

**POLA/POLB**  
**CTP Administration Services Interview Questions and Scores**

<b>Firm Name</b>	<b>Evaluated By</b>	<b>Date</b>

<b>Questions</b>	<b>Max Points</b>	<b>Score</b>
<p>1. Explain/elaborate on your team's experience with Clean Truck Program management projects, especially registration agreements and/or grant administration [10 points]. Also, elaborate on your team's experience in the setup of and administration of large complex programs with similar characteristics. [10 points]</p> <p>Notes:</p>	20	
<p>2. Provide examples of your team's ongoing working relationship with the California Air Resources Board (CARB)[5 points] and how does/will your firm stay abreast and implement the latest rules/regulations issued by CARB and other regulatory agencies? [5 points]</p> <p>Notes:</p>	10	
<p>3. What are the existing commitments for key members of the proposed team and how will your team ensure availability, quality control, quality assurance and service to the Ports for this project? Have you taken into account the fact that each of the Ports' programs are different and may require more time and effort for various tasks?</p> <p>Notes:</p>	20	
<p>4. Provide an example of your most challenging project, and how did you overcome the obstacles?</p> <p>Notes:</p>	10	

<p>5. What system(s) do you have in place to track project expenses to assure that authorized amounts are not exceeded and the project tasks are delivered on time?</p> <p>Notes:</p>	10	
<p>6. Do you foresee any opportunities to reduce administrative costs of the CTP as the program continues to evolve or becomes more streamlined?</p> <p>Notes:</p>	10	
<p>7. How will your firm administer this program better than your competitor?</p> <p>Notes:</p>	10	
<p>8. Often, the Ports require technical information from the database quickly. Please demonstrate how we can rely on your company to provide reliable information at a moment's notice? [5 points] In the case where only one port requests an IT-related task, how will you ensure that only that port pays the cost? [5 points]</p> <p>Notes:</p>	10	
<p>9. In closing, do you have any questions or is there anything that you would like to add?</p> <p>Notes:</p>		
<p>TOTAL:</p>	100	