



**THE PORT  
OF LOS ANGELES**  
Executive Director's  
Report to the  
Board of Harbor Commissioners

**DATE: JANUARY 10, 2018**

**FROM: INFORMATION TECHNOLOGY**

**SUBJECT: RESOLUTION NO. \_\_\_\_\_ - AGREEMENT BETWEEN  
THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND DAILEY-  
WELLS COMMUNICATIONS, INC. FOR PORT POLICE HARRIS RADIO  
SYSTEM SUPPORT**

**SUMMARY:**

Staff is requesting approval to enter into an Agreement with Dailey-Wells Communications, Inc. (Dailey-Wells) to provide maintenance and support services twenty-four hours per day, seven days a week (24x7) for the City of Los Angeles Harbor Department (Harbor Department) Harris Radio System and the Harris portion of the Mobile Data Computer Network (Harris System). The proposed Agreement is for a term of three years and a not-to-exceed compensation amount of \$949,109.

The recommendation to select Dailey-Wells is based on a competitive Request for Proposal (RFP) process performed by the Harbor Department. The proposed Agreement with Dailey-Wells is one of three agreements with the selected proposers from the RFP. The second agreement is with Knight Communications, Inc. for overall Port Police IT Systems, which the Board of Harbor Commissioners (Board) approved at its January 11, 2018 meeting. The third agreement, which is limited to vendor-specific system support, will be presented at a future Board meeting for consideration.

Dailey-Wells is a certified Local Business Enterprise. Dailey-Wells is headquartered in San Antonio, Texas, with a local office in Los Angeles, California.

Expenditures under the proposed Agreement are the financial responsibility of the Harbor Department.

**RECOMMENDATION:**

It is recommended that the Board of Harbor Commissioners:

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Class 2(f) of the Los Angeles City CEQA Guidelines;

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2. Find that in accordance with the Los Angeles City Charter Section 1022, it is more feasible for outside contractors to perform this work than City employees;
3. Approve the Agreement with Dailey-Wells for a duration of three years and a not-to-exceed compensation amount of \$949,109;
4. Authorize the Executive Director to execute and the Board Secretary to attest the said Agreement for and on behalf of the Board; and
5. Adopt Resolution No. \_\_\_\_\_

**DISCUSSION:**

Background and Context – The Port Police require the 24x7 availability of its IT systems to fulfill its public safety mission. This includes the Harris System, which includes the radio system that is used by the Port Police Division’s security guards and non-sworn staff, the Mobile Data Computer (MDC) Network for the Port Police Computer Aided Dispatch System and related technologies. The Harris System includes, but is not limited to, the Voice, Interoperability, Data and Access (VIDA) Network Switching Center (NSC) with Regional Network Manager (RNM) and Regional Site Manager (RSM) Pro, 700/800 MHz 5-Channel P25 Trunked TX Site, 700/800 MHz TX Site Antenna System, DC Power, Fire Suppression System, Bi-Directional Amplifiers, Portable Radios, Dispatch Console, MDC network, and related technologies. The Harbor Department’s Harris System has been in service since 2012. It has been supported primarily through the warranty that was purchased when the system was implemented. As-needed support has also been provided on a time and materials basis.

Proposed Agreement – The proposed Agreement with Dailey-Wells (Transmittal 1) is for 24x7 maintenance and support of the Harris System. Services under the proposed Agreement include:

- Annual Maintenance Program Fees – Approximately \$919,109 is for annual maintenance fees of the Harris System components, which includes preventive and remedial maintenance services.
- Time and Materials – Approximately \$30,000, or \$10,000 per year, is for as-needed services that are not included in the annual maintenance program. This includes, but is not limited to, new installations, removals, changes and unforeseen work.

The proposed Agreement is for a term of three years and a not-to-exceed compensation amount of \$949,109. Expenditures based on actual needs, will be incurred only when

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the Harbor Department authorizes services to be performed. Therefore, the actual expenditure could be less than \$949,109. However, staff estimates that the full amount of the proposed Agreement will be required.

Port Police IT systems have historically been supported by a combination of Harbor Department employees and contractors. The proposed Agreement will continue to support the Harris System in the same manner. As part of the 1022 process, the Contracts and Purchasing Division (CPD) asked the other City Departments if they had City staff that could do the work in the proposed Agreement. For the Departments that did respond to CPD's inquiry, they stated that they do not have available staff. A few City Departments did not respond, which is understood to mean that they cannot provide staff.

Selection Process – The selection of Dailey-Wells is based on a competitive RFP process performed by the Harbor Department. Five firms responded to the RFP and submitted proposals. The Selection Committee evaluated the proposals based on: 1) firm's qualifications, experience and references; 2) project organization, personnel, and staffing; 3) project approach, work plan, and management; 4) rates, fees, and budget control; and 5) clarity and comprehensiveness of the proposal. The Selection Committee was comprised of three individuals from the Harbor Department's IT and Port Police Divisions, and one external rater from the Los Angeles World Airports. Based on the scoring criteria (Transmittal 2), the Selection Committee recommends Dailey-Wells for support of the Harris System.

The Selection Committee also recommended two other companies for support of the other Port Police IT Systems. Motorola was recommended for support of the Motorola System. Knight was recommended for overall Port Police IT Systems support. The agreement with Knight was approved by the Board at its January 11, 2018 meeting. The agreement with Motorola is being finalized and will be presented to the Board for consideration at future meeting. The combination of overall and vendor-specific agreements will provide the most effective service for the Port Police.

Dailey-Wells is a certified Local Business Enterprise. Dailey-Wells is headquartered in San Antonio, Texas, with a local office in Los Angeles, California.

**ENVIRONMENTAL ASSESSMENT:**

The proposed action the approval of an Agreement with Dailey-Wells to provide maintenance and support services. As an administrative activity, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

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**FINANCIAL IMPACT:**

Approval of the proposed Agreement with Dailey-Wells authorizes the IT Division to proceed with Harris System Support for a not-to-exceed compensation amount of \$949,109. Funding for Fiscal Year 2017/2018 is available in the IT Division budget, in Center 0640, Account 54310, Program 000. Future Fiscal Year funds, as shown in the table below, will be requested as part of the annual budgeting process through the IT Division and the Port Police Division, subject to Board approval.

Fiscal Year	Amount
2017/2018	\$311,820
2018/2019	\$316,347
2019/2020	\$320,942
TOTAL	\$949,109

The actual expenditures may differ from the estimated amounts in any given fiscal year and in any given budget account. However, the total expenditures under the proposed Agreement will not exceed \$949,109.

Office space for one to two consultants will be used intermittently within the Harbor Department office space reserved for the IT or Port Police Divisions. Staff will not be displaced.

A Termination for Non-Appropriation of Funds Clause (also known as a Funding Out Clause) is included in the Agreement.

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**CITY ATTORNEY:**

The Office of the City Attorney has prepared and approved the proposed Agreement as to form and legality.

**TRANSMITTALS:**

1. Agreement with Dailey-Wells Communications, Inc.
2. Scoring Matrix

FIS Approval: MB (initials)  
CA Approval: gmc (initials)

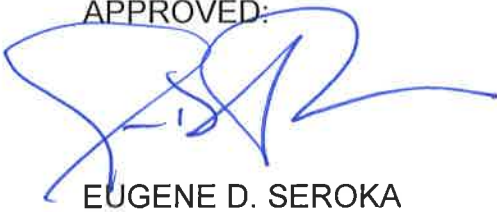


LANCE KANESHIRO  
Chief Information Officer



THOMAS E. GAZSI  
Chief of Public Safety and  
Emergency Management

APPROVED:



EUGENE D. SEROKA  
Executive Director

LK:lk