



**THE PORT
OF LOS ANGELES**

Executive Director's
Report to the
Board of Harbor Commissioners

DATE: FEBRUARY 4, 2011

FROM: PORT POLICE DIVISION

SUBJECT: RESOLUTION NO. _____ - AGREEMENT BETWEEN THE CITY OF LOS ANGELES AND TRANSYSTEMS CORPORATION FOR DEVELOPMENT AND IMPLEMENTATION OF SECURITY AWARENESS TRAINING COURSES

SUMMARY:

The proposed action recommends that the Board of Harbor Commissioners (Board) approve a contract to TranSystems Corporation, Long Beach, California. The recommended contractor will provide professional and technical assistance in the development and implementation of a security awareness training program. Curriculum and course material will be delivered via the internet and classroom setting to groups including, but not limited to, longshore workers, community members, Harbor Department employees, facility security officers, terminal security personnel, and terminal staff in non-security positions. Training topics will include, but are not limited to, general security awareness, detecting and reporting suspicious activities, Maritime Transportation Security Act regulations, operational security, intelligence gathering, planning and targeting, facility vulnerability assessments, terminal physical security, and terminal operation security measures.

This project was selected by the Area Maritime Security Committee (AMSC) under the leadership of the United States Coast Guard (USCG) Sector Los Angeles/Long Beach (LA/LB) and was approved by the United States Department of Homeland Security (DHS), Port Security Grant Program (PSGP), Fiscal Year 2008 in the amount of \$375,000. Additionally, funds in the amount of \$125,000 were approved as part of the 2008 State Proposition 1B Grant Program for a 100% reimbursable total cost of \$500,000. This action will authorize a one-year contract term from the date of execution, with two, one-year renewal options, for an amount not to exceed \$500,000.

RECOMMENDATION:

It is recommended the Board of Harbor Commissioners:

1. Find that in accordance with City Charter Section 1022, work under the subject agreement is temporary in nature and can be performed more feasibly by an independent consultant rather than by City employees;
2. Approve the subject agreement with TranSystems Corporation for a term of three years at an amount not-to-exceed \$500,000 and when funding has been fully expended, the program will be discontinued;

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3. Authorize the Executive Director and the Board Secretary to execute and attest to said Agreement on behalf of the Board; and
4. Adopt Resolution No. _____.

DISCUSSION:

Background – This project will address many of the risks identified in the Port-Wide Risk Mitigation Plan. Additionally, the USCG Captain of the Port (COTP) has identified the following security priorities: Port safety and security, marine environmental protection, and waterways management activities, including the supervision of dangerous cargo operations and the control of vessel movements. These priorities are defined in the Area Maritime Security Plan (AMSP). Security awareness training supports these priorities and the AMSP by establishing sufficient infrastructure and assets, including the deployment of adequate and appropriately trained personnel to address the variety of risks associated with Port complex security. The training will also raise community awareness and emergency preparedness in the event of a natural or manmade disaster through training courses such as Crisis Management and Critical Incident Response. Additionally, all courses are approved by DHS and the USCG.

Selection Process - On July 27, 2009, a Request for Proposals (RFP) was posted on the Harbor Department's website. The project was also advertised on DiversityXchange and the Los Angeles Business Advertising Virtual Network.

A mandatory pre-proposal meeting was held on August 18, 2009 and 15 responsive proposals were received by the September 18, 2009 deadline. Of those proposals, the top three companies participated in an in-person interview process on December 4, 2009. The rankings of the responsive proposals and the interviews are included in an attachment. The training will assist in the synchronization of pre-disaster planning, prevention and mitigation activities for stakeholders Port-wide and will be conducted over a three-year period.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of a contract with TranSystems Corporation for development and implementation of a security awareness training program. As an administrative action, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

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ECONOMIC BENEFIT:

Spending under this contract with TranSystems Corporation will support approximately five direct plus three secondary (indirect and induced) one-year equivalent jobs in the five-county region.

FINANCIAL IMPACT:

The proposed as-needed agreement is in the amount of \$500,000. It is anticipated to begin in FY 2011/12 and last for three years, with \$200,000 being spent and reimbursed in that time period.

Not funding this project could result in staff, tenants, and community members being less than adequately prepared to respond to or recover from a disaster, which could ultimately result in a greater loss of life and/or property.

Moreover, this project has been approved for PSGP and State Proposition 1B funding and if funds are not expended by July 31, 2013, funding will be lost.

Funding in the amount of \$200,000 has been requested to be budgeted in the FY 2011/12 Operating Budget, Port Police Division, Center 0412, Program 640, Account 54286. Upon Board approval funding for future fiscal years will be requested to be budgeted as part of the annual budget process.

<u>Fiscal Year:</u> 2011/12	<u>Contract Maximum:</u> \$200,000
2012/13	\$150,000
2013/14	\$150,000
	Total: \$500,000

The Harbor Department's (City's) obligation to pay any amount due thereunder for any City fiscal years after the current fiscal year is contingent upon the legislative appropriation of funds for the purpose. The City's fiscal year ends on June 30 of each calendar year. Accordingly, anything to the contrary notwithstanding, the City may terminate any contract and its future monetary obligations thereunder, effective as of the end of any fiscal year.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved this agreement as to form and legality.

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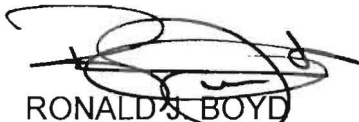
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TRANSMITTALS:

1. Personal Service Agreement
2. RFP Evaluation Ratings

FIS Approval: KP (initials)



RONALD J. BOYD
Chief of Port Police



JOHN M. HOLMES
Deputy Executive Director

APPROVED:



GERALDINE KNATZ, Ph.D.
Executive Director

RJB:CZJ:jad
Author: R. Grant