The City of Los Angeles Harbor Department would like to receive a price quote on the following item(s):

<table>
<thead>
<tr>
<th>LINE</th>
<th>QTY</th>
<th>UNIT</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>EXTENDED PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>EA</td>
<td>AIR TOW MODEL E-14 ENCLOSED TRAILER</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>LOT</td>
<td>SHIPPING/FREIGHT/HANDLING/Delivery CHARGES</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>3</td>
<td>2</td>
<td>LOT</td>
<td>TITLE AND DOCUMENT FEES</td>
<td>$</td>
<td>$</td>
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**ENCLOSED TRAILERS**

Additional specifications as detailed in Attachment A

Please quote ALL costs for equipment specified in Attachment A

TOTAL COSTS (EXCLUDING SALES TAX) $
**BIDDER’S INSTRUCTIONS**

**CONTRACTUAL TERMS**

**VENDOR CONTACT**

Contact Person: ___________________________________________________________

Title: _________________________________________________________________

Telephone: ____________________________________________________________

Fax: __________________________________________________________________

Email Address: _________________________________________________________

24-Hour Contact Phone: ________________________________________________

**AUTHORIZED DISTRIBUTOR/DEALER**

Bidder must indicate if it is an authorized factory distributor/dealer for the manufacturer being quoted (please initial).

☐ Yes: __________  ☐ No*: __________

*If bidder is not an authorized distributor/dealer, the bidder shall submit with its Quotation a formal Letter of Certification from the manufacturer, stating that the manufacturer will honor any warranty claims by the City for equipment, parts, and/or materials provided by the bidder.

The manufacturer will be responsible for any default of the supplier that is not corrected by the supplier in a timely and efficient manner. This responsibility includes replacing incorrect or defective parts, troubleshooting, and correcting problems that are traceable to the manufacturer.

**“OR EQUAL”**

Whenever a particular product or brand name is specified, it shall be deemed to be followed by the words “or equal”.

**POST-AWARD MEETINGS.** After notification of award, the successful bidder may be required to attend meetings with the Port of Los Angeles Construction & Maintenance Division. The intent of the meetings is to discuss any requirements, status updates, or other project related issues.

**MATERIALS, EQUIPMENT, AND SERVICE**

**NEW & UNUSED, VEHICLE.** The vehicle and/or equipment furnished shall be new and unused, current model, with standard factory fittings, trim, and accessories unless otherwise noted. Said vehicle and/or equipment shall not have been used for any other prior service or as a demonstrator.
**DEALER SERVICE.** All equipment furnished shall be completely serviced locally by the vendor prior to delivery. It shall be ready for operation when delivered. Any further servicing by the vendor will not be required except in connection with repairs or adjustments covered by the Manufacturer's or Dealer's warranty.

**LICENSES.** The vendor shall make the necessary applications and complete all transfer papers, including applying for exempt license. He/She shall furnish the Director of Port Construction and Maintenance, or his/her designated representative, evidence of having applied for license at time vehicle is delivered. The registered owner shall be shown exactly as outlined below on all forms where the registered owner is listed, (using abbreviations exactly as shown):

HARBOR DEPARTMENT  
CITY OF LOS ANGELES  
500 Pier A St.  
Wilmington, CA 90744-6433

**VEHICLE CODE.** All vehicles shall conform to the California Vehicle Code and all other governing requirements.

**MAKE AND MODEL.**

Make and Model quoted: ___________________________

GVWR: _______________ #

Wheelbase: ________ " Cab/Axle: ___________________

**GVWR.** All vehicles shall meet the Federal Gross Vehicle Weight Rating (GVWR) rating and all components shall have corresponding GVWR ratings. Any vehicle that requires a larger wheel and tire size on the rear axle shall have an equal size wheel and tire on the front axles, unless otherwise specified.

**WARRANTY.** Terms of warranty on new equipment offered. Free PARTS & SERVICE (LABOR) for defective parts and workmanship for the following time period after equipment has been accepted:

Parts: ___________________________ Labor: ___________________________

Please provide additional warranty terms with bid, if applicable.

**MAKES, MODELS & BRAND NAMES.** Makes, Models & Brand Names referenced are for illustrative or descriptive purposes only, and are not intended to be restrictive to any particular product. If bidder proposes to furnish another product equal in quality and purpose, such bids will be considered as long as they materially comply with the specifications. Alternate Make, Model, Brand Names, and/or Catalog Number(s) must be indicated opposite each item in the space provided.

The specified Make, Model, and Brand Name must be furnished unless otherwise specified by bidder.

**ILLUSTRATIVE AND TECHNICAL DATA.** When quoting other than the specified brand or when no brand is indicated, Bidder must submit with bid, complete illustrative and technical data on materials or equipment proposed to be furnished. Failure to furnish such data may void bid.
SPECIFICATION CHANGES. If provisions of the Specifications preclude bidder from submitting bid, the bidder may request in writing that the specifications be modified. Such request must be received by the Purchasing Officer at least five (5) working days before bid opening date. All bidders will be notified by Addendum of any approved changes in the specifications.

TECHNICAL CORRECTIONS. The Executive Director or designee is authorized to make minor technical corrections or clarifications in order to effectuate the intent of this contract/bid.

DEVIATION FROM SPECIFICATIONS. Specifications contained herein are to describe the construction, design, size, and quality of the desired product and are not intended to be restrictive to any particular product. If bidder proposes to furnish another product equal in quality and purpose, such bids will be considered as long as they materially comply with the specifications. Each deviation from the specifications must be stated in a letter, attached to bidder's submittal. Failure to do so may void bid.

ADDENDA. From time to time the Harbor Department may deem it necessary to issue an addendum(s) to modify or cancel a Bid Request. Such addendum(s) will be available on the Port of Los Angeles internet website – www.portoflosangeles.org and the Los Angeles Business Assistance Virtual Network website – www.labavn.org. It is the responsibility of the bidder to be aware of and respond to any such addendum(s) before the deadline of the applicable bid request. Failure to do so may deem the bid non-responsive.

SAFETY AND HEALTH REQUIREMENTS. All equipment, materials, procedures and services furnished and/or used by the Contractor shall comply with applicable current requirements of OSHA and CAL-OSHA. Contractor agrees to indemnify and hold harmless Los Angeles City, The Harbor Department, and agents, officers and employees thereof, for all damages assessed against them as a result of Contractor’s failure to comply with said safety and health requirements.

INSPECTION RESPONSIBILITY. Bidder submittal constitutes acknowledgment of inspection of the work site to bidder's satisfaction, including, but not limited to site conditions and specification requirements.

DELIVERY

DELIVERY. Delivery is desired within ten (10) days after vendor receives order. If this time cannot be met, show in the space provided on the Bid Sheet the best delivery time you can guarantee. The Harbor Department reserves the right to make award based on delivery time quoted.

If F.O.B. POINT is DESTINATION, the following shall apply:
DELIVERY POINT: Prices to include all delivery charges, F.O.B. the Harbor Department, 90731.

If F.O.B. POINT is ORIGIN, the following shall apply:
SHIPPING CHARGES: Shipping or delivery charges to be prepaid and added to invoice. Ship cheapest way, unless otherwise specified, for goods to arrive within the time requested. Freight bill must be included with invoice. AIR SHIPMENT MUST BE SPECIFICALLY AUTHORIZED BY STATEMENT ON PURCHASE ORDER.
FINANCIALS

BILLING DISCOUNT TERMS
Payment terms are Net 30 Days unless bidder otherwise quotes cash discount terms. Billing Discount terms offering 20 days or more will be considered in making evaluation for award.

SALES TAX
Do not include sales tax in your bid. Sales tax will be added at time of order.

SALES TAX PERMIT. Vendor’s California State Board of Equalization Permit No. required to collect California State Sales Tax.

Permit Number: _____________________________

FEDERAL EXCISE TAX. The City of Los Angeles Harbor Department is exempt from payment of Federal Excise Taxes, and will furnish vendor with a Tax Exemption Certificate. PRICING NOT TO INCLUDE ANY FEDERAL EXCISE TAX.

SHIPPING CHARGES. Please prepay and add shipping or delivery charges to your invoices. Ship cheapest way, unless otherwise specified herein, for goods to arrive within the time specified above. Please include copy of your freight bill with your invoice. AIR SHIPMENT MUST BE SPECIFICALLY AUTHORIZED BY STATEMENT ON THIS ORDER.

PARTIAL PAYMENTS. The Harbor Department will make payments to vendors in accordance with actual deliveries made and acceptance by the Harbor Department. Partial payments made to the vendor do not in any way relieve vendor of his responsibility to complete the entire contract.

VENDOR PAYMENT. Please note. Vendor name and address must be submitted exactly as it will appear on the invoice. Please provide a copy of your firm’s IRS Form W-9 with your bid. If invoice remit to (remittance) name and address are different from the bid name and address, please indicate:

COMPANY: ___________________________________________

REMIT TO: __________________________________________

ADDRESS: __________________________________________

____________________________________________________

Invoices submitted for payment where the invoice name and address do not match the name and address as they appear on the purchase order, or as indicated in the space above, will not be processed and will be returned to the vendor.
GENERAL RULES AND REGULATIONS

BUSINESS TAX REGISTRATION CERTIFICATE (BTRC). In accordance with the City of Los Angeles Municipal Code, a Business Tax Registration Certificate may be required of persons engaged in business activity within the City. The Office of Finance, Tax and Permit Division, (844) 663-4411, has sole authority in determining a firm’s tax requirements and in issuing Business Tax Registration Certificates or Business Tax Exemption Numbers. Accordingly, firm's current Business Tax Registration Certificate or Business Tax Exemption Number must be clearly shown on all invoices submitted for payment. Bidder, in submitting this bid, acknowledges and accepts the above requirements and recognizes that no invoice will be processed for payment without inclusion of the Business Tax Registration Certificate or Business Tax Exemption Number. New vendors will be permitted to provide a BTRC/VRN number after award.

BTRC/BTRC Exemption Number: ________________________.

TAXPAYER IDENTIFICATION NUMBER. Contractor declares that it has an authorized Taxpayer Identification Number (TIN), which must be indicated on all invoices. No payments will be made under this agreement without a valid TIN number.

SMALL & LOCAL BUSINESS (SLB) PROGRAM

Is your company Certified as an SLB by the City of Los Angeles? □ Yes □ No

Companies certified as a Small Local Business with the City of Los Angeles are given a preference applied to bid contracts of $100,000.00 or less. A 10% preference (discount) is given to the bids of SLB certified companies. The preference is determined by taking 10% of the lowest bid that is proposed by a non-certified SLB company, and subtracting that amount from the bid of the SLB certified company. If after the preference the SLB’s bid is less than or equal to the lowest non-certified company’s bid, the SLB will be awarded the contract.

In order to be given the bid preference as a certified SLB, your SLB application must be received at the Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance, Centralized Certification Section no later than five (5) calendar days prior to the last day for submission of the bid or proposal and approved prior to the award date as stated on the RFB.

The Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance, Centralized Certification Section is located at:

Office of Contract Compliance, Centralized Certification:
1149 S. Broadway, Suite 300, Los Angeles, CA 90015
(213) 847-2684

Certification as a Small & Local Business is valid for one calendar year from the date of approval. Applicant firms must be recertified on an annual basis with the Office of Contract Compliance, Centralized Certification Section. For questions concerning the Small Local Business Program, contact the Office of Contract Compliance, Centralized Certification Section at (213) 847-2684 or at http://bca.lacity.org/index.cfm?nxt_body=main_page.cfm

COMPLIANCE WITH LAWS. Vendor shall comply with all applicable Ordinances, laws, Rules and Regulations of the City and of any County, State or Federal Government, or subdivision thereof. This applies even though such requirements may not be specifically mentioned in the Specifications or shown on the Plans.
DEFAULT BY SUPPLIER
In case of default by Vendor, the City reserves the right to procure the articles or services from other sources and to hold the vendor responsible for any excess costs occasioned to the City thereby.

INDEMNITY. Contractor shall save, keep, bear harmless and fully defend and indemnify the City of Los Angeles, the Harbor Department, and all boards, officers, employees, agents or other authorized representatives thereof, from all liability, damages, costs or expenses in law or equity claimed by anyone for bodily injury or death, or damage to property arising out of the performance by Contractor of its obligations hereunder, whether liability is attributable solely to Contractor or to a combination of Contractor and City.

AWARD. The Harbor Department reserves the right to reject any or all Bids, award Bid as a whole, split award or delete line items as it may deem necessary, unless otherwise stated herein.

BID RECAPS. Bid recaps, with a summary of all bids received, will be posted to the following website within two weeks of the bid closing date: https://www.portoflosangeles.org/business/contracting-opportunities/purchasing-bids

END
TRAILER, ENCLOSED, 9,995 Lbs. PAYLOAD CAPACITY

NOTICE: Complete all sections of this specification by checking “Comply” or state deviations and exceptions, where applicable. If not completed in its entirety, the bid will be considered non-responsive.

<table>
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<tr>
<th>TYPE: Enclosed, double-axle hydraulic trailer, “Air Tow Model E-14” or equal. Trailer shall be able to be driven at freeway speeds and shall have a self-contained electric hydraulic pump, which hydraulically lowers and elevates trailer without disconnecting from tow vehicle.</th>
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<tr>
<th>GVWR: Trailer shall have a G.V.W.R. of 9,995 Lbs.</th>
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<tr>
<th>CAPACITY: Trailer shall have a capacity of 10,000 Lbs.</th>
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<tr>
<th>DIMENSIONS: Trailer overall outside dimensions shall be: 102-inch overall width 232.75-inch overall length</th>
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<tr>
<th>Internal size dimensions shall be: 96-inch-wide roll up door. 75 inches wide 149.75 inches long</th>
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<tr>
<td><strong>INTERNAL STORAGE:</strong></td>
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<tr>
<td>Shall have internal unpainted 3/8” paneling.</td>
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<tr>
<td>Shall have Green Touch Industries Rack systems able to accommodate four (4) backpack blowers, two (2) lawn edgers (non-walk behind), four (4) string trimmers, five (5) five-gallon fuel cans, also be able to carry eighteen (18) shovels and rakes. Interior should be able to accommodate a walk-behind mower with a width of 40 inches with the rack system installed.</td>
</tr>
<tr>
<td>Shall also have internal LED lighting.</td>
</tr>
<tr>
<td>Shall have sidewall vents for internal ventilation. Shall also have eight (8) D-rings mounted in strategic locations to properly tie down equipment.</td>
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<thead>
<tr>
<th><strong>SUSPENSION:</strong></th>
<th>□ Comply Deviation:</th>
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<tr>
<td>Shall have a rubber type suspension.</td>
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<tr>
<th><strong>AXLE:</strong></th>
<th>□ Comply Deviation:</th>
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</thead>
<tbody>
<tr>
<td>Shall be swing-arm double-axle with a capacity of 9,000 lbs.</td>
<td></td>
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<thead>
<tr>
<th><strong>FRAME:</strong></th>
<th>□ Comply Deviation:</th>
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</thead>
<tbody>
<tr>
<td>Medium-duty chassis, 3-inch channel or box-tubing frame and 3-inch formed steel crossmembers welded into an integral unit.</td>
<td></td>
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<tr>
<th><strong>BRAKES:</strong></th>
<th>□ Comply Deviation:</th>
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<tr>
<td>Brake shall be hydraulic surge brake actuator &quot;Dico&quot; Model 20 or equal. Actuator shall be compatible with the specified drawbar.</td>
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<tr>
<td>Brakes shall be expanding shoe and drum type, 12&quot; diameter x 2&quot; width at each wheel. Brakes shall include automatic free backing-up and automatic breakaway stopping features.</td>
<td>□ Comply Deviation:</td>
</tr>
<tr>
<td>Parking &quot;brake&quot; shall be adequately sized chock blocks with handles.</td>
<td>□ Comply Deviation:</td>
</tr>
<tr>
<td>Blocks shall be stowed on sides of body, when in transit.</td>
<td>□ Comply Deviation:</td>
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</table>
### TIRES:
- Four (4) ST235/85R16-F 12 ply tires.

### WHEELS:
- Four (4) 16-inch wheels.

### DRAWBAR:
- Four (4) foot-long A-frame, heavy-duty, 3-inch channel steel, with 2 5/8-inch I.D., "Premier" or equal, pintle eye. Pintle eye shall be compatible with "Holland" Model PH30 trailer hitches.

  Equipped with two (2) 3/8-inch safety chains with safety latched hook on each loose end.

  Pintle eye shall be 20 from ground with trailer frame in level position.

  Drawbar Jack Leg: Shall be an adjustable swing-up type, with caster wheel and vertical adjustment to provide a level trailer frame. Shall be rated at 10,000 pounds (minimum) capacity.

### HYDRAULIC PUMP:
- Pump shall be a 12-volt, self-contained, electric hydraulic pump with built-in reservoir and control station with permanent mounted, engraved labels to indicate function and direction of operation. System shall be sealed from dirt infiltration.

  Battery: Shall be a "Delco" 1150 or equal, maintenance free, 625 CCA at 0-degree F. manufacturer's rated capacity. Shall be mounted in a lockable box on the front bulkhead of the trailer.

### HYDRAULIC RAMS:
- Dual rams shall be interconnected with pistons shielded full length and protected from dirt. Cylinders shall be seamless steel with high pressure neoprene seals. A mechanical lock shall remove all weight and pressure from hydraulic system while in transport.

  Rams shall allow trailer vertical positioning from ground level to approximately 25 inches above ground.
### ADDITIONAL EQUIPMENT:
1. 6-amp battery charger.
2. Roof and side wall vents.
3. Spare 16-inch wheel and tire, same as mounted on trailer.
4. Spare 16-inch tire bracket, able to lock.
5. Lockable Toolbox
6. LED interior lights.

### LIGHTING:
All lighting shall comply with the mounting and orientation instructions of Division 12, Chapter 2, of the State of California Vehicle Code, and the Federal Motor Vehicle Safety Standards (FMVSS), as last revised.

Dual LED tail, stop, backup and turn signal lights shall be flush mounted at the rear. Clearance lights shall be installed with armored guard. Install two (2) 3-inch or larger, flanged back rivet mounted reflectors at rear. Furnish and install license plate light and mounting for license plate. Furnish and install any additional lights required by the FMVSS and the California Vehicle Code, as last revised.

### WIRING:
All wiring shall be installed in flexible non-metallic conduit, with crimped connectors, all properly insulated. All wiring passing through partitions or bulkheads shall have a rubber grommet at that point for chafe protection.

### WELDING:
Welding fillets shall have good penetration, good fusion, good appearance, and shall show no cracks or undercutting.

### WORKMANSHIP:
All workmanship, welding, and construction to be in the best manner of the trade. Shall be subject to inspection and approval by Fleet Services.

### PAINTING REQUIREMENTS:
All unwelded seams shall be sealed. All metal work shall be thoroughly cleaned. At least one coat of primer, fog coat and finish coat shall be applied with sufficient drying time between coats to produce a good finish, free of runs.
### COLOR:
Entire vehicle shall be painted “T009-WH11” Polyester Gloss Smooth White.

- **Comply Deviation:**

### RETRO REFLECTIVE SHEETING:
Shall be "Scotch lite" diamond grade conspicuity sheeting series 980. Shall have 2” x 6” alternating block pattern of red and white installed on the sides and rear perimeter.

- **Comply Deviation:**

### VEHICLE REGISTRATION:
Trailer shall be delivered with all proper documentation, exempt license plates to drive legally on highways. Trailer will not be accepted with non-exempt plates.

- **Comply Deviation:**

### OPERATORS MANUALS:
For each unit delivered, there shall be provided:

- One (1) Line Set Invoice.
- One (1) Certified Weight Ticket.

The above specified Manuals, Books and other items are to be included in the equipment purchase price(s).

- **Comply Deviation:**

### SUMMARY OF DEVIATIONS: