



**THE PORT
OF LOS ANGELES**
Executive Director's
Report to the

Board of Harbor Commissioners

DATE: MAY 27, 2020

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - MEMORANDA OF UNDERSTANDING FORMALIZING THE TERMS UNDER WHICH INSTRUCTORS ARE PROVIDED TO THE REGIONAL MARITIME LAW ENFORCEMENT TRAINING CENTER BETWEEN THE LOS ANGELES POLICE DEPARTMENT, THE CITY OF LONG BEACH, THE COUNTY OF LOS ANGELES SHERIFF'S DEPARTMENT, THE COUNTY OF ORANGE SHERIFF'S DEPARTMENT, THE COUNTY OF SAN BERNARDINO SHERIFF'S DEPARTMENT, THE SAN DIEGO HARBOR POLICE DEPARTMENT, AND THE LOS ANGELES HARBOR DEPARTMENT

SUMMARY:

Staff requests approval of the Memoranda of Understanding (MOU) between the Los Angeles Police Department, the City of Long Beach, the County of Los Angeles Sheriff's Department, the County of Orange Sheriff's Department, the San Diego Harbor Police Department, the County of San Bernardino Sheriff's Department, and the City of Los Angeles Harbor Department (City). These partner agency MOUs, if approved by the Board, will establish the various duties and responsibilities of the Partner Agencies, and those of the City in administering the training at the Regional Maritime Law Enforcement Training Center (RMLETC).

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve the MOUs between the RMLETC partner agencies and the City regarding the duties and responsibilities of those agencies that provide instructors to the RMLETC;
3. Authorize the Executive Director to execute, and the Board Secretary to attest to, the proposed Memoranda of Understanding for and on behalf of the Board; and
4. Adopt Resolution No. _____.

**SUBJECT: MEMORANDA OF UNDERSTANDING WITH THE RMLETC
PARTNERSHIP AGENCIES**

DISCUSSION:

Background/Context – The RMLETC was established in 2011 to provide specialized maritime law enforcement training to municipal, county, state and federal law enforcement personnel. It is the only such facility on the western seaboard. In October 2013, State Assembly Bill 979 (Transmittal No. 7) formally recognized the statewide need for specialized training of those Peace Officers who work on navigable waters. The mission of the RMLETC is to fill this need with standardized, specialized instruction in maritime policing techniques. Since April 2011, 1,371 students from 90 agencies have completed instruction at the RMLETC. The core curriculum of the RMLETC includes the Basic Maritime Officers Training Course, the Advanced Maritime Officers Training Course, and the Boating Accident Investigation Course. The training program at the RMLETC is carried out in partnership with the six (6) instructor-partner agencies, the Federal Law Enforcement Training Center, and the California Division of Boating and Waterways.

The purpose of the MOUs is to formalize the prerequisites for becoming an RMLETC Instructor, the various duties and responsibilities of the instructors and their agencies in the provision of the core curriculum, and the responsibilities of the City in its role as the administrator of the RMLETC. Along with the current assignment of one (1) Port Police Sergeant and two (2) Port Police Officers as full-time members of the RMLETC team of instructors, the responsibilities of the City include: the scheduling of courses, the provision and maintenance of the facilities and vessels utilized for each course, and the supply of educational materials and equipment. The partner agencies provide personnel, at no cost to the City, who have been certified to teach RMLETC core courses; assist with the administrative duties associated with classroom instruction; carry out vessel and vehicle preparation; participate in all required pre and post-class coordination meetings; and support RMLETC marketing efforts. The partner agencies are required to provide the training necessary for instructor certification at their own expense.

The Agreements also set down the mechanisms by which the partner agencies are required to show proof of insurance and execute liability waivers; both for those personnel they assign to the RMLETC as instructors, and for the students attending the Center from their agencies.

The RMLETC tuition and use fees, as enumerated below, recover operational costs for classroom use, vessel fuel, vessel maintenance, commencement events, instructional equipment, insurance underwriting, class manuals, and instructional aids. Under the terms of Agreement C-1870612, the State Department of Parks and Recreation Division of Boating and Waterways pays the tuition fees for every student enrolled in the core courses, including Port Police Officers. Should this Agreement be terminated or fail to be renewed, all students, including those from the partner agencies, would be billed by the Harbor Department for instructional services according to the current RMLETC tuition schedule.

SUBJECT: MEMORANDA OF UNDERSTANDING WITH THE RMLETC PARTNERSHIP AGENCIES

The table below details the RMLETC tuition and use fees. Revenues from these fees are deposited to the Miscellaneous Other Operating Revenue Account No. 79090. A total of \$390,991 has been collected since January 1, 2017 to-date.

Course	Tuition Per Student
Basic Maritime Officer’s Training Course	\$1,000.00
Advanced Maritime Officer’s Training Course	\$ 570.00
Boating Accident Investigation Course	\$ 150.00

ENVIRONMENTAL ASSESSMENT:

Environmental Assessment: The proposed action is the approval of six MOUs with the agencies that currently provide the instructors at the RMLETC, which is an activity involving continuing administrative, maintenance and personnel-related activities. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

All expenses related to the operation of the RMLETC are funded through the Port Police annual budget for FY 2020/2021, the adopted budget excluding salaries for the RMLETC is \$113,652 in the following Port Police accounts:

ACCOUNT	ACCOUNT #	CENTER	PROGRAM	AMOUNT
Capital Equipment	13150	000	412	\$94,150
Domestic Travel	53000	000	412	\$1,760
Operating Materials and Supplies	55110	000	412	\$3,652
General Office Supplies	55140	000	412	\$10,000
Memberships	59210	000	412	\$740
Books and Manuals	59230	000	412	\$3,350
TOTAL				\$113,652

Additional funding appropriations will be required each subsequent fiscal year the RMLETC operates and such appropriations will be requested to be budgeted as part of the annual budget adoption process. The proposed MOUs include no compensation terms or requests for expenditure authority as each partner agency provides instructors at its own expense. Revenues are collected from tuition fees that are deposited to the Miscellaneous Other Operating Revenue Account No. 79090. A total of \$138,361 was collected in FY2019, relative to expenses of \$142,910 excluding any personnel cost from Port Police or the partner agencies.

SUBJECT: MEMORANDA OF UNDERSTANDING WITH THE RMLETC PARTNERSHIP AGENCIES

CITY ATTORNEY:

The Office of the City Attorney has prepared and approved these Memoranda of Understanding as to form and legality.

TRANSMITTALS:

1. MOU between the City and LAPD
2. MOU between the City and the City of Long Beach
3. MOU between the City and the County of Los Angeles Sheriff's Department
4. MOU between the City and the County of Orange Sheriff's Department
5. MOU between the City and the County of San Bernardino Sheriff's Department
6. MOU between the City and the San Diego Harbor Police Department
7. Assembly Bill No. 979 – Maritime Peace Officer Standards Training Act of 2013

CA Approval: 
 FIS Approval: 



RANDY ALLEN
 Deputy Chief of Police



THOMAS E. GAZSI
 Chief of Public Safety and
 Emergency Management

APPROVED:



EUGENE D. SEROKA
 Executive Director

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