



Executive Director's
Report to the

Board of Harbor Commissioners

DATE: JULY 24, 2012

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF LOS ANGELES AND THE CITY OF LOS ANGELES HARBOR DEPARTMENT FOR REIMBURSEMENT OF URBAN AREA SECURITY INITIATIVE FUNDS FOR FISCAL YEAR 2010

SUMMARY:

The City of Los Angeles Harbor Department (Harbor Department) is proposing to enter into a Memorandum of Agreement (MOA) with the City of Los Angeles (City) for the purpose of receiving funds as reimbursement from the Urban Area Security Initiative (UASI) for fiscal year (FY) 2010. UASI grants are provided by the United States Department of Homeland Security (DHS) to fund the needs of large urban areas, associated with building a sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism.

In July 2010, DHS awarded the City grant monies in support of the FY10 UASI program. On July 19, 2011, City Council authorized the Mayor's Office to accept the UASI grant award. The Mayor's Office of Homeland Security and Public Safety, serving as fiduciary agent, will administer grant funds provided to the City.

Items approved for full grant reimbursement subsequent to expenditure by the Harbor Department are purchase of a portable generator (\$200,000) with operation and maintenance costs estimated at \$4,000 annually, a portable satellite radio communication system (\$250,000), a San Pedro Bay (Port Complex) fire assessment study (\$80,000), and off-site video/data storage equipment (\$33,500). The award is for a three-year period ending April 30, 2013.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Approve the Memorandum of Agreement between the Harbor Department and the City of Los Angeles to provide receipt of funds as reimbursement from the Urban Area Security Initiative;
2. Authorize the Executive Director or designee to execute and the Board Secretary to attest to the proposed Memorandum of Agreement for and on behalf of the Board; and
3. Adopt Resolution No. _____.

SUBJECT: RESOLUTION NO. _____ - MOA FOR REIMBURSEMENT OF UASI FUNDS FOR FY10

DISCUSSION:

In July 2010, DHS awarded the City grant monies in support of the FY10 UASI program for a three-year period ending April 30, 2013. Harbor Department items approved for expenditure are:

Item	Harbor Department Cost	Grant Reimbursement	Harbor Department Cost Share	Procurement Cost to Harbor Department
Portable Generator	\$200,000	\$200,000	\$0	\$0
Portable Satellite Radio Communication System	\$250,000	\$250,000	\$0	\$0
Port Complex Fire Assessment Study	\$80,000	\$80,000	\$0	\$0
Off-Site Video/Data Storage Equipment	\$33,500	\$33,500	\$0	\$0
Total	\$563,500	\$563,500	\$0	\$0

The purpose and use of the above equipment is described below:

Portable Generator – Will provide back-up power to the Harbor Department’s computers, networks and communication equipment in the event of a power failure. This will ensure continuous data communication and support. Operation and maintenance costs are estimated at \$4,000 annually.

Portable Satellite Communication System – Will allow the Harbor Department to maintain critical communication in the event landline and cell phones fail during a major disaster. There are no operation and maintenance costs associated with this system.

Port Complex Fire Assessment Study – Will provide a macro level review of existing marine protective services and specialty firefighting resources in the San Pedro Bay Port Complex. It will summarize risk assessments, produce a draft set of public safety multi-hazard deployment goals, and planning documents for inter-agency planning and budgeting for improved shared firefighting and specialty response operations. The deliverable includes a final comprehensive report with a PowerPoint briefing. This study is in response to the performance audit of the City of Los Angeles’ Fire Service Billings to the Harbor Department.

Off-Site Video/Data Storage Equipment – Will ensure the safety of several video projects currently stored on drives on the 4th floor of the HAB. The current size of the Harbor Department’s archives and current work is approximately 12 TB and includes video work

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from the past three years. There are no operation and maintenance costs associated with this equipment.

On July 19, 2011, City Council approved Council File (CF) No. 10-1166 (Transmittal 2) authorizing the Mayor's Office to accept the UASI grant award for FY10. The Mayor's Office of Homeland Security and Public Safety will serve as fiduciary agent and administer grant funds provided to the City. As a fiduciary agent to the DHS, the City is required to execute a MOA (Transmittal 1) with its stakeholders as an instrument for receiving funds as reimbursement of UASI funds. Because the Harbor Department is considered an outside entity with its own revenue stream, separate from Council-controlled departments who receive their budget from the General Fund, a MOA will serve to document the transfer of funds.

The Harbor Department will be reimbursed for grant expenditures when the procurements are executed and projects completed. The Harbor Department will submit invoices for reimbursement to the Office of the Mayor on a monthly basis and send a copy of the invoices supporting the reimbursement request.

Board approval of the MOA is necessary because the effective period of the MOA exceeds one year.

ENVIRONMENTAL ASSESSMENT:

The proposed action is a MOA with the City for receiving funds as reimbursement from UASI for four Harbor Department projects. The individual projects receiving the funding will be subject to separate environmental review, as applicable. Therefore, as an administrative activity, the Director of Environmental Management has determined that the proposed action is exempt from California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

ECONOMIC BENEFITS:

Approval of the proposed MOA will have no employment impact for the five-county region. Execution of the procurements associated with this MOA is anticipated to support approximately three direct and three secondary one-year equivalent jobs in the region.

FINANCIAL IMPACT:

The entire cost of this MOA is to be reimbursed by DHS under the UASI FY10 Grant Program through the City upon requests for drawdown of funds. The Harbor Department will be responsible to pay for the procurements, then receive reimbursement through the MOA.

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Funds are available in the Port Police Division's Equipment Budget, FY 2012/13, Account 13240, Center 0412, Program 640, in the amount of \$483,500, and \$80,000 from its Operating Budget, FY 2012/13, Account 54290, Center 0412, Program 641.

CITY ATTORNEY:


The Office of the City Attorney has reviewed and approved the MOA as to form and legality.

TRANSMITTALS:

1. Memorandum of Agreement
2. Council File No. 10-1166

FIS Approval: WR (initials)
CA Approval: TM (initials)


RONALD J. BOYD
Chief of Police


JOHN M. HOLMES
Deputy Executive Director

APPROVED:


GERALDINE KNATZ, Ph.D.
Executive Director

RJB:WT:jad
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