



**DATE:           OCTOBER 24, 2018**

**FROM:           ENVIRONMENTAL MANAGEMENT**

**SUBJECT:       RESOLUTION NO. \_\_\_\_\_ - AGREEMENT BETWEEN THE  
CITY OF LOS ANGELES HARBOR DEPARTMENT AND THE CITY OF  
LONG BEACH HARBOR DEPARTMENT TO SHARE THE COST OF  
FEASIBILITY STUDIES**

**SUMMARY:**

Staff requests that the Board of Harbor Commissioners (Board) approve a Cost Share Agreement between the City of Los Angeles Harbor Department (Harbor Department) and the City of Long Beach Harbor Department (POLB) to each pay an equal amount for the preparation of the zero and near-zero emission drayage truck and cargo handling equipment feasibility studies (Project). These feasibility studies will provide an assessment of the status of technologies and supporting infrastructure that will be needed to implement the strategies found in the San Pedro Bay Ports 2017 Clean Air Action Plan Update. The total cost of the Project will be up to \$424,000. The Harbor Department will pay for the studies and be reimbursed by POLB through this Cost Share Agreement for 50% of the entire cost. The Harbor Department's share of the studies will be up to \$212,000.

**RECOMMENDATION:**

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve the proposed Cost Share Agreement between the City of Los Angeles Harbor Department and the City of Long Beach Harbor Department for the cost share of the preparation of the zero and near-zero emission drayage truck and cargo handling equipment feasibility reports;
3. Authorize the Executive Director to execute and Board Secretary to attest to said Agreement for and on behalf of the Board; and
4. Adopt Resolution No. \_\_\_\_\_.

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**SUBJECT:   COST SHARE AGREEMENT WITH CITY OF LONG BEACH**

**DISCUSSION:**

Background/Context - On November 20, 2006, the Boards of Los Angeles and Long Beach Harbor Commissioners (Boards) approved the San Pedro Bay Ports Clean Air Action Plan (CAAP). The Boards also entered into a Master Cost Share Agreement (Los Angeles Agreement No. 2546/Long Beach Agreement No. HD-7173) to share costs of certain contracts related to the CAAP. In the CAAP 2017 Update, approved by the Boards on November 2, 2017, the Harbor Department and POLB committed to preparing studies to assess the feasibility of new and emerging technologies with reduced emissions in marine freight operations, specifically cargo handling equipment and drayage trucks.

The Harbor Department and POLB jointly selected Tetra Tech, Inc. (Tetra Tech) through a competitive process with their existing as-needed consultants to assist with the preparation of the studies. Since the Harbor Department has an existing contract with Tetra Tech (Agreement No. 17-3473) it was decided that the Harbor Department would take the administrative lead on the Project and request that the POLB share half the cost of the Project through the proposed Cost Share Agreement (Transmittal 1). Tetra Tech's services are currently being compensated through Harbor Department Agreement No. 17-3473, Project Directive No. 10. The total cost of the Project is \$424,000 and each party shall be responsible for 50% of the total cost or \$212,000.

Tetra Tech was issued a notice to proceed for this work on March 14, 2018, and studies for cargo handling equipment and drayage trucks are underway. This effort is being funded under the approved Fiscal Year 2018/2019 Environmental Management Division's Air Quality Consultant budget.

**ENVIRONMENTAL ASSESSMENT:**

The proposed action is approval of a Cost Share Agreement with the City of Long Beach Harbor Department for reimbursement of 50% of the costs associated with the preparation of the zero and near-zero emission drayage truck and cargo handling equipment Feasibility Studies. As an administrative activity, the Director of Environmental Management has determined that the proposed action is administratively exempt from the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

**FINANCIAL IMPACT:**

The total cost to prepare the zero and near-zero emission drayage truck and cargo handling equipment feasibility studies is expected to be \$424,000. The Harbor Department will utilize its existing contract with Tetra Tech to fund the \$424,000 total cost

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of the Project and subsequently seek reimbursement from the POLB per the terms of the proposed Cost Share Agreement.

As of March 2018, funds have been expended and are anticipated to be expended as follows:

|              |                  |
|--------------|------------------|
| FY 2017/18   | \$145,734        |
| FY 2018/19   | \$278,266        |
| <b>Total</b> | <b>\$424,000</b> |

FY 2018/19 funding in the amount of \$278,266 is available within Account 54260, Center 0330, Program 000 for expenses associated with the Project.

Approval of the Cost Share Agreement will require the POLB to reimburse the Harbor Department for \$212,000 for their 50% cost share of the Project. The Harbor Department will bill the POLB on a monthly basis upon execution of the Cost Share Agreement. The POLB's cost share will be recognized as receivables to Account 11225, Center 7000, Program 000. As the Harbor Department receives reimbursement payments from the POLB, the reimbursement payments will clear the associated receivable transactions.

**CITY ATTORNEY:**

The Office of the City Attorney has prepared and approved as to form and legality, the Cost Share Agreement.

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**TRANSMITTAL:**

1. Cost Share Agreement with the City of Long Beach

FIS Approval: MB (initials)  
CA Approval: gme (initials)

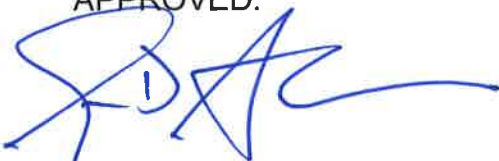


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FILE: Y:\ADMIN\BOARD REPORTS\AIR QUALITY\CAAP Feasibility Studies POLB Cost Share\Environmental\_POLB Cost Share Feasibility Studies - Board Report - FINAL.docx  
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