Certificate and pay business taxes. The City Controller has determined that this Code Section applies to consulting firms that are doing work for the Department. See Exhibit "D".

IX. INDEMNIFICATION AND INSURANCE

A. Indemnification

Except for the sole negligence or willful misconduct of the City, or any of its Boards, Officers, Agents, Employees, Assigns and Successors in Interest, Consultants undertakes and agrees to defend, indemnify and hold harmless the City and any of its Boards, Officers, Agents, Employees, Assigns, and Successors in Interest from and against all suits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees (both in house and outside counsel) and cost of litigation (including all actual litigation costs incurred by the City, including but not limited to, costs of experts and consultants), damages or liability of any nature whatsoever, for death or injury to any person, including Consultant's employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of the negligent acts, errors, omissions or willful misconduct incident to the performance of this Agreement by Consultants or its subcontractors of any tier. Rights and remedies available to the City under this provision are cumulative of those provided for elsewhere in this Agreement and those allowed under the laws of the United States, the State of California, and the City.

B. Acceptable Evidence and Approval of Insurance

Electronic submission is the required method of submitting Consultant's insurance documents. Consultant's insurance broker or agent shall register with the City's online insurance compliance system **Track4LA**™ at <http://track4la.lacity.org/> and submit the appropriate proof of insurance on Consultant's behalf.

C. General Liability Insurance

Consultants shall procure and maintain in effect throughout the term of this Agreement, without requiring additional compensation from the City, commercial general liability insurance covering personal and advertising injury, bodily injury, and property damage providing contractual liability, independent contractors, products and completed operations, and premises/operations coverage written by an insurance company authorized to do business in the State of California rated VII, A- or better in Best's Insurance Guide (or an alternate guide acceptable to City if Best's is not available) within Consultant's normal limits of liability but not less than One Million Dollars (\$1,000,000) combined single limit for injury or claim. Said limits shall provide first dollar coverage except that Executive Director may permit a self-insured retention or self-insurance in those cases where, in his or her judgment, such retention or self-insurance is justified by the net worth of Consultants. The retention or self-insurance provided shall provide that any other insurance maintained by the Harbor Department shall be excess of Consultant's insurance and shall not contribute to it. In all cases, regardless of any deductible or retention, said insurance shall contain a

defense of suits provision and a severability of interest clause. Additionally, each policy shall include an additional insured endorsement (CG 2010 or equivalent) naming the City of Los Angeles Harbor Department, its officers, agents and employees as Primary additional insureds, a 10-days notice of cancellation for nonpayment of premium, and a 30-days notice of cancellation for any other reasons.

D. Automobile Liability Insurance

Consultants shall procure and maintain at its expense and keep in force at all times during the term of this Agreement, automobile liability insurance written by an insurance company authorized to do business in the State of California rated VII, A- or better in Best's Insurance Guide (or an alternate guide acceptable to City if Best's is not available) within Consultant's normal limits of liability but not less than Five Hundred Thousand Dollars (\$500,000) covering damages, injuries or death resulting from each accident or claim arising out of any one claim or accident. Said insurance shall protect against claims arising from actions or operations of the insured, or by its employees. Coverage shall contain a defense of suits provision and a severability of interest clause. Additionally, each policy shall include an additional insured endorsement (CG 2010 or equivalent) naming the City of Los Angeles Harbor Department, its officers, agents and employees as Primary additional insureds, a 10-days notice of cancellation for nonpayment of premium, and a 30-days notice of cancellation for any other reasons.

E. Workers' Compensation and Employer's Liability

Consultants shall certify that it is aware of the provisions of Section 3700 of the California Labor code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and that Consultants shall comply with such provisions before commencing the performance of the tasks under this Agreement. Coverage for claims under U.S. Longshore and Harbor Workers' Compensation Act, if required under applicable law, shall be included. Consultants shall submit Workers' Compensation policies whether underwritten by the state insurance fund or private carrier, which provide that the public or private carrier waives its right of subrogation against the City in any circumstance in which it is alleged that actions or omissions of the City contributed to the accident. Such Worker's Compensation and occupational disease requirements shall include coverage for all employees of Consultants, and for all employees of any subcontractor or other vendor retained by Consultants.

F. Carrier Requirements

All insurance which Consultants is required to provide pursuant to this Agreement shall be placed with insurance carriers authorized to do business in the State of California and which are rated A-, VII or better in Best's Insurance Guide. Carriers without a Best's rating shall meet comparable standards in another rating service acceptable to City.

G. Notice of Cancellation

Each insurance policy described above shall provide that it will not be canceled or reduced in coverage until after the Board of Harbor Commissioners, Attention: Risk Manager and the City Attorney of City have each been given thirty (30) days' prior written

notice by registered mail addressed to 425 S. Palos Verdes Street, San Pedro, California 90731.

H. Modification of Coverage

Executive Director, at his or her discretion, based upon recommendation of independent insurance consultants to City, may increase or decrease amounts and types of insurance coverage required hereunder at any time during the term hereof by giving ninety (90) days' prior written notice to Consultants.

I. Renewal of Policies

At least thirty (30) days prior to the expiration of each policy, Consultants shall direct their insurance broker or agent to submit to the City's online insurance compliance system **Track4LA™** at <http://track4la.lacity.org/> a renewal endorsement or renewal certificate showing that the policy has been renewed or extended or, if new insurance has been obtained, evidence of insurance as specified above. If Consultants neglects or fails to secure or maintain the insurance required above, Executive Director may, at his or her own option but without any obligation, obtain such insurance to protect City's interests. The cost of such insurance will be deducted from the next payment due Consultants.

J. Right to Self-Insure

Upon written approval by the Executive Director, Consultant may self-insure if the following conditions are met:

1. Consultants have a formal self-insurance program in place prior to execution of this Agreement. If a corporation, Consultants must have a formal resolution of its board of directors authorizing self-insurance.
2. Consultants agree to protect the City, its boards, officers, agents and employees at the same level as would be provided by full insurance with respect to types of coverage and minimum limits of liability required by this Agreement.
3. Consultants agree to defend the City, its boards, officers, agents and employees in any lawsuit that would otherwise be defended by an insurance carrier.
4. Consultants agrees that any insurance carried by Department is excess of Consultant's self-insurance and will not contribute to it.
5. Consultants provide the name and address of its claims administrator.
6. Consultants submits a Financial Statement or Balance Sheet prior to Executive Director's consideration of approval of self-insurance and annually thereafter evidence of financial capacity to cover the self-insurance.

7. Consultants agree to inform Department in writing immediately of any change in its status or policy which would materially affect the protection afforded Department by this self-insurance.
8. Consultants have complied with all laws pertaining to self-insurance.

K. Accident Reports

Consultants shall report in writing to Executive Director within fifteen (15) calendar days after it, its officers or managing agents have knowledge of any accident or occurrence involving death of or injury to any person or persons, or damage in excess of Five Hundred Dollars (\$500.00) to property, occurring upon the premises, or elsewhere within the Port of Los Angeles if Consultant's officers, agents or employees are involved in such an accident or occurrence. Such report shall contain to the extent available (1) the name and address of the persons involved, (2) a general statement as to the nature and extent of injury or damage, (3) the date and hour of occurrence, (4) the names and addresses of known witnesses, and (5) such other information as may be known to Consultants, its officers or managing agents.

X. TERMINATION PROVISION

The Board of Harbor Commissioners, in its sole discretion, shall have the right to terminate and cancel all or any part of this Agreement for any reason upon giving the Consultants ten (10) days' advance, written notice of the Board's election to cancel and terminate this Agreement. It is agreed that any Agreement entered into shall not limit the right of the City to hire additional consultants or perform the services described in this Agreement either during or after the term of this Agreement.

XI. PERSONAL SERVICE AGREEMENT

A. During the term hereof, Consultants agrees that it will not enter into other contracts or perform any work without the written permission of the Executive Director where the work may conflict with the interests of the Department.

B. Consultants acknowledge that it has been selected to perform the Scope of Work because of its experience, qualifications and expertise. Any assignment or other transfer of this Agreement or any part hereof shall be void provided, however, that Consultants may permit Subconsultant(s) to perform portions of the Scope of Work in accordance with Article I. All Subconsultants whom Consultants utilize, however, shall be deemed to be its agents. Subconsultants' performance of the Scope of Work shall not be deemed to release Consultants from their obligations under this Agreement or to impose any obligation on the City to such Subconsultant(s) or give the Subconsultant(s) any rights against the City.

XII. AFFIRMATIVE ACTION

The Consultants, during the performance of this Agreement, shall not discriminate in its employment practices against any employee or applicant for employment because of employee's or applicant's race, religion, national origin, ancestry, sex, age, sexual

orientation, disability, marital status, domestic partner status, or medical condition. The provisions of Section 10.8.4 of the Los Angeles Administrative Code shall be incorporated and made a part of this Agreement. All subcontracts awarded shall contain a like nondiscrimination provision. See Exhibit "E".

XIII. SMALL/VERY SMALL BUSINESS DEVELOPMENT PROGRAM

It is the policy of the Department to provide Small Business Enterprises (SBE) and Minority-Owned, Women-Owned and all Other Business Enterprises (MBE/WBE/OBE) an equal opportunity to participate in the performance of all City contracts in all areas where such contracts afford such participation opportunities. Consultants shall assist the City in implementing this policy and shall use its best efforts to afford the opportunity for SBEs, MBEs, WBEs, and OBEs to achieve participation in subcontracts where such participation opportunities present themselves and attempt to ensure that all available business enterprises, including SBEs, MBEs, WBEs, and OBEs, have equal participation opportunity which might be presented under this Agreement. See Exhibit "F".

NOTE: Prior to being awarded a contract with the City, Consultants and all Subconsultants must be registered on the City's Contracts Management and Opportunities Database, Los Angeles Business Assistance Virtual Network (LABAVN), at <http://www.labavn.org>.

XIV. CONFLICT OF INTEREST

It is hereby understood and agreed that the parties to this Agreement have read and are aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the California Government Code relating to conflict of interest of public officers and employees, as well as the Los Angeles Municipal Code (LAMC) Municipal Ethics and Conflict of Interest provisions of Section 49.5.1 et seq. and the Conflict of Interest Codes of the City and the Department. All parties hereto agree that they are unaware of any financial or economic interest of any public officer or employee of City relating to this Agreement. Notwithstanding any other provision of this Agreement, it is further understood and agreed that if such financial interest does exist at the inception of this Agreement, City may immediately terminate this Agreement by giving written notice thereof.

XV. COMPLIANCE WITH APPLICABLE LAWS

Consultants shall at all times in the performance of its obligations comply with all applicable laws, statutes, ordinances, rules and regulations, and with the reasonable requests and directions of Executive Director.

XVI. GOVERNING LAW / VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of California, without reference to the conflicts of law, rules and principles of such State. The parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in the State or Federal courts located in the County of Los Angeles, State of California, in the judicial district required by court rules.

XVII. TRADEMARKS, COPYRIGHTS, AND PATENTS

Consultants agrees to save, keep, hold harmless, protect and indemnify the City and any of its officers or agents from any damages, cost, or expenses in law or equity from infringement of any patent, trademark, service mark or copyright of any person or persons, or corporations in consequence of the use by City of any materials supplied by Consultants in the performance of this Agreement.

XVIII. PROPRIETARY INFORMATION

A. Writings, as that term is defined in Section 250 of the California Evidence Code (including, without limitation, drawings, specifications, estimates, reports, records, reference material, data, charts, documents, renderings, computations, computer tapes or disks, submittals and other items of any type whatsoever, whether in the form of writing, figures or delineations), which are obtained, generated, compiled or derived in connection with this Agreement (collectively hereafter referred to as "property"), are owned by City as soon as they are developed, whether in draft or final form. City has the right to use or permit the use of property and any ideas or methods represented by such property for any purpose and at any time without compensation other than that provided in this Agreement. Consultants hereby warrants and represents that City at all times owns rights provided for in this section free and clear of all third-party claims whether presently existing or arising in the future, whether or not presently known. Consultants need not obtain for City the right to use any idea, design, method, material, equipment or other matter which is the subject of a valid patent, unless such patent is owned by Consultants or one of its employees, or its Subconsultant or the Subconsultant's employees, in which case such right shall be obtained without additional compensation. Whether or not Consultant's initial proposal or proposals made during this Agreement are accepted by City, it is agreed that all information of any nature whatsoever connected with the Scope of Work, regardless of the form of communication, which has been or may be given by Consultants, its Subconsultants or on either's behalf, whether prior or subsequent to this Agreement becoming effective, to the City, its boards, officers, agents or employees, is not given in confidence. Accordingly, City or its designees may use or disclose such information without liability of any kind, except as may arise under valid patents.

B. If research or development is furnished in connection with this Agreement and if, in the course of such research or development, patentable work product is produced by Consultants, their officers, agents, employees, or Subconsultants, the City shall have, without cost or expense to it, an irrevocable, non-exclusive royalty-free license to make and use, itself or by anyone on its behalf, such work product in connection with any activity now or hereafter engaged in or permitted by City. Upon City's request, Consultants, at its sole cost and expense, shall promptly furnish or obtain from the appropriate person a form of license satisfactory to the City. It is expressly understood and agreed that, as between City and Consultants, the referenced license shall arise for City's benefit immediately upon the production of the work product, and is not dependent on the written license specified above. City may transfer such license to its successors in the operation or ownership of any real or personal property now or hereafter owned or operated by City.

XIX. CONFIDENTIALITY

The data, documents, reports, or other materials which contain information relating to the review, documentation, analysis and evaluation of the work described in this Agreement and any recommendations made by Consultants relative thereto shall be considered confidential and shall not be reproduced, altered, used or disseminated by Consultants or Their employees or agents in any manner except and only to the extent necessary in the performance of the work under this Agreement. In addition, Consultants are required to safeguard such information from access by unauthorized personnel.

XX. NOTICES

In all cases where written notice is to be given under this Agreement, service shall be deemed sufficient if said notice is deposited in the United States mail, postage prepaid. When so given, such notice shall be effective from the date of mailing of the same. For the purposes hereof, unless otherwise provided by notice in writing from the respective parties, notice to the Department shall be addressed to Director of Environmental, Los Angeles Harbor Department, P.O. Box 151, San Pedro, California 90733-0151, and notice to Consultants shall be addressed to it at the address set forth above. Nothing herein contained shall preclude or render inoperative service of such notice in the manner provided by law.

XXI. TAXPAYER IDENTIFICATION NUMBER (TIN)

The Internal Revenue Service (IRS) requires that all consultants and suppliers of materials and supplies provide a TIN to the party that pays them. Consultants declare that its authorized TIN is (the Consultant's Social Security #). No payments will be made under this Agreement without a valid TIN.

XXII. SERVICE CONTRACTOR WORKER RETENTION POLICY AND LIVING WAGE POLICY REQUIREMENTS

The Board of Harbor Commissioners of the City of Los Angeles adopted Resolution No. 5771 on January 13, 1999, agreeing to adopt the provisions of Los Angeles City Ordinance No. 171004 relating to Service Contractor Worker Retention (SCWR), Section 10.36 et seq. of the Los Angeles Administrative Code, as the policy of the Department. Further, Charter Section 378 requires compliance with the City's Living Wage requirements as set forth by ordinance, Section 10.37 et seq. of the Los Angeles Administrative Code. Consultants shall comply with the policy wherever applicable. Violation of this provision, where applicable, shall entitle the City to terminate this Agreement and otherwise pursue legal remedies that may be available.

XXIII. WAGE AND EARNINGS ASSIGNMENT ORDERS / NOTICES OF ASSIGNMENTS

The Consultants and/or any Subconsultant are obligated to fully comply with all applicable state and federal employment reporting requirements for the Consultants and/or Subconsultant's employees.

The Consultants and/or Subconsultant shall certify that the principal owner(s) are in compliance with any Wage and Earnings Assignment Orders and Notices of Assignments applicable to them personally. The Consultants and/or Subconsultant will fully comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignments in accordance with Cal. Family Code Sections 5230 et seq. The Consultants or Subconsultant will maintain such compliance throughout the term of this Agreement.

XXIV. EQUAL BENEFITS POLICY

The Board of Harbor Commissioners of the City of Los Angeles adopted Resolution No. 6328 on January 12, 2005, agreeing to adopt the provisions of Los Angeles City Ordinance No. 172,908, as amended, relating to Equal Benefits, Section 10.8.2.1 et seq. of the Los Angeles Administrative Code, as a policy of the Department. Consultants shall comply with the policy wherever applicable. Violation of this policy shall entitle the City to terminate any Agreement with Consultants and pursue any and all other legal remedies that may be available. See Exhibit "G".

XXV. COMPLIANCE WITH LOS ANGELES CITY CHARTER SECTION 470(c)(12)

The Consultants and/or any Subconsultants are obligated to fully comply with City of Los Angeles Charter Section 470(c)(12) and related ordinances, regarding limitations on campaign contributions and fundraising by Consultants and any Subconsultants for certain elected City officials or candidates for elected City office. Consultants and any Subconsultants shall comply with these limitations wherever applicable. Violation of this provision shall entitle the City to terminate this Agreement and pursue any and all legal remedies that may be available.

XXVI. STATE TIDELANDS GRANTS

This Agreement is entered into in furtherance of and as a benefit to the State Tidelands Grant and the trust created thereby. Therefore, this Agreement is at all times subject to the limitations, conditions, restrictions and reservations contained in and prescribed by the Act of the Legislature of the State of California entitled "An Act Granting to the City of Los Angeles the Tidelands and Submerged Lands of the State Within the Boundaries of Said City," approved June 3, 1929 (Stats. 1929, Ch. 651), as amended, and provisions of Article VI of the Charter of the City of Los Angeles relating to such lands. Consultants agree that any interpretation of this Agreement and the terms contained herein must be consistent with such limitations, conditions, restrictions and reservations.

XXVII. INTEGRATION

This Agreement contains the entire understanding and agreement between the parties hereto with respect to the matters referred to herein. No other representations, covenants, undertakings, or prior or contemporaneous agreements, oral or written, regarding such matters which are not specifically contained, referenced, and/or incorporated into this Agreement by reference shall be deemed in any way to exist or bind any of the parties. Each party acknowledges that it has not been induced to enter into the Agreement and has not executed the Agreement in reliance upon any promises, representations, warranties or statements not contained, referenced, and/or incorporated

into the Agreement. **THE PARTIES ACKNOWLEDGE THAT THIS AGREEMENT IS INTENDED TO BE, AND IS, AN INTEGRATED AGREEMENT.**

XXVIII. SEVERABILITY

Should any part, term, condition or provision of this Agreement be declared or determined by any court of competent jurisdiction to be invalid, illegal or incapable of being enforced by any rule of law, public policy, or city charter, the validity of the remaining parts, terms, conditions or provisions of this Agreement shall not be affected thereby, and such invalid, illegal or unenforceable part, term, condition or provision shall be treated as follows: (a) if such part, term, condition or provision is immaterial to this Agreement, then such part, term, condition or provision shall be deemed not to be a part of this Agreement; or (b) if such part, term, condition or provision is material to this Agreement, then the parties shall revise the part, term, condition or provision so as to comply with the applicable law or public policy and to effect the original intent of the parties as closely as possible.

XXIX. CONSTRUCTION OF AGREEMENT

This Agreement shall not be construed against the party preparing the same, shall be construed without regard to the identity of the person who drafted such and shall be construed as if all parties had jointly prepared this Agreement and it shall be deemed their joint work product; each and every provision of this Agreement shall be construed as though all of the parties hereto participated equally in the drafting hereof; and any uncertainty or ambiguity shall not be interpreted against any one party. As a result of the foregoing, any rule of construction that a document is to be construed against the drafting party shall not be applicable.

XXX. TITLES AND CAPTIONS

The parties have inserted the Article titles in this Agreement only as a matter of convenience and for reference, and the Article titles in no way define, limit, extend or describe the scope of this Agreement or the intent of the parties in including any particular provision in this Agreement.

XXXI. MODIFICATION IN WRITING

This Agreement may be modified only by written agreement of all parties. Any such modifications are subject to all applicable approval processes required by, without limitation, City's Charter and City's Administrative Code.

XXXII. WAIVER

A failure of any party to this Agreement to enforce the Agreement upon a breach or default shall not waive the breach or default or any other breach or default. All waivers shall be in writing.

XXXIII. EXHIBITS; ARTICLES

All exhibits to which reference is made in this Agreement are deemed incorporated in this Agreement, whether or not actually attached. To the extent the terms of an exhibit conflict with or appear to conflict with the terms of the body of the Agreement, the terms of the body of the Agreement shall control. References to Articles are to Articles of this Agreement unless stated otherwise.

////

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date to the left of their signatures.

THE CITY OF LOS ANGELES, by its
Board of Harbor Commissioners

Dated: _____, 2012

By: _____
Executive Director

Attest: _____
Secretary

KENNEDY COMMUNICATIONS

Dated: 4/26/12, 2012

By: Maria Elena Kennedy
Maria Elena Kennedy, Principal
(Print/type name and title)

Attest: _____

(Print/type name and title)

ADOPT A STORM DRAIN

Dated: _____, 2012

By: _____

(Print/type name and title)

Attest: _____

(Print/type name and title)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date to the left of their signatures.

THE CITY OF LOS ANGELES, by its
Board of Harbor Commissioners

Dated: _____, 2012

By: _____
Executive Director

Attest: _____
Secretary

KENNEDY COMMUNICATIONS

Dated: _____, 2012

By: _____


(Print/type name and title)


Attest: _____

(Print/type name and title)

ADOPT A STORM DRAIN

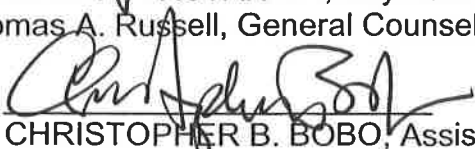
Dated: May 18, 2012

By: 
Robert Katherman, President
(Print/type name and title)

Attest: 
MURILYN D. KATHERMAN
(Print/type name and title)

APPROVED AS TO FORM AND LEGALITY


May 14, 2012
CARMEN A. TRUTANICH, City Attorney
Thomas A. Russell, General Counsel

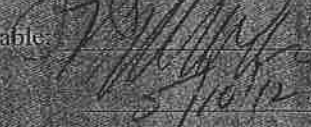
By: 
CHRISTOPHER B. BOBO, Assistant

CBB:aeb
042312
Attachments

Account #	21952	W.O. #	
Ctr/Div #	7000	Job Fac. #	
Proj/Prog #	000		
Budget FY:		Amount:	
FY 12/13		\$50,000	
FY 13/14		\$25,000	
TOTAL		\$75,000	

For Acct/Budget Div. Use Only:

Verified by: 

Verified Funds Available: 

Date Approved: 5/10/12

Rev. 02/15/12

EXHIBIT A

SCOPE OF WORK

Kennedy Communications

This is a three party agreement between the Los Angeles Harbor Department, Kennedy Communications, and Adopt A Storm Drain Foundation. It is a two year agreement for an amount not to exceed \$75,000.00. \$40,000.00 is allocated for the classroom education component which will be the responsibility of Kennedy Communications.

The program, Elementary Storm Water and Management Education Program, will be taught to fourth through twelfth graders in Wilmington. A total of 8 presentations will be made (approximately 4 per school year). Kennedy Communications will be responsible for all materials, expenses, and schedule for the classroom programs. Kennedy Communications will supply a program schedule to Adopt A Storm Drain Foundation and the Los Angeles Harbor Department.

Overall program expenses are as follows (breakdown of expenses on page 2):

Presentations

• Classroom educational materials	\$7,500.00
• Presentation preparation	\$7,500.00
• Presentations	15,000.00
• Collateral Materials	<u>\$10,000.00</u>
	\$40,000.00

These expenses are approximate. Any changes in the breakdown may be approved by the Director of Environmental Management for a total not to exceed amount of \$40,000.00.

Classroom Presentation Cost Breakdown

STAFF COST:	Total Contract Amount	Annual Cost	Total Hours
Project Manager/Bilingual Presenter \$125/hour	\$17,000	\$8,500	136 hours
Classroom Instructor at a rate not to exceed \$125/hour	\$5,500	\$2,750	44 hours
Breakdown:			
Curriculum Development/Translation	\$7,500	\$3,750	
Class Presentation Preparation	\$7,500	\$3,750	
Curriculum Presentations (4 annually: 2 elementary, 1 middle school, 1 High School)	\$15,000	\$7,500	
MATERIALS COST:			
Collateral Materials	\$10,000	\$5,000	
Class Room materials	\$7,500	\$3,750	

EXHIBIT A

SCOPE OF WORK

Adopt a Storm Drain Foundation

This is a three party agreement between the Los Angeles Harbor Department, Kennedy Communications, and Adopt A Storm Drain Foundation. It is a two year agreement for an amount not to exceed \$75,000.00. \$35,000.00 is allocated for the cleanup component of the project which will be the responsibility of Adopt A Storm Drain Foundation.

Adopt A Storm Drain Foundation will coordinate a total of 10 clean up days with local students, their families, and business owners. In addition to the 10 student cleanups, there will be 3 larger community cleanups. The clean ups will take place on Harbor Department property and property that directly affects the Harbor Department through storm drain runoff. Adopt A Storm Drain Foundation will schedule community clean-ups and provide a schedule to Kennedy Communications and the Los Angeles Harbor Department.

Clean-Ups Expenses (breakdown of expenses on page 4)

• Expenses for 10 School Based Clean Ups	\$15,000.00
• Expenses for 3 Community Clean-Ups	<u>\$20,000.00</u>
	\$35,000.00

These expenses are approximate. Any changes in the breakdown may be approved by the Director of Environmental Management for a total not to exceed amount of \$35,000.00.

Detailed project description is attached.

Clean Up Cost Breakdown

Fixed Costs (equipment)

	Total:	\$5,324
75 Fan Rakes @\$15.99		\$1,199.28
50 Metal Rakes@\$17.99		\$899.50
15 Shovels @\$14.99		\$224.85
200 Claw Grabbers @\$15.00		\$3,000

Cost Per Clean Up (13 Clean Ups throughout contract term)

\$150 for "Port O' Potties"	\$2,000
\$399 for 10 cases of water (24 bottles per box @ \$3.99/case)	\$5,187
\$75 for surgical gloves (5 boxes @\$14.95/box)	\$975
\$400 for industrial bags (10 boxes @\$40.00/box)	\$400
\$20 for diaper wipes (5 packets @ \$4.00 each)	\$260
\$600 for refreshments	\$7,800
\$1300 for Cloth Gloves (100 per clean up @\$1.00/ glove)	\$1,300
Total:	\$17,922

Clean Up Contractors

	\$11,754
Clean Up Contractors @\$50.00/hour	
58.78 hours of Contractor time annually per contractor	\$2,939
	\$35,000

These expenses and supply counts are estimates and may be adjusted by contractor and approved by the Director of Environmental Management.

PROJECT DESCRIPTION

Introduction

The goal of the Elementary Stormwater Management Education Program is to contribute to the beautification of the Wilmington Community and to have positive impacts on public health by improving the water quality of the tributary water bodies that are impacted in the Wilmington area. The project will have two components; classroom education and education through community clean ups. The following is a two year plan which follows the school year calendar for the Los Angeles Unified School District which is the district that serves the community in the project area. This project also will encourage participation by non-public schools in the Wilmington area such as parochial schools.

Presentations will be made to school children in grades 4 through 12 in Wilmington schools. The children will learn about Water Resources Management, Watershed Ecology and Management and Stewardship of the Environment. The emphasis will be on the impact of non-point source pollution (i.e. disposing of trash in the streets, washing cars on the streets and driveways, runoff from homes and businesses, etc.) on the Dominguez Creek Watershed and the Harbor. The correlation between an individual's actions and the impaired water bodies around them will be made. The direct lesson is to show students how their positive actions can help to reduce pollution in local water ways.

The Wilmington area is ethnically diverse and includes a sizable minority and/or low income community and is disproportionately affected by environmental pollutants due to its proximity to major industrial areas. A significant emphasis of the curriculum will include teaching the students and community about Environmental Justice. The Environmental Protection Agency defines Environmental Justice as the fair treatment of all races, cultures and incomes with respect to the development implementation and enforcement of environmental laws and policies and their meaningful involvement in the decision making process of government. There are several Environmental Justice groups in the Wilmington area and the formal introduction of an Environmental Justice component to the school program will help the community feel that this subject is an important one and that local agencies are serious about addressing these issues.

The field work will include a series of community clean ups on Port property in keeping with the mandate of the State Lands Commission. The students, as well as local businesses will be given presentations to participate in community clean ups through the Adopt-A-Storm drain Foundation. The goal of the program is to inspire the community particularly the youth and instill in them the concept that we are all good stewards of our environment. Increased community awareness will help to reduce pollution in the storm drains, the rivers and the harbors.

Background

The Port of Los Angeles has launched a Joint Clean Water Program with the Port of Long Beach in conjunction with the Environmental Protection Agency (EPA) to improve water quality in the San Pedro Bay. This multi agency effort will ensure better coordination of water pollution

prevention efforts which are currently under way by the two ports. The Ports Water Resources Action Plan (WRAP) involves the various stakeholders in the two ports as well as the surrounding communities. This multi agency effort will ensure better coordination of water pollution prevention efforts which are currently underway by the two ports. The Ports Water Resources Action Plan (WRAP) involves the various stakeholders in the two ports as well as the surrounding communities. This multi agency effort brings an opportunity to address water quality issues that surround the bay of San Pedro and the community of Wilmington.

Port operations are not the only source of potential pollution of water resources in the area. Due to the expansive area that drains into the harbors, the ports are susceptible to impacts from activities upstream of the San Pedro Bay. Of utmost concern are the impacts from non-point source pollution which includes contaminated runoff from stormwater events, over-irrigation and other human activities.

This project will provide a means to educate the community of regional watershed water quality issues and focuses on the responsibility of individuals to protect the watershed and the Harbor through elementary education. The program will include speakers from groups focusing on watershed management who can teach students how their actions affect the Dominguez Watershed and the Port of Los Angeles.

Target Audience

The main target of this educational outreach will be local Wilmington elementary schools. Since the population in Wilmington is ethnically diverse and includes a sizable minority and disadvantaged community, all teaching and collateral materials will be in English and Spanish. A bilingual Environmental Justice educator will be the main spokesperson for the project with support from water resource management professionals.

The topic of Environmental Justice is key in this curriculum because of the sizable disadvantaged community in Wilmington. The majorities of the students in the area are Latino and have not heard of Environmental Justice. By showing the students how their positive actions can have a direct impact on their environment, the topic of Environmental Justice is now put in the hands of the community itself.

Historically the Latino community has not participated in education efforts regarding the importance of ensuring that individual actions do not contribute to stormwater pollution runoff into the Port of Los Angeles. Among the water resources professionals, whom the program will draw from, includes a water resources engineer to make presentations at the schools. In addition to the water resources engineer, watershed managers will also be brought to the schools so to expose the children to an array of water resources professionals. The water resources professionals will introduce concepts such as Watershed ecology and management, storm water runoff as a potential pollutant of the watershed and the harbor. The presentations will not only give the students background information on water resource management and stormwater pollution prevention but also instill in the students a sense of stewardship of their environment. By utilizing school based events, the goal of empowering the culturally diverse communities which reside in Wilmington, to take charge of their environment and protect it will

be attained. The project will provide materials in English and Spanish to ensure that all students have access to the materials.

Work Plan

Classroom Education

The Elementary Stormwater Management Education Program project addresses one of the major sources of water pollution contributing to the degradation of water quality in our waterways, the community itself. The project will introduce the concept of Environmental Justice as it relates to stewardship of our environment. Because the community of Wilmington is a disadvantaged community there are disproportionate impacts on the residents. One way to combat this disproportional impact on the environment is to empower the residents through their children to help mitigate some of the pollutants which make their way into the Dominguez Creek Watershed and into the Harbor. By teaching the students how their actions can adversely affect their environment, they start to see the connection between what they do in their everyday lives has a direct consequence to their community they live it. By focusing on water quality issues, the residents will help the POLA address some of its water quality issues through mitigation of the impacts of pollutants in storm water runoff.

A total of 500 students will be reached at various schools in the Wilmington area. The program is designed for grades 3 to 12 and will involve a lesson plan followed by time for the elementary kids to design a shirt based on the lessons they learned about reducing pollution from storm water and watershed management. We will provide t-shirts, paints, sponges and stencils that the kids can use. For the high school students, the teachers will be consulted on what would be appropriate materials to distribute to the students. For the elementary school children, the kit may also include:

- Color handout with summary of information from lesson plan, graphics, and/or list of further resources on topic
- CD with more information
- T-shirt

The following estimated budget for class room materials is as follows:

	Unit Cost	Total Cost
T-shirts	\$2.31	\$1,155
T-shirt printing	\$5.00	\$2,500.00
Paints	na	\$250.00
Sponges	na	\$100.00
Stencils	na	\$100.00
Library Books*		\$1,500.00
Handouts	\$1.00	\$500.00
CD	\$0.10	\$50.00
High School materials	n/a	\$1,345
TOTAL		\$7,500.00

*(about \$150 per school)

Cost based on total of 500 students in a two year period.

Clean Ups

In tandem with the Classroom presentations, a series of community clean ups will be held on Port property which will satisfy the State Lands Commission's concerns about not having clean ups on non Port property. The scope of work for Community Cleanup Program is as follows:

The contractors will coordinate with teachers after previously agreed upon presentations to conduct a cleanup with students and their families. Additionally, the contractors will encourage involvement with local community businesses.

Strategy:

Before each clean up administrative hours to scout the location, call people and meet with people, engage volunteers, arrange supplies needed and set up and breakdown.

The Day of the Cleanup:

The contractors will meet with volunteers in the morning (8:00AM to setup site, approximately 1 hour) before each cleanup as the volunteers have some refreshments. Instructions will be given to the volunteers to ensure clear communication of expectations. Because the event is geared towards students, background will be give on the site and reasons why the cleanups are necessary and beneficial to the community. The students will then be assigned to into groups and given a specific area to clean. The students and contractors will pick up all trash and debris that are in the area. Depending on the site the students and contractors will cut down vegetation and pull weeds also because the trash and debris get caught in the vegetation. The students and contractors will meet back at the set up location, coordinate to bring all trash collected to a central location for pick up by the trash trucks. The students and contractors will clean up and have some refreshments while talking to the community volunteers about what they found and their experiences.

Students and the contractors as well as volunteers will also record the totals of trash collected and what was found.

After the volunteers leave we will break down the site.

Going off the proposal description this proposal would call for 5 cleanups a year (School year 10 months) and 10 totals for 2 years of the project. Estimating we have an attendance of 400 students and local business people materials needed are on the attached breakdown labeled Clean Up Cost Breakdown.

Consultants Backgrounds

Maria Elena Kennedy-Project Manager

Because of the diverse nature of the Wilmington area, the majority of the presentations will be bilingual, conducted in English and Spanish by Project Manager Maria Elena Kennedy who is experience in the field of Environmental Justice. Ms. Kennedy is a consultant on Environmental Justice issues for the Santa Ana Watershed Project Authority (SAWPA) as well as for the Quail Valley Task Force, a multi agency endeavor in the county of Riverside which includes the city of Menifee, Eastern Municipal Water District, the City of Canyon Lake, Elsinore Valley Municipal Water District and the County of Riverside. Ms. Kennedy is the Environmental Justice pillar leader for SAWPA's Integrated Regional Watershed Management Plan, One Water, One Watershed (OWOW).

Adopt-A-Stormdrain Foundation-Port Clean Up Coordinator

The Adopt-A-Stormdrain Foundation has been involved in numerous Port clean ups throughout the years. The foundation is involved heavily in facilitating cleaning ups with both school aged children as well as adults. Kennedy Communication with the foundation will coordinate the clean ups for this project. The Project leaders are Mr. Robert Katherman and Ms. Cathy Beaugard.

EXHIBIT B

DISBURSEMENTS

Kennedy Communications and Adopt a Storm Drain Foundation

Compensation to Kennedy Communications for Classroom Education:

- Disbursement, in the amount of \$7,500 will be made to Kennedy Communications for class room materials for two years within 60 days of contract execution. Kennedy Communications will submit proof of purchase of class room materials prior to requesting additional disbursements.
- Subsequent disbursements will be made to Kennedy Communications as expenses are incurred in accordance with the terms of the agreement.

Compensation to Adopt a Storm Drain Foundation for Clean ups:

- Disbursement, in the amount of \$5,324.00, will be made to Adopt a Storm Drain Foundation for fixed costs within 60 days of contract execution. Fixed costs will include: 75 fan rakes, 50 metal rakes, 15 shovels, and 200 claw grabbers (supply counts are estimated). Adopt a Storm Drain will submit proof of purchase of fixed costs prior to requesting additional disbursements.
- Disbursements will be made after each clean up to reimburse Adopt a Storm Drain for their expenses in accordance with the terms of the agreement.

MONTHLY SUBCONSULTANT MONITORING REPORT

Instructions: Please indicate the SBE/MBE/WBE/OBE/DBE participation levels achieved for the month of _____ covered by the referenced contract number.

Contract No. _____ Division _____ Contractor Administrator _____

Contractor _____ *Group _____ Contract Title/Project _____

Contract Amount _____ Start Date _____ End Date _____

Total Amount Invoiced to Date _____

Original Proposed Subcontractor Percentage _____ SBE _____ MBE _____ SBE/MBE/WBE/OBE/DBE _____ WBE _____ OBE _____ DBE _____

						PROPOSED			ACTUALS		
Name of Subcontractor	Type of Work Performed	Group SBE/MBE/WBE/OBE/DBE	Original Proposed Amount	Original Proposed Percentage	Amount Paid to Date	Amount Paid to Date Percentage	Contract Amount Percentage				
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											

Directions:
 Original Proposed Percentage: Original Proposed Percentage of Total Contract Amount
 Amount Paid to Date Percentage: Percentage of Total Amount Invoiced to Date
 Contract Amount Percentage: Percentage Paid to Date of Total Contract Amount

* Group = (SBE/MBE/WBE/OBE/DBE)

EXHIBIT D

BUSINESS TAX REGISTRATION CERTIFICATE (BTRC) NUMBER

The City of Los Angeles Office of Finance requires all firms that engage in any business activity within the City of Los Angeles to pay City business taxes. Each firm or individual (other than a municipal employee) is required to obtain the necessary Business Tax Registration Certification (BTRC) and pay business tax. (Los Angeles Municipal Code Section 21.09 et seq.)

All firms and individuals that do business with the City of Los Angeles will be required to provide a BTRC number or an exemption number as proof of compliance with Los Angeles City business tax requirements in order to receive payment for goods or services. Beginning October 14, 1987, payments for goods or services will be withheld unless proof of tax compliance is provided to the City.

The Tax and Permit Division of Los Angeles Office of Finance has the sole authority to determine whether a firm is covered by business tax requirements. Those firms not required to pay will be given an exemption number.

If you do NOT have a BTRC number contact the Tax and Permit Division at the office listed below, or log on to www.lacity.org/finance to download the business tax registration application.

MAIN OFFICE

LA City Hall

201 N. Main Street, Rm. 101 (213) 473-5901

AFFIRMATIVE ACTION PROGRAM PROVISIONS

Sec. 10.8.4 Affirmative Action Program Provisions.

Every non-construction contract with or on behalf of the City of Los Angeles for which the consideration is \$100,000 or more and every construction contract with or on behalf of the City of Los Angeles for which the consideration is \$5,000 or more shall contain the following provisions which shall be designated as the AFFIRMATIVE ACTION PROGRAM provisions of such contract:

- A. During the performance of City contract, the contractor certifies and represents that the contractor and each subcontractor hereunder will adhere to an affirmative action program to ensure that in its employment practices, persons are employed and employees are treated equally and without regard to or because of race, religion, ancestry, national origin, sex, sexual orientation, age, disability, marital status, domestic partner status, or medical condition.
 - 1. This provision applies to work or services performed or materials manufactured or assembled in the United States.
 - 2. Nothing in this section shall require or prohibit the establishment of new classifications of employees in any given craft, work or service category.
 - 3. The contractor shall post a copy of Paragraph A hereof in conspicuous places at its place of business available to employees and applicants for employment.

- B. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to their race, religion, ancestry, national origin, sex, sexual orientation, age, disability, marital status, domestic partner status, or medical condition.

- C. As part of the City's supplier registration process, and/or at the request of the awarding authority or the Office of Contract Compliance, the contractor shall certify on an electronic or hard copy form to be supplied, that the contractor has not discriminated in the performance of City contracts against any employee or applicant for employment on the basis or because of race, religion, ancestry, national origin, sex, sexual orientation, age, disability, marital status, domestic partner status, or medical condition.

- D. The contractor shall permit access to and may be required to provide certified copies of all of its records pertaining to employment and to its employment practices by the awarding authority or the Office of Contract Compliance, for the purpose of investigation to ascertain compliance with the Affirmative Action Program provisions of City contracts, and on their or either of their request to provide evidence that it has or will comply therewith.

AFFIRMATIVE ACTION PROGRAM PROVISIONS

- E. The failure of any contractor to comply with the Affirmative Action Program provisions of City contracts may be deemed to be a material breach of contract. Such failure shall only be established upon a finding to that effect by the awarding authority, on the basis of its own investigation or that of the Board of Public Works, Office of Contract Compliance. No such finding shall be made except upon a full and fair hearing after notice and an opportunity to be heard has been given to the contractor.
- F. Upon a finding duly made that the contractor has breached the Affirmative Action Program provisions of a City contract, the contract may be forthwith cancelled, terminated or suspended, in whole or in part, by the awarding authority, and all monies due or to become due hereunder may be forwarded to and retained by the City of Los Angeles. In addition thereto, such breach may be the basis for a determination by the awarding authority or the Board of Public Works that the said contractor is an irresponsible bidder or proposer pursuant to the provisions of Section 371 of the Los Angeles City Charter. In the event of such determination, such contractor shall be disqualified from being awarded a contract with the City of Los Angeles for a period of two years, or until he or she shall establish and carry out a program in conformance with the provisions hereof.
- G. In the event of a finding by the Fair Employment and Housing Commission of the State of California, or the Board of Public Works of the City of Los Angeles, or any court of competent jurisdiction, that the contractor has been guilty of a willful violation of the California Fair Employment and Housing Act, or the Affirmative Action Program provisions of a City contract, there may be deducted from the amount payable to the contractor by the City of Los Angeles under the contract, a penalty of TEN DOLLARS (\$10.00) for each person for each calendar day on which such person was discriminated against in violation of the provisions of a City contract.
- H. Notwithstanding any other provisions of a City contract, the City of Los Angeles shall have any and all other remedies at law or in equity for any breach hereof.
- I. The Public Works Board of Commissioners shall promulgate rules and regulations through the Office of Contract Compliance and provide to the awarding authorities electronic and hard copy forms for the implementation of the Affirmative Action Program provisions of City contracts, and rules and regulations and forms shall, so far as practicable, be similar to those adopted in applicable Federal Executive Orders. No other rules, regulations or forms may be used by an awarding authority of the City to accomplish this contract compliance program.
- J. Nothing contained in City contracts shall be construed in any manner so as to require or permit any act which is prohibited by law.
- K. The Contractor shall submit an Affirmative Action Plan which shall meet the requirements of this chapter at the time it submits its bid or proposal or at the time it

AFFIRMATIVE ACTION PROGRAM PROVISIONS

registers to do business with the City. The plan shall be subject to approval by the Office of Contract Compliance prior to award of the contract. The awarding authority may also require contractors and suppliers to take part in a pre-registration, pre-bid, pre-proposal, or pre-award conference in order to develop, improve or implement a qualifying Affirmative Action Plan. Affirmative Action Programs developed pursuant to this section shall be effective for a period of twelve

months from the date of approval by the Office of Contract Compliance. In case of prior submission of a plan, the contractor may submit documentation that it has an Affirmative Action Plan approved by the Office of Contract Compliance within the previous twelve months. If the approval is 30 days or less from expiration, the contractor must submit a new Plan to the Office of Contract Compliance and that Plan must be approved before the contract is awarded.

1. Every contract of \$5,000 or more which may provide construction, demolition, renovation, conservation or major maintenance of any kind shall in addition comply with the requirements of Section 10.13 of the Los Angeles Administrative Code.
 2. A contractor may establish and adopt as its own Affirmative Action Plan, by affixing his or her signature thereto, an Affirmative Action Plan prepared and furnished by the Office of Contract Compliance, or it may prepare and submit its own Plan for approval.
- L. The Office of Contract Compliance shall annually supply the awarding authorities of the City with a list of contractors and suppliers who have developed Affirmative Action Programs. For each contractor and supplier the Office of Contract Compliance shall state the date the approval expires. The Office of Contract Compliance shall not withdraw its approval for any Affirmative Action Plan or change the Affirmative Action Plan after the date of contract award for the entire contract term without the mutual agreement of the awarding authority and the contractor.
- M. The Affirmative Action Plan required to be submitted hereunder and the pre-registration, pre-bid, pre-proposal or pre-award conference which may be required by the Board of Public Works, Office of Contract Compliance or the awarding authority shall, without limitation as to the subject or nature of employment activity, be concerned with such employment practices as:
1. Apprenticeship where approved programs are functioning, and other on-the-job training for non-apprenticeable occupations;
 2. Classroom preparation for the job when not apprenticeable;
 3. Pre-apprenticeship education and preparation;

AFFIRMATIVE ACTION PROGRAM PROVISIONS

4. Upgrading training and opportunities;
 5. Encouraging the use of contractors, subcontractors and suppliers of all racial and ethnic groups, provided, however, that any contract subject to this ordinance shall require the contractor, subcontractor or supplier to provide not less than the prevailing wage, working conditions and practices generally observed in private industries in the contractor's, subcontractor's or supplier's geographical area for such work;
 6. The entry of qualified women, minority and all other journeymen into the industry; and
 7. The provision of needed supplies or job conditions to permit persons with disabilities to be employed, and minimize the impact of any disability.
- N. Any adjustments which may be made in the contractor's or supplier's workforce to achieve the requirements of the City's Affirmative Action Contract Compliance Program in purchasing and construction shall be accomplished by either an increase in the size of the workforce or replacement of those employees who leave the workforce by reason of resignation, retirement or death and not by termination, layoff, demotion or change in grade.
- O. Affirmative Action Agreements resulting from the proposed Affirmative Action Plan or the pre-registration, pre-bid, pre-proposal or pre-award conferences shall not be confidential and may be publicized by the contractor at his or her discretion. Approved Affirmative Action Agreements become the property of the City and may be used at the discretion of the City in its Contract Compliance Affirmative Action Program.
- P. This ordinance shall not confer upon the City of Los Angeles or any Agency, Board or Commission thereof any power not otherwise provided by law to determine the legality of any existing collective bargaining agreement and shall have application only to discriminatory employment practices by contractors or suppliers engaged in the performance of City contracts.
- Q. All contractors subject to the provisions of this section shall include a like provision in all subcontracts awarded for work to be performed under the contract with the City and shall impose the same obligations, including but not limited to filing and reporting obligations, on the subcontractors as are applicable to the contractor. Failure of the contractor to comply with this requirement or to obtain the compliance of its subcontractors with all such obligations shall subject the contractor to the imposition of any and all sanctions allowed by law, including but not limited to termination of the contractor's contract with the City.

EXHIBIT F – SMALL BUSINESS ENTERPRISE PROGRAM

The City of Los Angeles Harbor Department is committed to creating an environment that provides all individuals and businesses open access to the business opportunities available at the Harbor Department in a manner that reflects the diversity of the City of Los Angeles. The Harbor Department's Small Business Enterprise (SBE) Program was created to provide additional opportunities for small businesses to participate in professional service and construction contracts. An overall Department goal of 25% SBE participation, including 5% Very Small Business Enterprise (VSBE) participation, has been established for the Program. The specific goal or requirement for each contract opportunity may be higher or lower based on the scope of work.

It is the policy of the Harbor Department to solicit participation in the performance of all service contracts by all individuals and businesses, including, but not limited to, SBEs, VSBEs, women-owned business enterprises (WBEs), and minority-owned business enterprises (MBEs). The SBE Program allows the Harbor Department to target small business participation, including MBEs and WBEs, more effectively. It is the intent of the Harbor Department to make it easier for small businesses to participate in contracts by providing education and assistance on how to do business with the City, and ensuring that payments to small businesses are processed in a timely manner.

The Harbor Department defines a SBE as an independently owned and operated business that is not dominant in its field and meets criteria set forth by the Small Business Administration in Title 13, Code of Federal Regulations, Part 121. Go to www.sba.gov for more information. The Harbor Department defines a VSBE based on the State of California's Micro-business definition which is 1) a small business that has average annual gross receipts of \$3,500,000 or less within the previous three years, or (2) a small business manufacturer with 25 or fewer employees.

The SBE Program is a results-oriented program, requiring consultants who receive contracts from the Harbor Department to perform outreach and utilize certified small businesses. **Based on the work to be performed, it has been determined that the percentage of small business participation will be __%, including __% VSBE participation.** The North American Industry Classification System (NAICS) Code for the Scope of Services under the Agreement is _____. This NAICS Code is the industry code that corresponds to at least 51% of the scope of services and will be used to determine the size standard for SBE participation of the Prime Consultant. The maximum SBE size standard for this NAICS Code is \$_ million.

Consultant shall be responsible for determining the SBE status of its subconsultants for purposes of meeting the small business requirement. Subconsultants must qualify as an SBE based on the type of services that they will be performing under the Agreement. All business participation will be determined by the percentage of the total amount of compensation under the agreement paid to SBEs. The Consultant shall not substitute an SBE firm without obtaining prior approval of the City. A request for substitution must be based upon demonstrated good cause. If substitution is permitted, Consultant shall endeavor to make an in-kind substitution for the substituted SBE.

In the event of Consultant's noncompliance during the performance of the Agreement, Consultant shall be considered in material breach of contract. In addition to any other remedy available to City under this Agreement or by operation of law, the City may withhold invoice payments to Consultant until noncompliance is corrected, and assess the costs of City's audit of books and records of Consultant and its subconsultants. In the event the Consultant falsifies or misrepresents information contained in any form or other willful noncompliance as determined by City, City may disqualify the Consultant from participation in City contracts for a period of up to five (5) years.

Consultant shall complete, sign, notarize (where applicable) and submit as part of the executed agreement the attached Affidavit and Contractor Description Form. The Contractor Description Form, when signed, will signify the Consultant's intent to comply with the SBE requirement. Prior to contract award, the Harbor Department will verify the status of all SBEs. In addition, prior to being awarded a contract with the Harbor Department, all contractors and subcontractors must be registered on the City's Contracts Management and Opportunities Database, the Los Angeles Business Assistance Virtual Network (LABAVN), at <http://www.labavn.org>.

AFFIDAVIT OF COMPANY STATUS

"The undersigned declares under penalty of perjury pursuant to the laws of the State of California that the following information and information contained on the attached Contractor Description Form is true and correct and include all material information necessary to identify and explain the operations of

Kennedy Communications
Name of Firm

as well as the ownership thereof. Further, the undersigned agrees to provide either through the prime consultant or, directly to the Harbor Department, complete and accurate information regarding ownership in the named firm, any proposed changes of the ownership and to permit the audit and examination of firm ownership documents in association with this agreement."

Please indicate the ownership of your company: SBE VSBE MBE WBE OBE

- A Small Business Enterprise (SBE) is an independently owned and operated business that is not dominant in its field and meets criteria set forth by the Small Business Administration in Title 13, Code of Federal Regulations, Part 121.
- A Very Small Business Enterprise (VSBE) is 1) a small business that has average annual gross receipts of \$3,500,000 or less within the previous three years, or (2) a small business manufacturer with 25 or fewer employees.
- A Minority Business Enterprise (MBE) is defined as a business in which a minority owns and controls at 51% of the business. A Woman Business (WBE) is defined as a business in which a woman owns and controls at least 51% of the business. For the purpose of this project, a minority includes:
 - (1) Black (all persons having origins in any of the Black African racial groups not of Hispanic origin);
 - (2) Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race);
 - (3) Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, Southeast Asia, The Indian Subcontinent, or the Pacific Islands); and
 - (4) American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).

▪ An OBE (Other Business Enterprise) is any enterprise that is neither an SBE, VSBE, MBE or WBE.

Signature Maria Elena Kennedy
Printed Name Maria Elena Kennedy

Title Principal, Kennedy Commun.
Date Signed March 26, 2012

NOTARY

On this _____ day of _____, 20____, before me appeared _____ to me personally known, who being duly sworn, did execute the
Name

foregoing affidavit, and did state that he/she was properly authorized by _____
Name of Firm
to execute the affidavit and did so as his or he free act and deed.

**SEE ATTACHED
NOTARY CERTIFICATE**

SEAL

Notary Public _____

Commission Expires _____

Jurat

State of California

County of San Bernardino

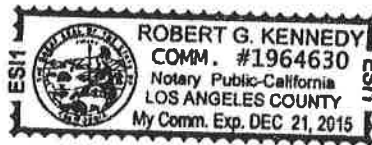
Subscribed and sworn to (or affirmed) before me on this 26th day of March,

2012 by Maria Elena Kennedy

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Robert G. Kennedy
Signature

(Notary seal)



OPTIONAL INFORMATION

INSTRUCTIONS FOR COMPLETING THIS FORM

The wording of all Jurats completed in California after January 1, 2008 must be in the form as set forth within this Jurat. There are no exceptions. If a Jurat to be completed does not follow this form, the notary must correct the verbiage by using a jurat stamp containing the correct wording or attaching a separate jurat form such as this one which does contain proper wording. In addition, the notary must require an oath or affirmation from the document signer regarding the truthfulness of the contents of the document. The document must be signed AFTER the oath or affirmation. If the document was previously signed, it must be re-signed in front of the notary public during the jurat process.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the jurat process is completed.
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Signature of the notary public must match the signature on file with the office of the county clerk.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different jurat form.
 - ❖ Additional information is not required but could help to ensure this jurat is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
- Securely attach this document to the signed document

DESCRIPTION OF THE ATTACHED DOCUMENT

Affidavit of Company Status
(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages 1 Document Date 3-26-12

(Additional information)

Contractor Description Form

PRIME CONTRACTOR

Contract #: _____ Award Date: _____ Contract Term: 2 years
Contract Title: Under the storm Drain
Business Name: Kennedy Comm Award Total: \$ 40,000
Owner's Ethnicity: Latino Gender: _____ Group: SBE VSBE MBE WBE OBE (Please check all that apply)
Primary NAICS Code: _____
Address: 9042 Camellia Ct
City/State/Zip: Rancho Cucamonga, CA 91737
Telephone: (626) 374-8910 FAX: () _____
Contact Person/Title: Maria Elena Kennedy
Email Address: cristorey@charter.net

SUBCONTRACTOR

Business Name: Wendy Phillips Award Total: \$ 5,500
Services to be provided: Classroom materials creation, curriculum development
Owner's Ethnicity: _____ Gender: F Group: SBE VSBE MBE WBE OBE (Please check all that apply)
Primary NAICS Code: _____
Address: 121 Marine Place
City/State/Zip: Manhattan Beach, CA 90266
Telephone: (310) 545-9343 FAX: () _____
Contact Person/Title: Wendy Phillips
Email Address: wendykwp@mac.com

SUBCONTRACTOR

Business Name: _____ Award Total: \$ _____
Services to be provided: _____
Owner's Ethnicity: _____ Gender: _____ Group: SBE VSBE MBE WBE OBE (Please check all that apply)
Primary NAICS Code: _____
Address: _____
City/State/Zip: _____
Telephone: () _____ FAX: () _____
Contact Person/Title: _____
Email address: _____

AFFIDAVIT OF COMPANY STATUS

"The undersigned declares under penalty of perjury pursuant to the laws of the State of California that the following information and information contained on the attached Contractor Description Form is true and correct and include all material information necessary to identify and explain the operations of

Adopt A Storm Drain Foundation

Name of Firm

as well as the ownership thereof. Further, the undersigned agrees to provide either through the prime consultant or, directly to the Harbor Department, complete and accurate information regarding ownership in the named firm, any proposed changes of the ownership and to permit the audit and examination of firm ownership documents in association with this agreement."

Please indicate the ownership of your company: SBE VSBE MBE WBE OBE

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 - (1) Black (all persons having origins in any of the Black African racial groups not of Hispanic origin);
 - (2) Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race);
 - (3) Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, Southeast Asia, The Indian Subcontinent, or the Pacific Islands); and
 - (4) American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).
- An OBE (Other Business Enterprise) is any enterprise that is neither an SBE, VSBE, MBE or WBE.

Signature [Signature]
Printed Name Robert Katherman

Title President
Date Signed May 22, 2012

NOTARY

On this _____ day of _____, 20____, before me appeared _____ to me personally known, who being duly sworn, did execute the foregoing affidavit, and did state that he/she was properly authorized by Adopt A Storm Drain Foundation Name of Firm

to execute the affidavit and did so as his or her free act and deed.

See attached jurat

SEAL

Notary Public _____

Commission Expires _____

CALIFORNIA JURAT

State of California

County of Los Angeles

Subscribed and sworn to (or affirmed) before me on this 23 day of
May, 2012, by Robert Katherman

who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ who
appeared before me.



(Seal)

Sasha Sartini

Sasha Sartini – Notary Public

Contractor Description Form

PRIME CONTRACTOR

Contract #: _____ Award Date: _____ Contract Term: _____
Contract Title: _____
Business Name: Adopt A Storm Drain Award Total: \$ 35,000⁰⁰
Owner's Ethnicity: _____ Gender _____ Group: SBE VSBE MBE WBE OBE (Please check all that apply)
Primary NAICS Code: 813312
Address: 1308 Sartori Ave. #109
City/State/Zip: Torrance, CA 90501
Telephone: (310) 618.1999 FAX: (310) 618.3745
Contact Person/Title: Rob Katherman, President
Email Address: Rob@Katherco.com

SUBCONTRACTOR

Business Name: _____ Award Total: \$ _____
Services to be provided: _____
Owner's Ethnicity: _____ Gender _____ Group: SBE VSBE MBE WBE OBE (Please check all that apply)
Primary NAICS Code: _____
Address: _____
City/State/Zip: _____
Telephone: () _____ FAX: () _____
Contact Person/Title: _____
Email Address: _____

SUBCONTRACTOR

Business Name: _____ Award Total: \$ _____
Services to be provided: _____
Owner's Ethnicity: _____ Gender _____ Group: SBE VSBE MBE WBE OBE (Please check all that apply)
Primary NAICS Code: _____
Address: _____
City/State/Zip: _____
Telephone: () _____ FAX: () _____
Contact Person/Title: _____
Email address: _____

EXHIBIT G

Sec. 10.8.2.1. Equal Benefits Ordinance.

Discrimination in the provision of employee benefits between employees with domestic partners and employees with spouses results in unequal pay for equal work. Los Angeles law prohibits entities doing business with the City from discriminating in employment practices based on marital status and/or sexual orientation. The City's departments and contracting agents are required to place in all City contracts a provision that the company choosing to do business with the City agrees to comply with the City's nondiscrimination laws.

It is the City's intent, through the contracting practices outlined in this Ordinance, to assure that those companies wanting to do business with the City will equalize the total compensation between similarly situated employees with spouses and with domestic partners. The provisions of this Ordinance are designed to ensure that the City's contractors will maintain a competitive advantage in recruiting and retaining capable employees, thereby improving the quality of the goods and services the City and its people receive, and ensuring protection of the City's property.

(c) Equal Benefits Requirements.

(1) No Awarding Authority of the City shall execute or amend any Contract with any Contractor that discriminates in the provision of Benefits between employees with spouses and employees with Domestic Partners, between spouses of employees and Domestic Partners of employees, and between dependents and family members of spouses and dependents and family members of Domestic Partners.

(2) A Contractor must permit access to, and upon request, must provide certified copies of all of its records pertaining to its Benefits policies and its employment policies and practices to the DAA, for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance.

(3) A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment: "During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners." The posted statement must also include a City contact telephone number which will be provided each Contractor when the Contract is executed.

(4) A Contractor must not set up or use its contracting entity for the purpose of evading the requirements imposed by the Equal Benefits Ordinance.

(d) Other Options for Compliance. Provided that the Contractor does not discriminate in the provision of Benefits, a Contractor may also comply with the Equal Benefits Ordinance in the following ways:

(1) A Contractor may provide an employee with the Cash Equivalent only if the DAA determines that either:

a. The Contractor has made a reasonable, yet unsuccessful effort to provide Equal Benefits; or

b. Under the circumstances, it would be unreasonable to require the Contractor to provide Benefits to the Domestic Partner (or spouse, if applicable).

(2) Allow each employee to designate a legally domiciled member of the employee's household as being eligible for spousal equivalent Benefits.

(3) Provide Benefits neither to employees' spouses nor to employees' Domestic Partners.

(e) Applicability.

(1) Unless otherwise exempt, a Contractor is subject to and shall comply with all applicable provisions of the Equal Benefits Ordinance.

(2) The requirements of the Equal Benefits Ordinance shall apply to a Contractor's operations as follows:

a. A Contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the Contract.

b. A Contractor's operations on real property located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the Contractor's presence at or on that property is connected to a Contract with the City.

c. The Contractor's employees located elsewhere in the United States but outside of the City limits if those employees are performing work on the City Contract.

(3) The requirements of the Equal Benefits Ordinance do not apply to collective bargaining agreements ("CBA") in effect prior to January 1, 2000. The Contractor must agree to propose to its union that the requirements of the Equal Benefits Ordinance be incorporated into its CBA upon amendment, extension, or other modification of a CBA occurring after January 1, 2000.

(f) Mandatory Contract Provisions Pertaining to Equal Benefits. Unless otherwise exempted, every Contract shall contain language that obligates the Contractor to comply with the applicable provisions of the Equal Benefits Ordinance. The language shall include provisions for the following:

(1) During the performance of the Contract, the Contractor certifies and represents that the Contractor will comply with the Equal Benefits Ordinance.

(2) The failure of the Contractor to comply with the Equal Benefits Ordinance will be deemed to be a material breach of the Contract by the Awarding Authority.

(3) If the Contractor fails to comply with the Equal Benefits Ordinance the Awarding Authority may cancel, terminate or suspend the Contract, in whole or in part, and all monies due or to become due under the Contract may be retained by the City. The City may also pursue any and all other remedies at law or in equity for any breach.

(4) Failure to comply with the Equal Benefits Ordinance may be used as evidence against the Contractor in actions taken pursuant to the provisions of Los Angeles Administrative Code Section 10.40, et seq., Contractor Responsibility Ordinance.

(5) If the DAA determines that a Contractor has set up or used its Contracting entity for the purpose of evading the intent of the Equal Benefits Ordinance, the Awarding Authority may terminate the Contract on behalf of the City. Violation of this provision may be used as evidence against the Contractor in actions taken pursuant to the provisions of Los Angeles Administrative Code Section 10.40, et seq., Contractor Responsibility Ordinance.