



**THE PORT  
OF LOS ANGELES**

Executive Director's  
Report to the  
Board of Harbor Commissioners

**DATE: MARCH 21, 2023**

**FROM: PORT POLICE**

**SUBJECT: RESOLUTION NO. \_\_\_\_\_ - AWARD OF CONTRACT NO. 39985 FOR THE PURCHASE OF PORT POLICE UNIFORMS, ACCESSORIES AND EQUIPMENT**

**SUMMARY:**

Staff requests approval of Contract No. 39985, with Galls LLC/Morgans, Inc. & Patriot Outfitters, LLC (Galls), Long Beach, CA, for a period of one year, with two subsequent one-year renewal options, to purchase police uniforms, accessories and equipment required for outfitting Los Angeles Port Police personnel conducting daily business operations.

The contract with Galls is outlined in Formal Bid Request Number F-1143. Expenditures under this Contract, inclusive of delivery and applicable taxes, are not expected to exceed \$200,000 per year, or \$600,000 in aggregate if both options are exercised. The City of Los Angeles Harbor Department (Harbor Department) will be financially responsible for payment of expenditures incurred under the proposed Contract.

**RECOMMENDATIONS:**

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Award Contract No. 39985 (Bid No. F-1143), for the purchase of police uniforms, accessories and equipment to Galls for an initial period of one-year, with two subsequent one-year renewal options;
3. Authorize the Executive Director to execute and the Board Secretary to attest to Contract No. 39985 for and on behalf of the Board; and
4. Adopt Resolution No. \_\_\_\_\_.

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**SUBJECT: AWARD OF CONTRACT NO. 39985 TO GALLS FOR PURCHASE OF POLICE UNIFORMS, ACCESSORIES AND EQUIPMENT**

**DISCUSSION:**

Background/Context – Port Police has an ongoing need for the purchase of new and replacement uniforms, equipment, and accessories for outfitting Port Police personnel conducting daily business operations.

In the past, Port Police has utilized a cooperative purchase arrangement through General Services Department (GSD) contracts with Galls. GSD issued Contract No. 59457 on December 1, 2012, for the purchase of police equipment and supplies, and Contract No. 59463 on January 7, 2013, for uniforms and accessories. Both contracts were effective through November 30, 2022. GSD Contract No. 59457 expired on November 30, 2022. A new contract through GSD has not yet been established.

Due to GSD's delay in executing a new police equipment, uniform, accessories and supply contract, Port Police has reverted to issuing one-time purchase orders any time new items previously covered under the now-expired contracts are required. This process of issuing one-time purchase orders is neither efficient nor cost-effective. Therefore, Harbor Department staff initiated a selection process in hopes of directly contracting with a vendor that could supply the items previously covered under GSD Contracts 59457 and 59463. Proposed Contract No. 39985 establishes a direct purchasing agreement with Galls, which Port Police will administer and maintain through the Contracts and Purchasing Division (CPD).

The requested contract ceiling of \$200,000 for FY 2022/2023 is based on the approved MOU 27 (Port Police Command Officers) and MOU 38 (Harbor Peace Officers) as well as police unit requirements for the upcoming fiscal year.

Selection Process – On September 14, 2022, Port Police submitted requisition Z-22-023 to (CPD) for the purchase of Port Police uniforms, equipment and accessories. Formal Bid No. F-1143 was advertised to bidders with a due date of December 8, 2022. Two bids were received by the due date, and it was determined that Galls was the lowest responsive bidder.

CPD has determined that it is cost-efficient to utilize Galls to provide for the Harbor Department's overall needs for police uniforms, accessories, and equipment. A 10% percent discount has been established through Bid No. F-1143. Prices charged to the Harbor Department are based on a percentage discount from Manufacturer's Published Price list.

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**ENVIRONMENTAL ASSESSMENT:**

The proposed action is the approval of Contract No. 39985 with Galls, LLC for purchasing police uniforms, accessories, and equipment required for outfitting Port Police personnel conducting daily business operations, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

**FINANCIAL IMPACT:**

Approval of the proposed one-year Contract authorizes the purchase of police uniforms, accessories and equipment in the amount of \$200,000 per year, or \$600,000 in aggregate, if each of the two one-year options are exercised.

Funding for FY 2022/23 in the amount of \$200,000 has been budgeted, and funding for FY 2023/24 in the amount of \$200,000 has been requested to be budgeted within Center 0412, Account 55110 (Operating Materials & Supplies), Program 000. Upon Board approval, funding for future fiscal years will be requested to be budgeted as part of the annual budget process as follows:

Fiscal Year	Amount
2022/23	\$200,000
2023/24	\$200,000
2024/25	\$200,000
Total Cost	\$600,000

The Harbor Department's obligation to pay any amount hereunder, for any City fiscal year after the current fiscal year is contingent upon the Harbor Department's appropriation of funds for that purpose. The Harbor Department's FY ends on June 30 of each calendar year, accordingly, anything to the contrary notwithstanding, the Harbor Department may terminate this contract and future monetary obligations hereunder as of the end of any FY.

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**CITY ATTORNEY:**

The Office of the City Attorney has reviewed and approved the proposed Contract as to form and legality.

**TRANSMITTALS:**

1. Contract No. 39985, Formal Bid No. F-1143

FIS Approval: MB  
CA Approval: SO



GREG MCMANUS  
Deputy Chief of Police



THOMAS E. GAZSI  
Chief of Public Safety and  
Emergency Management

APPROVED:

*Marla Bleavins* For

EUGENE D. SEROKA  
Executive Director

TEG:GC:fy

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