

RESOLUTION NO. _____

RESOLUTION APPOINTING CHIEF ACCOUNTING EMPLOYEE

WHEREAS, Los Angeles City Charter Section 504(b) requires the Board of Harbor Commissioners to appoint a Chief Accounting Employee to perform certain duties described in the Charter; and

WHEREAS, the Board adopted Resolution No. 16-7983 on August 18, 2016, appointing Frank Liu, Director of Accounting as Chief Accounting Employee, whose duties may include acting as temporary substitute to act in the place of Jeffrey Strafford, Chief Financial Officer for the Harbor Department, when so requested in writing by Jeff Strafford; and

WHEREAS, the duties of the Chief Accounting Employee are such that it is necessary to have a temporary substitute to act in his or her place in the event of his or her temporary absence or other inability to act; and

WHEREAS, Los Angeles City Charter Section 512 provides that wherever the Charter provides for the discharge of specific duties by a specific appointee other than the Chief of Police, the appointing power may designate an employee in the same department to act in case of the appointee's temporary absence or other inability to act, or upon the written request of such appointee.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Harbor Commissioners of the City of Los Angeles that:

1. Resolution No. 16-7983 is hereby rescinded and replaced by this Resolution.
2. Pursuant to the provisions of Charter Section 504(b) and Section 512, the Board hereby re-appoints Frank Liu, Director of Accounting as Chief Accounting Employee, whose duties may include acting as temporary substitute to act in the place of Jeffrey Strafford, Chief Financial Officer (CFO) for the Harbor Department, when so requested in writing by Jeff Strafford; and
3. Pursuant to the provisions of Charter Section 504(b) and Section 512, the Board hereby appoints the following Harbor Department employees to act as a temporary substitute to act in the place of the Chief Accounting Employee, Frank Liu, when so requested in writing by Chief Accounting Employee Frank Liu: Filomena Abayan, Principal Accountant, and Matthew Marchese, Director of Debt and Treasury. Such temporary substitutes for the Chief Accounting Employee are also authorized to act as temporary substitutes for Jeff Strafford, Chief Financial Officer for the Harbor Department, when so requested in writing by CFO Jeff Strafford, and each is hereby empowered to authenticate and sign

warrants, demands, checks, drafts and official documents, approve payrolls, and endorse for deposit checks and drafts payable to the Harbor Department in accordance with City Controller requirements.

3. The provisions of this Resolution shall be effective upon adoption by the Board of Harbor Commissioners.

4. In accordance with Los Angeles Administrative Code Section 21.8, the Secretary is instructed to file a certified copy of this Resolution with the City Controller, showing the signatures of Jeff Strafford, Frank Liu, Matthew Marchese, and Filomena Abayan. Signatures of the designated alternate Chief Accounting Employee will be submitted by the Chief Financial Officer under separate written instructions to the City Controller with reference to this Resolution.

JEFFREY STRAFFORD

FRANK LIU

MATTHEW MARCHESE

FILOMENA ABAYAN

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Harbor Commissioners of the City of Los Angeles at its meeting held on

_____, 2025

AMBER M. KLESGES
Board Secretary

APPROVED AS TO FORM AND LEGALITY

_____, 2025
HYDEE FELDSTEIN SOTO, City Attorney
Steven Y. Otera, General Counsel

By _____
JOY M. CROSE, Assistant General Counsel