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DATE: April 18, 2024

**SUBJECT: AMENDMENT #3
ON-CALL INFORMATION TECHNOLOGY SERVICES
REQUEST FOR PROPOSALS**

FROM: Felicia Ansley, Contract Administrator

The Request for Proposals is amended through this notification as stated below.

In Section 3.5.2, "Firm Qualifications, Experience and References", paragraph 2 (on page 9) is **REPLACED** by the following:

Provide a narrative describing your firm's qualifications and relevant experience with performing IT services, including for on-call contracts. Include at least three (3) client references with contact names and information. Also, provide a narrative describing the qualifications and experience for your proposed consultants. References are not required to be submitted for subconsultants, and references are not required to be submitted for any of the positions listed in Attachment 1.

It is the responsibility of all proposers to review both [the Harbor Department's website](#) and the Regional Alliance Marketplace for Procurement (RAMP) for any RFP revisions or answers to questions prior to submitting a proposal in order to ensure their proposal is complete and responsive.