



Executive Director's  
Report to the  
Board of Harbor Commissioners

**DATE: FEBRUARY 28, 2018**

**FROM: WATERFRONT & COMMERCIAL REAL ESTATE**

**SUBJECT: RESOLUTION NO. \_\_\_\_\_ - APPROVE REVOCABLE PERMIT LICENSE WITH LOS ANGELES MARITIME INSTITUTE**

**SUMMARY:**

Staff requests approval of the Revocable Permit License (RP License) with the Los Angeles Maritime Institute (LAMI) to allow temporary use of the Downtown San Pedro Harbor Cut for loading and unloading of students in LAMI's TopSail Youth Program for middle and high school students, including at-risk youth, on maritime education and hands-on tall ship sailing. The RP License would authorize LAMI to load and unload passengers at Slip No 1 and No. 2 (Premises). Use of the Premises is a nonexclusive, preferential right to load and unload passengers, on a first-come basis. It will be the responsibility of LAMI to coordinate its schedule of sailings and returns with other potential users. At such times, LAMI may post signage at the slips, indicating its use and the time for passenger unloading. Additionally, LAMI may utilize dock boxes currently not in use for the storage of necessary sailing equipment.

**RECOMMENDATION:**

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) under Article III Class 1(14) of the Los Angeles City CEQA Guidelines;
2. Find that it is in the best interest of the City of Los Angeles Harbor Department to grant a no-rent Revocable Permit License to the Los Angeles Maritime Institute in exchange for the community benefits provided by its public TopSail Program;
3. Approve the Revocable Permit License with the Los Angeles Maritime Institute;

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4. Authorize the Executive Director to execute and the Board Secretary to attest to the License Agreement; and
5. Adopt Resolution No. \_\_\_\_\_

**DISCUSSION:**

Background: LAMI, a California non-profit corporation, operates the TopSail Youth Program for middle and high school students, including at-risk youth, on maritime education and hands on tall ships sailing within the Port of Los Angeles. The program has been in operation at the Port of Los Angeles (Port) since 1992. Curriculum focuses on the Port, the maritime industry, communication, teamwork, and instills responsibility, leadership, and self-esteem by providing character-building experiences.

Proposed Action: Staff recommends Board approval of the RP License (Transmittal 1) based on the following terms:

Term: Month-to-month

Premises: Downtown San Pedro Harbor cut Slips No 1 and/or No 2

Use: It will be the responsibility of LAMI to coordinate its schedule of sailings and returns with other potential users. At such times, LAMI may post signage at the slips, indicating its use and the time for passenger unloading. Additionally, LAMI may utilize dock boxes currently not in use for the storage of necessary sailing equipment.

**ENVIRONMENTAL ASSESSMENT:**

The proposed action is approval of Revocable Permit License with LAMI. Therefore, the Director of Environmental Management has determined that the proposed action is categorically exempt from the requirements of CEQA in accordance with Article III Class 1(14) of the Los Angeles City CEQA Guidelines.

**FINANCIAL IMPACT:**

The Downtown San Pedro Harbor Cut is a public-access area, and LAMI is a nonprofit organization that provides significant public benefit. Therefore, no compensation is charged for the use of this space. The City of Los Angeles Harbor Department has sponsored LAMI's TopSail Program since 1997, most recently in the amount of \$510,000 for the two-year period of 2015-2016.

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CITY ATTORNEY:


The RP License has been approved as to form and legality by the Office of the City Attorney.

TRANSMITTAL:

1. Revocable Permit License

FIS Approval: MB (initials)  
CA Approval: MB (initials)

  
MICHAEL J. GALVIN  
Director of Waterfront & Commercial Real Estate

  
MICHAEL DiBERNARDO  
Deputy Executive Director

APPROVED:

 FOR  
EUGENE D. SEROKA  
Executive Director

ES:MD:MG:HP:RL:raw  
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BL711raw LAMI RP License