



**U. S. CUSTOMS AND BORDER PROTECTION (CBP)
MEMORANDUM OF AGREEMENT TO REIMBURSE CBP**

This Memorandum of Agreement (“MOA”) outlines the agreement between the below named facility owner (Sponsor) and CBP regarding the Sponsor’s willingness to reimburse CBP for costs related to providing the information technology (IT) equipment and services listed in this agreement at the below named location.

Facility Owner/Operator: City of Los Angeles, a municipal corporation, acting by and through its Board of Harbor Commissioners (**a.k.a. Port Of Los Angeles**) (**Sponsor**)

Location: 100 Swinford Street
San Pedro, CA 90731

PORT OF LOS ANGELES RESPONSIBILITIES

Data and Cabling

Port of Los Angeles is responsible for the procurement and installation of all data cabling and electrical components required for connectivity of systems and equipment, according to CBP Office of Information Technology (OIT) provided specifications Port of Los Angeles is required to provide a two-week advanced notice of all cable pulls to allow CBP to observe installation.

Reimbursement of Equipment and Recurring Costs

Port of Los Angeles agrees to reimburse CBP for all equipment and connectivity costs, including installation, maintenance, and recurring costs, at the Port of Los Angeles, 100 Swinford Street, San Pedro, CA. 90731. Current estimated equipment costs total \$306,644.43. The estimated annual recurring costs are \$26,093.28. CBP OIT’s Cost Estimate titled “SPD004A-OFO-24222C is attached.

Port of Los Angeles will be billed the actual costs for the equipment identified in CBP OIT’s Cost Estimate SPD004A-OFO-25097C, along with any outstanding reimbursements due from any previously executed agreement(s). Recurring out-year network circuit charges, and the cost of any necessary replacement equipment not covered under warranty, will also be billed to Port of Los Angeles.

Equipment Upgrades

Upgrades to CBP required equipment and connectivity may be required on a schedule determined by CBP (approximately every 3-5 years, as needed). Equipment upgrades will be subject to a new agreement. CBP will provide Port of Los Angeles a minimum of 180 days’ advance notice of any required upgrades.

Payment Process

A copy of this signed agreement will be forwarded to the CBP National Finance Center (NFC). Upon receipt and installation of all equipment, the NFC will issue Port of Los Angeles a bill for the actual equipment costs not to exceed \$306,644.43 as detailed in CBP OIT Cost Estimate SPD004A-OFO-25097C. The CBP NFC will also bill Port of Los Angeles for actual recurring out-year network and connectivity charges not to exceed \$26,093.28, as detailed in CBP OIT Cost Estimate SPD004A-OFO-25097C, along with any sums owed for replacement equipment not covered by manufacturers' warranties. The maximum payable under this MOA, including any recurring maintenance charges and equipment replacement, shall be Four Hundred Thirty Thousand Dollars (\$430,000.00). CBP and Port of Los Angeles agrees to three years of reoccurring charges starting October 1, 2025, and ending September 30, 2028. CBP and Port of Los Angeles will begin negotiating a new RMOA and reoccurring costs on October 1, 2027, for anything after September 30,2028.

Port of Los Angeles Accounts Payable Information

Tax Identification Number: 95-6000735

Bill To Representative: Micheal Galvin

Phone Number: 310-732-3860

Email Address: mgalvin@portla.org

Address: Port of Los Angeles 425 S. Palos Verdes St, San Pedro CA 90731

Equipment Ownership

CBP will retain possessory ownership of all equipment used in CBP operations until CBP vacates the premises. CBP will transfer the equipment reimbursed by Port of Los Angeles when CBP vacates the premises. Within two months (60-days) of installation and reimbursement, CBP OIT will deliver a list of serial numbers and/or other identification and warranty information for Port of Los Angeles reimbursed equipment to the point of contact listed below.

Port of Los Angeles Equipment Administrator: Meagan Sestich

Email Address: msestich@portla.org

Phone Number: 310-427-2315

Ship to Address: 100 Swinford Street San Pedro, CA. 90731

U.S. CUSTOMS AND BORDER PROTECTION (CBP) RESPONSIBILITIES

Equipment Connectivity and Maintenance

CBP OIT will be responsible for ordering and installing required circuit, data equipment, and connection(s) from Port of Los Angeles to the CBP National Data Center. CBP is also responsible for imaging, maintaining, and controlling all equipment listed in the attached CBP OIT Cost Estimate **SPD004A-OFO-25097C**. Port of Los Angeles will incur no CBP OIT charged service fees for any equipment maintenance/repair/replacement covered by CBP procured equipment warranties.

Data Ownership

All data entered and/or stored in any manner on the equipment covered by this MOA shall

belong to the United States and is confidential and protected information. It is CBP's responsibility to properly remove data before possession of any equipment is transferred to Port of Los Angeles. In the event data inadvertently remains on any equipment after transfer, Port of Los Angeles shall keep the information confidential and immediately notify CBP so that CBP can remove the data.

EFFECTIVE DATE AND TERM OF AGREEMENT

Subject to the authorization of the Harbor Board of Commissioners and the provisions of Los Angeles City Charter Section 245, the effective date of this MOA will be the date of the last signature affixed below and the term shall be three (3) years from the effective date.

INSURANCE

CBP has submitted with the City a letter of self-insurance.

AUTHORIZATION (TWO ORIGINALS WITH SIGNATURES ARE REQUIRED)

Authorized Representative

The signatory to this MOA represents and warrants that he or she is a duly authorized representative of the City of Los Angeles, Harbor Department, with full power and authority to enter into this MOA and to bind the City of Los Angeles, Harbor Department with regard to all matters relating to this agreement.

Agreement to these terms is attested by the signatures below.

Eugene D. Seroka
Executive Director

gene_seroka@portla.org

Email Address

Date

Africa Bell
Port Director

Africa.bell@cbp.dhs.gov

Email Address

Date

Office of Field Operations, Los Angeles Field Office
U.S. Customs and Border Protection