



Executive Director's  
Report to the

Board of Harbor Commissioners

**DATE: JANUARY 26, 2021**

**FROM: PORT POLICE**

**SUBJECT: RESOLUTION NO. \_\_\_\_\_ - AGREEMENT BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND TIMOTHY J. RILEY FOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS CONSULTING SERVICES**

**SUMMARY:**

Staff requests approval of an Agreement with Timothy J. Riley (Consultant), Laguna Niguel, CA, to provide professional services for management, coordination and completion of complex Los Angeles Harbor Department (Harbor Department) public safety/law enforcement technology and radio projects. The Consultant will provide additional services by researching, developing, recommending and implementing supply chain technologies for improved efficiency, security, resiliency, and tracking, and industry benefits associated with the Harbor Department.

The Harbor Department needs specialized expertise that is technical in nature to assist with the implementation of complex law enforcement related technology initiatives and programs, and to provide unique assistance to carry out the functions and duties of the Los Angeles Port Police Division (Port Police). Additional specialized expertise is required for cyber programs and technology for improved supply chain efficiencies.

The Agreement will be for one year with two one-year renewal options, for a total not to exceed of \$670,057.75 This Agreement is the financial responsibility of the Harbor Department.

**RECOMMENDATION:**

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with the Los Angeles City Charter Section 1022, the services to be provided herein are of a professional, expert, technical, and of a temporary and occasional character, and, although there are City job classifications with the expertise to perform the work being proposed for contracting, none are available to assist with this project;
3. Award the one-year agreement with two, one-year renewal options to Timothy J. Riley;

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4. Authorize the Executive Director to execute and the Board Secretary to attest to the Agreement; and
5. Adopt Resolution No. \_\_\_\_\_.

**DISCUSSION:**

Background/Context – The Harbor Department requires specialized expertise that is technical in nature to assist with the implementation of complex law enforcement related technology initiatives and programs for the Port Police and to assist the Harbor Department as a whole with research, development, recommendations and implementation of supply chain technologies for improved efficiency, security, resiliency, and tracking.

In December 2017, the Harbor Department entered into Agreement 17-3548 with Timothy J. Riley for the aforementioned services/expertise. Although this agreement is set to expire on February 8, 2021, Port Police continues to have a need for his specialized expertise in critical infrastructure projects relating to Port Security Operations, Communications and Emerging technologies. Many projects started under Agreement 17-3548 are at various stages of completion requiring his extraordinary ability to engage with numerous outside vendors in holding them accountable to meet established deadlines. He has proven to be a critical asset with various projects and has demonstrated an unparalleled understanding of the complexities of technologies and cyber security operations, as exemplified in the following:

- The Consultant has led the Land Mobile Radio project through weekly meetings with officers and vendors and he has been instrumental in acquiring four new radio sites and building two new towers to provide redundancy in the event of any radio site going down. These sites will provide communication capabilities for Port Police, Port Pilots, and Construction and Maintenance, with room for expansion.
- Due to the timely completion of the Interoperable Radio design and project schedule, which is partially funded through the Urban Area Security Initiative (UASI 18 and UASI 19), the Harbor Department now anticipates receiving a \$3.4 million reimbursement. The UASI 19 task, also under the management of Mr. Riley, is on schedule to be completed in March 2021, and is expected to result in another \$3.4 million reimbursement to the Harbor Department. Overall project completion is expected in 2022. Procurement of hardware, radio sites and equipment will continue to challenge this project and other tasks, which are at various stages of completion. We are in need of the Consultant's continued subject matter expertise to complete this legacy project.

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- Public Safety Answering Point (911 PSAP), originally the financial responsibility of the Harbor Department, will now be funded, in its entirety, by the state of California due to the Consultant's project management persistence, thereby saving the Harbor Department over \$300,000 in initial costs as well as annual/recurring costs of \$12,000 thereafter, for a system that will save lives and decrease officer response times.
- Significant driving force with Cyber Security Projects and Technologies, building relationships through the public safety and port communities; related to on-going Port Optimizer and Fusion Center projects to enhance the protection of port assets and improving supply chain efficiencies.

Selection Process – On December 2, 2020, a Request for Proposals (RFP) for Information Technology Development Projects Consultant was posted on the Harbor Department's website and the City of Los Angeles' contracts management and opportunities database, the Los Angeles Business Assistance Virtual Network (LABAVN). One hundred sixty-three unique viewers accessed the RFP via LABAVN and four responsive proposals were received by the January 4, 2021 deadline.

An evaluation team consisting of staff from the Harbor Department and the Los Angeles World Airports rated the proposals on the following criteria: Firm Qualifications, Experience and References; Project Organization, Personnel and Staffing; Project Approach, Work Plan, Management and Timeline; Rates, Fees and Budget Control; and Clarity and Comprehensiveness of the Proposal. Firms could receive a maximum score of 100 for their proposal as well as an additional 8 points for being designated as a Local Business Enterprise, for a total possible score of 108 points. Evaluators were able to rate each of the five criteria on a scale of 0 to 5 and the criteria were weighted at 6, 5, 3, 2, and 4, respectively. Responsive proposals were rated as follows (See Transmittal 1):

<b>Rank</b>	<b>Score</b>	<b>Company</b>
1	101.33	Timothy J. Riley
2	91.67	Company B
3	90.67	Company C
4	55.33	Company D

**ENVIRONMENTAL ASSESSMENT:**

The proposed action is the approval of an Agreement with the Consultant and Harbor Department for the Consultant to provide professional services regarding public safety and law enforcement technology and radio projects, as well as researching, developing, recommending and implementing supply chain technologies for improved efficiency,

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security, resiliency, tracking, and industry benefits associated with the Harbor Department, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

**FINANCIAL IMPACT:**

The proposed agreement is for a one-year term with two, one-year renewal options, for a total agreement amount not to exceed \$670,057.75.

Funding in the amount of \$100,493.25 has been budgeted in FY 20/21. Spending for this project in the Port Police Operating Budget, Center 0412, Program 000, and Account 54290 (Miscellaneous Professional Services) is expected to occur as follows:

<b>Fiscal Year</b>	<b>Contract Maximum</b>
2020-2021	\$100,493.25
2021-2022	\$224,273.00
2022-2023	\$197,309.45
2023-2024	\$147,982.05
Maximum	\$670,057.75

Funding for future fiscal years will be requested as part of the annual budget process.

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**CITY ATTORNEY:**

The Office of the City Attorney has reviewed and approved the subject Agreement as to form and legality.

**TRANSMITTAL:**

1. Scoring Matrix
2. Personal Services Agreement

FIS Approval: MB (initials)  
CA Approval: SD (initials)



MICHAEL HYAMS  
Deputy Chief of Police



THOMAS E. GAZSI  
Deputy Executive Director, Chief of  
Public Safety and Emergency Management

APPROVED:



EUGENE D. SEROKA  
Executive Director

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