



HARBOR COMMUNITY
BENEFIT FOUNDATION

To: Eugene Seroka, Executive Director, Port of Los Angeles

From: Ben Schirmer, Executive Director, Harbor Community Benefit Foundation
David Sloane, Board Chair, Harbor Community Benefit Foundation

Cc: Doane Liu, Deputy Executive Director and Chief of Staff, Port of Los Angeles
Joy Crose, Assistant General Counsel, Port of Los Angeles
Sharron Scheiber, Staff Counsel, State Lands Commission
Michael Jenkins, Jenkins and Hogin, LLP, Counsel for HCBF

Date: **June 24, 2016**

Re: HCBF's Healthy Harbor Grant, Round 5 & PCMTF Transfer

INTRODUCTION

In accordance with the Operating Agreement of the TraPac Memorandum of Understanding (Operating Agreement), Section 5.A. Project Funding, the Harbor Community Benefit Foundation (HCBF) hereby submits a request to approve a transfer of funds from the Port Community Mitigation Trust Fund (PCMTF) in support of its Healthy Harbor Grant Program, Round 5. This request includes a report of activity for programs that have been previously funded from the PCMTF.

On February 19, 2016, HCBF's Board of Directors approved the release of a Request for Proposals (RFP) for Round 5 of its Healthy Harbor grant program with up to \$550,000 available in funding. Applications were due on Friday, March 25, 2016. HCBF received eight applications totaling \$520,159. Staff reviewed all submissions using a 100-point scale, which grades applications for completeness, capacity, budget, financials, and relevance, among other indicators. Staff also conducted site visits with all applicants that met the basic requirements of the grant cycle and that appeared to meaningfully address a Port-related health impact.

Of the eight proposals received, HCBF's Board selected four projects. The proposed projects will all benefit residents of San Pedro, Wilmington, or both, by addressing health related Port impacts in those communities, as contemplated in the Operating Agreement. Upon the Board of Harbor Commissioners (BOHC) approval, \$300,000 will be transferred from the PCMTF to HCBF to fund these projects through contracts and grants to third parties.

Including this disbursement, HCBF has allocated a total of \$4,420,000 to grantees and contractors in combined HCBF-administered program funds, including: Noise Mitigation Study (\$185,000), Off-Port Impacts Study (\$300,000), Healthy Harbor Grants (four rounds = \$1,868,000, plus \$300,000 for this round), STEAM Pilot Program (\$306,000) and Community Benefit Grants (three rounds = \$1,461,000).

REQUEST

HCBF hereby requests the Board of Harbor Commissioners (BOHC) to:

- 1) Concur with the HCBF Board-approved action to fund Round 5 of the Healthy Harbor Grant Program, in the amount of \$300,000, in support of the HCBF Board approved selection of four organizations to receive PCMTF funding for projects/programs serving the communities of Wilmington and/or San Pedro; and
- 2) Approve the transfer of funds from the PCMTF to HCBF, in one lump sum, not-to-exceed \$300,000, by issuing a joint letter of authorization to JPMorgan Chase, the independent Financial Manager, to be executed by a) the BOHC, or its designee, and b) the Executive Director of HCBF.

BACKGROUND

The TraPac MOU and Operating Agreement require HCBF to allocate funds from the PCMTF to projects that mitigate Port-related impacts in the communities of Wilmington and San Pedro, and that are in compliance with the State's Tidelands Trust doctrine. HCBF's 2013-2016 Strategic Plan calls for funds to be allocated to programs that "address environmental impacts stemming from past, present, and future Port of Los Angeles and Port-related operations." The plan also forecasts annual disbursements from the PCMTF to benefit the communities of Wilmington and San Pedro.

In 2012, HCBF launched the Healthy Harbor Grant Program with a total of \$350,000 awarded. In 2013, an additional \$450,000 was awarded for Round 2. In 2014, an additional \$550,000 was awarded for Round 3 and, in 2015, another \$300,000 was awarded for Round 4.

PROJECT SELECTION

Consistent with the Operating Agreement Section 5.B.i. (Project Selection and Performance), HCBF developed and selected proposals to receive PCMTF funding based on identification of impacts from Port or Port-related operations, the ability of the proposal to mitigate the identified impact, technical feasibility, cost effectiveness, organizational capacity to complete the project, and the benefits that a project proposal would provide within the communities of Wilmington and/or San Pedro.

Solicitation:

HCBF solicited the projects through circulation of an RFP (**TRANSMITTAL 1**).

The RFP asked applicants to address one or more of the following Impact Priorities:

1. Projects or programs that provide physician and staff professional development on respiratory care, support for respiratory care at K-12 Schools, or upgrades, equipment, and medicine related to respiratory care.
2. Projects or programs that provide resources to better access respiratory care, improve outreach efforts targeting residents with respiratory health needs, or improve multilingual support for respiratory programs.
3. Projects or programs that educate patients and residents on threats to respiratory health, assist parents and children with administering medicine, or improve asthma readiness and education in K-12 classrooms.

Applicants:

Applicants included community-based, non-profit organizations, schools and/or educational institutions, training, skill and career centers with evidence of a) tax-exempt status or b) a fiscal sponsor with tax-exempt status.

Submissions:

HCBF received eight applications in Round 5 of the Healthy Harbor Grant Program. Funding requests totaled \$520,159, less than the announced available funding. Many applicants proposed projects/programs that addressed multiple impact priorities. (See Table 1).

HCBF uses a web-based system called “Submittable” to solicit, receive and evaluate applications, giving HCBF staff and the ad hoc Board grant review committee full access to the applications and all supporting documentation. The system does not allow applicants to submit beyond the stated deadline.

Staff Evaluation:

HCBF Staff determined responsiveness to the RFP, and evaluated, scored, and ranked all proposals based on a 100-point scale. The evaluations considered and scored: 1) Project Description Summary, specifically focusing on mitigation of Port Impacts, 2) Work Plan, including readiness and program delivery, 3) Organizational Capacity, 4) Evaluation Plan and 5) Budget, including reasonableness of expenditures.

Table 1. Applications Received, Healthy Harbor Grant Program, Round 5

Applications Received							
Applicant	Request	Project location/ Community Served			Impact Priority*		
		Wilmington	San Pedro	Both	#1	#2	#3
Buddist Tzu Chi Foundation	\$35,000	x				x	x
Buddist Tzu Chi Medical Foundation	\$10,000			x	x	x	x
Cancer Support of Redondo Beach	\$15,000			x	x	x	x
Coalition for Clean Air	\$50,000			x			x
Harbor Community Clinic	\$65,000			x		x	x
Providence LCM Foundation	\$123,000			x	x		
Robert F. Kennedy Institute	\$108,248			x			x
The Children's Clinic	\$113,911			x	x	x	x
Total Requested =	\$520,159	1	0	7	4	5	7
* Some applications indicated that their project or program applied to more than one Impact Priority							

Ad-Hoc Committee Review:

The Board appointed ad-hoc Grant Review Committee, comprised of Board Members Sean Hecht, Board Chair and Cristin Mondy, Board member. The ad hoc committee met with Staff to consider and evaluate the applications.

Upon review of the Staff evaluation, site visit summaries, and applications, followed by discussion, the ad-hoc committee approved Staff’s recommendation to fund four of the applications for a total of \$300,000. All four of the recommended proposals were from organizations previously funded by HCBF.

BOARD RECOMMENDATION - HCBF BOARD ACTION

On May 19, 2016, the HCBF Board unanimously approved the recommendation representing \$300,000 in grants. All programs serve both San Pedro and Wilmington (**See Table 2**).

The Board resolved that:

The Healthy Harbor Grant Program, Round 5, conforms to the requirement of the Operating Agreement, section 5.A. Project Funding, that the projects mitigate a direct or indirect impact from Port and Port-related operations and are consistent with the Tideland trust and the Operating Agreement. Additionally, as required by the Operating Agreement section 5.C.i., the projects proposed to be funded conform to the requirements of the MOU and are located in San Pedro or Wilmington.

The Board resolved to:

1. Approve the staff recommendations to award 4 grants to the qualified organizations as detailed in HCBF Board memo dated May 19, 2016 (**TRANSMITTAL 2**), to address impacts from Port of Los Angeles and Port-related operations;
2. Authorize the Executive Director to:
 - a) report to the BOHC, requesting final approval of Round 5 of the Healthy Harbor Grant Program,
 - b) execute a joint letter with the BOHC, or its designee, to approve the distribution of funds in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, in an amount not-to-exceed \$300,000, and
 - c) fully execute, and administer, the Grant Agreements between HCBF and the approved grantees from Round 5 of the Healthy Harbor Grant Program.

Table 2. Funding Summary, Healthy Harbor Grant Program, Round 5

Applications - Recommended and Not Recommended									
				Project Location, Community Served			Impact Priority*		
Seq.	Applications - Recommended	Requested	Recommended	Wilm.	San Ped.	Both	#1	#2	#3
1	Coalition for Clean Air	\$50,000	\$50,000			x			x
2	Providence LCM Foundation	\$123,000	\$123,000			x	x		
3	Robert F. Kennedy Institute	\$108,248	\$52,000			x			x
4	The Children's Clinic	\$113,911	\$75,000			x	x	x	x
Total Requested/Recommended =		\$395,159	\$300,000			4	2	1	3
Seq.	Applications - Not Recommended	Requested	Recommended	Wilm.	San Ped.	Both	#1	#2	#3
5	Buddist Tzu Chi Foundation	\$35,000	\$0	x				x	x
6	Buddist Tzu Chi Medical Foundatin	\$10,000	\$0			x	x	x	x
7	Cancer Support Center of Redondo	\$15,000	\$0			x	x	x	x
8	Harbor Community Clinic	\$65,000	\$0			x		x	x
Total Requested/Recommended =		\$125,000	\$0	1		3	2	4	4
Total =		\$520,159	\$300,000	1	0	7	4	5	7
* Some applications indicated that their project or program applied to more than one Impact Priority									

NEXUS TO PORT OF LOS ANGELES AND PORT-RELATED IMPACTS

Grants awarded in the Healthy Harbor Grant program are funded through the Port Community Mitigation Trust Fund. As such, all awards must be Tidelands-trust compliant and address a past, present, or future impact from Port of Los Angeles or Port-related operations. Applicants were required to submit statements on how the proposed project or program addresses a Port or Port-related impact.

HCBF’s Board found that each project it approved for funding addresses a Port-related impact and is consistent with the Tidelands Trust. As required by the Operating Agreement, Section 5.B.iv., HCBF has provided a project-specific Tidelands nexus analysis for each project proposed for funding. **(SEE APPENDIX A)**

ADDITIONAL COMMUNITY IMPACT

Though not a requirement of receiving funding, applicants often leverage requested grant funding from HCBF with volunteer hours and matched funding from other sources. The reported match from the recommended applications totals \$117,648.

PCMTF STATUS REPORT: APPROVED PROJECTS & FUND BALANCE UPDATE

Pursuant to the Operating Agreement section 5.C.i., Table 3 summarizes the transfer of funds from the PCMTF for studies and HCBF Programs to date, Table 4 summarizes the balance of PCMTF funds at the time of this report:

Table 3. PCMTF Transfer of Funds, 2012-Present

Funding Summary:		
Funding, Approved to date:		
Various	\$300,000	Land Use Study (as required by the Operating Agreement)
	\$185,000	Noise Study (as required by the Operating Agreement)
	\$485,000	Total for Studies
2012	\$350,000	Healthy Harbor, Round 1
	\$350,000	Total for 2012
2013	\$450,000	Healthy Harbor, Round 2
	\$506,000	Community Benefit, Round 1
	\$956,000	Total for 2013
2014	\$620,000	Community Benefit, Round 2
	\$550,000	Healthy Harbor, Round 3
	\$1,170,000	Total for 2014
2015	\$518,000	Healthy Harbor, Round 4
	\$306,000	STEAM Pilot
	\$335,000	Community Benefit, Round 3
	\$1,159,000	Total for 2015
	\$4,120,000	Total (Committted funding to date)
Funding, pending approval:		
2016	\$300,000	Healthy Harbor, Round 5 (Pending approval)
	\$300,000	
	\$4,420,000	Grand Total

Table 4. PCMTF, balance of funds (through April 30, 2016)

JP Morgan Account Balance Summary		
through April 30, 2016		
	Savings/Investment Accounts	
	Subtotal	Total
Beginning Balance (as of 12/31/15)		\$4,432,306
Contributions		\$0
Withdrawals		\$0
Management Fees		(\$4,692)
Income	\$47,106	
change in investment value	\$38,705	
Net increase		\$85,856
Ending Market Value (as of 4/30/16)		\$4,513,470

APPENDIX & TRANSMITTALS

APPENDIX A - Port Nexus summary for recommended Grants

TRANSMITTAL 1 - RFP for Healthy Harbor Benefit Grants, Round 5

TRANSMITTAL 2 - Staff Memo to HCBF Board dated May 19, 2016

Re: Recommendations for Funding, Healthy Harbor Benefit Grants, Round 5

**Appendix A: Port Nexus for Recommended Grants
Healthy Harbor Grant Program, Round 5**

Applicant	Mitigation of Port Impacts
Coalition for Clean Air	The proposed program mitigates, reduces, or addresses the Port’s respiratory health risk impact attributed to Port-related pollution on the communities of Wilmington and San Pedro by providing air quality monitoring and air quality education to Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.
Robert F. Kennedy Institute	The proposed program mitigates, reduces, or addresses the Port’s respiratory health risk impact attributed to Port-related pollution on the communities of Wilmington and San Pedro by providing respiratory health education and access to respiratory disease treatment to Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.
Providence Little Company of Mary Foundation	The proposed program mitigates, reduces, or addresses the Port’s respiratory health risk impact attributed to Port-related pollution on the communities of Wilmington and San Pedro by providing respiratory equipment to a health facility serving Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.
The Children’s Clinic	The proposed program mitigates, reduces, or addresses the Port’s respiratory health risk impact attributed to Port-related pollution on the communities of Wilmington and San Pedro by providing respiratory health education and access to respiratory disease treatment to Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.

Transmittal 1

Harbor Community Benefit Foundation Healthy Harbor Round 5

Request for Proposals

Who is HCBF?

Harbor Community Benefit Foundation is a 501(c)3 non-profit organization formed in 2011. Its mission is to assess, protect, and improve the health, quality of life, aesthetics, and physical environment of the harbor communities of San Pedro and Wilmington, California, which have been impacted by the operations of the Port of Los Angeles. HCBF accomplishes this through grantmaking, independent research, and community engagement.

To learn more about us, visit our website at hcbf.org.

About Healthy Harbor Grants

The goal of the Healthy Harbor program is to mitigate health impacts attributed to Port and Port-related operations in the communities of San Pedro and Wilmington, by enhancing and promoting health services for their benefit, and, by providing improved access to health education and outreach, diagnosis, treatment, and medical supplies.

In the past four rounds, HCBF awarded a total of \$1,868,000 in healthcare grants, with an emphasis on respiratory care.

About the Port Community Mitigation Trust Fund

All grants for this program will be funded from the Port Community Mitigation Trust Fund (PCMTF). As such, grant proposals must be Tidelands-trust compliant and otherwise comply with the TraPac MOU and Operating Agreement. You can read our governing documents at hcbf.org/about.

What is the focus of Round 5?

HCBF was created to address port and port-related impacts. In this Round we are focusing on answering these questions about asthma and respiratory disease:

- 1) How can the capacity to address asthma and respiratory disease in San Pedro and/or Wilmington be improved?
- 2) How can access to asthma and respiratory disease resources in San Pedro and/or Wilmington be improved?
- 3) How can patient understanding about managing asthma and respiratory disease in San Pedro and/or Wilmington be increased?

Transmittal 1

In this Round, HCBF seeks applications for projects and programs designed to improve the respiratory health of San Pedro and/or Wilmington residents impacted by Port and Port-related operations. Applicants may choose programs or projects that address one or more of the following priorities.

Healthy Harbor Grant Priorities:

- 1) Projects or programs that provide physician and staff professional development on respiratory care, support for respiratory care at K-12 Schools, or upgrades, equipment, and medicine related to respiratory care.

Examples: May include, but need not be limited to: 1) Training clinic nurses and physicians on effective asthma diagnosis and treatment; 2) Providing nebulizers and other asthma related equipment and supplies to clinics, and; 3) Providing respiratory nursing staff and training to underserved K-12 schools.

- 2) Projects or programs that provide resources to better access respiratory care, improve outreach efforts targeting residents with respiratory health needs, or improve multilingual support for respiratory programs.

Examples: May include, but need not be limited to: 1) Support an outreach position to target patients with respiratory health needs; 2) Translate asthma education materials into Spanish, and; 3) Fund transportation needs that allow patients to reach respiratory programs.

- 3) Projects and programs that educate patients and residents on threats to respiratory health, assist parents and children with administering medicine, or improve asthma readiness and education in K-12 classrooms.

Examples: May include, but need not be limited to: 1) A workshop educating residents on spotting asthma triggers, 2) Community health worker program that teaches parents on proper asthma medicine use, and; 3) Developing an asthma action plan for K-12 students with asthma.

Available Funding

Up to \$550,000 in grants will be awarded in this round. Requests must be a minimum of \$5,000, with a maximum limit of \$125,000 per applicant.

Application Content

HCBF evaluates grant applications based a 100-point scale. The four criteria for review are listed below. More detail for each category can be found in the online application (release date TBD). **At a**

Transmittal 1

minimum, your project or program must take place in Wilmington or San Pedro and must address one or more of the Grant Priorities.

HCBF Staff is available to provide technical assistance on any of the criteria listed below. Please attend the Grant Workshops, or contact HCBF Staff directly to receive clarification.

Criteria	Points
<p>1. Project Description</p> <p>The project description should provide the details of your project or program. Your project description also needs to answer or respond to the following questions or statements:</p> <ul style="list-style-type: none">• How will your project or program address one or more of the Grant Priorities (above)? Provide justification for how your project or program will adequately address HCBF’s grant priorities for asthma and respiratory disease in San Pedro and Wilmington.• Please describe your target population. Describe the neighborhood, demographic, or specific group (e.g., age, type of disorder/chronic illness) of people that will benefit from your project or program.• Who are the partners (if any) for this project or program? <p>Requirements for Project Description: <i>Please upload a Word document no more than two pages in length, with 1-inch margins and 12 point Times New Roman font.</i></p>	<p>50</p>
<p>2. Workplan</p> <p>The Workplan should provide the goal(s) of your project or program and include the strategy for execution, evaluation methods, and a detailed timeline. Requirements: <i>This Word document may be no more than one page, with 1-inch margins and 12 point Times New Roman font.</i></p>	<p>15</p>
<p>3. Experience – form field in Submittable</p> <p>Please tell us about your team’s relevant background for this program or project. Also, describe any projects or programs that you have completed similar to this proposal.</p>	<p>10</p>
<p>4. Budget* – click here to download the required form</p> <p>Please use the required Budget form to complete the budget for the proposed project or program. Please be sure to include a detailed budget narrative (space provided in the budget form).</p>	<p>25</p>

Applicants will be required to provide the following documents in their application:

- | | |
|--|-------------------------|
| IRS Letter of Exemption | Board Roster |
| Agency Organizational Chart | 990 (most recent) |
| Audited Financials (most recent, if available) | Agency Operating budget |

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***Please be sure to use the required templates or forms. Each file can be uploaded via the links in this application guide or by visiting our website at hcbf.org/grants.**

Who is eligible to apply?

All applicants must provide a 501(c)3 letter from the Internal Revenue Service (IRS). If you do not have 501(c)3 non-profit status, you may apply through a fiscal sponsor that does. Eligible applicants may include: local clinics, health service providers, community-based organizations, and educational institutions. All applicants must submit proposals that address one or more Program Priorities (above), and projects and programs must only serve Wilmington and/or San Pedro.

Public agencies affiliated with the Port of Los Angeles or the City of Los Angeles; HCBF staff, organizations with 509(a) status, HCBF Board members, related parties, beneficiaries, or their affiliates are not eligible to apply for funding.

How do you apply?

Go to hcbf.org/grants and follow the link to the Submittable online application for Healthy Harbor Round 5. Submittable will require you to create a log-in profile so you can save your progress and submit electronically.

What happens after submitting your application?

You will receive an auto reply following the completed submission of your grant application via Submittable. HCBF Staff will then begin reviewing applications.

HCBF Staff will review all submissions to determine eligibility, completeness, and responsiveness based on grant consideration criteria and evaluation forms specific to this program. Site visits will be conducted for all eligible applicants.

An ad-hoc grant selection committee, made up of members from HCBF's Board of Directors, will also review and evaluate all funding proposals. They may request clarification from an applicant or initiate an additional site visit. The ad-hoc committee will present its recommendations to the entire HCBF Board of Directors for review and consideration in a public meeting.

All grant award decisions, including terms and conditions of any grant agreement, require approval by a majority vote of the HCBF Board during a public meeting. Projects funded from the Port Community Mitigation Trust Fund (PCMTF), such as the Community Benefit Grant Program, are subject to additional review, consideration, and approval by the Board of Harbor Commissioners. The anticipated funding dates will be announced at the time of award, typically but not necessarily within 90 days of the approval by the foundation's Board of Directors.

Grant Workshops

Transmittal 1

San Pedro:

Wednesday, February 24th at 2:00pm
San Pedro Municipal Building
638 S. Beacon Street, Room 452
San Pedro, CA 90712

Wilmington:

Tuesday, March 1st at 2:00pm
Wilmington Chamber of Commerce
544 N. Avalon Blvd.
Wilmington, CA 90744

Contact Us

You may contact HCBF Staff at any time for questions related to this application.

Office: (310) 997-7116

Staff: Ata Khan (ata@hcbf.org), Meghan Reese (meghan@hcbf.org)

Transmittal 2

Date: Thursday, May 19, 2016
To: HCBF Ad-Hoc Committee for Healthy Harbor Round 5
HCBF Board of Directors
From: HCBF Staff
Subject: Funding Recommendations for Round 5 of Healthy Harbor

Background

On February 19, 2016, HCBF’s Board of Directors approved the release of a Request for Proposals (RFP) for Round 5 of its Healthy Harbor grant program, with up to \$550,000 available in funding. An ad-hoc committee consisting of Sean Hecht, Chair, Kathleen Woodfield, Secretary, and Cristin Mondy, Director, was established to oversee Round 5. Kathleen requested to step down from the committee and, due to scheduling conflicts, Cristin was unavailable to approve a recommendation at the time of writing. Therefore, this memo constitutes Staff’s recommendation.

Applications were due on Friday, March 25, 2016. HCBF received eight applications totaling \$520,459. Staff reviewed all submissions using a 100-point scale, which grades applications for completeness, capacity, budget, financials, and relevance, among other indicators. Staff also conducted site visits with applicants that met the basic requirements of the grant cycle and that appeared to meaningfully address a Port-related health impact.

Staff is prepared to make the following funding recommendation to the full Board of Directors for Round 5 of the Healthy Harbor grant program.

Recommendation

Staff recommends funding the following applicants in Round 5 of Healthy Harbor, for a total award of \$300,000:

- Coalition for Clean Air, \$50,000
- Providence Little Company of Mary Foundation, \$123,000
- Robert F. Kennedy Institute, \$52,000
- The Children’s Clinic, \$75,000

Analysis

HCBF received 8 applications from the following non-profit organizations:

Applicant	Amount Requested	Health Category
Buddhist Tzu Chi Foundation	\$35,000	Education, Outreach

Buddhist Tzu Chi Medical Foundation	\$10,000	Education
Cancer Support of Redondo Beach	\$15,000	Education
Coalition for Clean Air	\$50,000	Education
Harbor Community Clinic	\$65,000	Outreach, Access
Providence Little Company of Mary Foundation	\$123,000	Capacity
Robert F. Kennedy Institute	\$108,248	Education, Outreach, Access
The Children’s Clinic	\$113,911	Education, Outreach, Access
TOTAL	\$520,459	

RECOMMENDED:

Staff recommends funding the following four applications in the total amount of \$300,000:

1. Applicant: Coalition for Clean Air (CCA)

Purpose: Install 30 air quality monitoring stations at community-serving locations in San Pedro and Wilmington, enable residents to track air quality data in real time, and educate the community on air quality and its impact on respiratory health.

Justification: Funding will improve the community’s understating of Port-related air quality impacts in San Pedro and Wilmington. CCA is piloting this study in the Harbor with a dollar-for-dollar matched donation. CCA has demonstrated its ability to work with local stakeholders to determine air quality monitoring sites, and has provided sample curriculum that will be used to educate the community on air quality testing results and its impact on respiratory health.

Site Visit Notes: Staff conducted a site visit at Coalition for Clean Air’s Los Angeles office. CCA staff provided a hands-on demonstration of the air quality monitoring system, along with a demonstration of the web-based portal that captures air quality data in real time. CCA confirmed the commitment of CFASE to identify monitoring station locations throughout Wilmington and San Pedro, and expressed interest in partnering with other local organizations to identify locations.

Nexus Statement: The proposed program mitigates, reduces, or addresses the Port’s respiratory health risk impact attributed to Port-related pollution on the

communities of Wilmington and San Pedro by providing air quality monitoring and air quality education to Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.

Requested Funding: \$50,000
Recommended Funding: \$50,000

2. Applicant: Providence Little Company of Mary Foundation (PLCMF)

Purpose: Purchase five invasive respiratory machines to improve the quality of respiratory care provided to COPD patients.

Justification: Funding will improve the capacity to address respiratory disease in San Pedro and Wilmington. PLCMF has demonstrated how the machines will function, what role they will play in both emergency room and regular patient visits, and has provided a comprehensive explanation of the COPD patient population it treats at the San Pedro facility.

Site Visit Notes: Staff conducted a site visit at the Providence Little Company of Mary hospital in San Pedro. PLCMF staff demonstrated the functions of the requested respiratory ventilation equipment and provided justification for why the equipment was necessary. PLCMF staff provided data on the number of patients being screened for COPD in its emergency room, and discussed the procurement and maintenance process for the equipment.

Nexus Statement: The proposed program mitigates, reduces, or addresses the Port's respiratory health risk impact attributed to Port-related pollution on the communities of Wilmington and San Pedro by providing respiratory equipment to a health facility serving Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.

Requested Funding: \$123,000
Recommended Funding: \$123,000

3. Applicant: Robert F. Kennedy Institute (RFKI)

Purpose: Employ a community health worker to provide respiratory education, outreach, and enrollment assistance in San Pedro and Wilmington.

Justification: Funding will increase the community's understanding of managing and treating respiratory disease. RFKI has previously received HCBF grant funding for a similar purpose. RFKI has demonstrated how the community health

worker will work in both communities, which partners it has identified, and has provided examples of its ability to focus on respiratory care. Scaled funding represents one full-time community health worker, instead of two as requested.

Site Visit Notes: Staff conducted a site visit at RFKI's Wilmington office. RFKI staff justified the expense of a community health worker to address respiratory disease in San Pedro and Wilmington. RFKI further confirmed the commitment of stated partners, such as St. Mary Medical Center's Mobile Care Clinic. Staff collected information on RFKI's organizational capacity and deemed that a scaled award would be appropriate while still achieving the objectives of the grant.

Nexus Statement: The proposed program mitigates, reduces, or addresses the Port's respiratory health risk impact attributed to Port-related pollution on the communities of Wilmington and San Pedro by providing respiratory health education and access to respiratory disease treatment to Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.

Requested Funding:	\$108,248
Recommended Funding:	\$52,000

Rationale for Reduced Funding: Funding scaled due to removal of fringe benefits beyond administrative overhead, and due to organization's capacity and limited grant history with applicant.

4. Applicant: The Children's Clinic (TCC)

Purpose: Employ a health educator to provide respiratory education, outreach, and enrollment assistance in San Pedro and Wilmington.

Justification: Funding will increase the community's understanding of managing and treating respiratory disease. TCC has previously received HCBF grant funding for a similar purpose. TCC has demonstrated how its health educator and support staff will work in both communities, which partners it has identified, and has provided examples of its ability to focus on respiratory care, including home visitation. Scaled funding represents personnel costs and reduced administrative costs, such as rental space and communications materials.

Site Visit Notes: Staff conducted a site visit at TCC's Long Beach facility. TCC provided justification for the need of a community health educator to provide respiratory education to Wilmington and San Pedro residents, and further clarified that dollars would be directed towards respiratory care. Staff collected information about various non-personnel costs, such as rental space and

collateral materials, and deemed it appropriate to scale the award while still achieving the objectives of the grant.

Nexus Statement: The proposed program mitigates, reduces, or addresses the Port's respiratory health risk impact attributed to Port-related pollution on the communities of Wilmington and San Pedro by providing respiratory health education and access to respiratory disease treatment to Wilmington and San Pedro residents experiencing respiratory health risks attributed to Port-related pollution and provides community benefits to the area affected by such Port impacts.

Requested Funding:	\$113,911
Recommended Funding:	\$75,000

Rationale for Reduced Funding: Funding scaled due to removal of fringe benefits beyond administrative overhead, and due to reduced costs for non-personnel items, such as facility rental expense.

NOT RECOMMENDED:

Staff does not recommend funding the following four applications:

1. **Applicant:** Buddhist Tzu Chi Foundation

Requested Funding: \$35,000

Purpose: Conduct outreach in Wilmington neighborhoods to improve access to respiratory care.

Justification: Applicant submitted a substantially revised proposal after the application deadline. As a result, a site visit was not conducted. Applicant has agreed to potentially submit again at a later date.

Site Visit Notes: Due to a re-submission of the application, Staff did not conduct a site visit for this application.

2. **Applicant:** Buddhist Tzu Chi Medical Foundation

Requested Funding: \$10,000

Purpose: The application had 4 components: conduct respiratory health talks/walks, fitness classes, general health fairs, and COPD classes.

Justification: Each of the 4 components, except for the COPD support group, were much broader than just focusing on respiratory care. Additionally, awarding grant dollars for community health fairs that are focused on general health is not recommended at this time. Furthermore, alternative medical treatment is not recommended as the most impactful means to use grant dollars to improve the community's ability to manage and treat respiratory disease.

Site Visit Notes: Staff conducted a site visit at Tzu Chi's Wilmington facility. Tzu Chi provided information on exercise classes and a proposed health fair. Staff did not collect enough information to justify that the proposed grant would directly address respiratory disease in Wilmington and San Pedro

3. **Applicant:** Harbor Community Clinic

Requested Funding: \$65,000

Purpose: Fund a healthcare marketing firm to conduct outreach for Harbor Community Clinic.

Justification: 76% of the grant funds were for a subcontractor, a healthcare marketing firm. However, organizational capacity of the healthcare marketing firm is unclear and an insufficient amount of evidence of their abilities or how the funds would be used was provided. Application does not adequately make an argument for how grant dollars will improve their patient's ability to manage and treat respiratory disease or increase their knowledge about respiratory disease.

Site Visit Notes: Staff conducted a site visit at HCC's pediatric facility in San Pedro. HCC provided an explanation of the proposed project and further explained the role of the subcontractor in providing outreach. Staff did not collect enough information to justify awarding grant dollars to a third-party subcontractor, and did not collect information to justify that the proposed grant would directly address respiratory disease in Wilmington and San Pedro.

4. Applicant: Cancer Support Center of Redondo Beach

Requested Funding: \$15,000

Purpose: Fund a support group for lung cancer patients and their families. Some of the patients reside in San Pedro and Wilmington

Justification: A convincing argument for how the proposed program addresses Port-related impacts was not provided.

Site Visit Notes: Since the application did not fulfill the basic criteria for this cycle, a site visit was not conducted.