

City of Los Angeles, California
Contract

City of Los Angeles Purchasing Agent
111 E 1ST STREET
ROOM 110
LOS ANGELES CA 90012

Vendor ID: 0000041304
ENTERPRISE RIDESHARE
2861 E CORONDO ST
ANAHEIM CA 92806

Contract ID 59009	Page 1
Contract Dates 07/01/2009 to 06/30/2014	Rate Date PO Date
Description: Lease, Commuter Vans, 5-Year	Contract Maximum 1,627,000.00

City of Los Angeles' vendors are required to have on file an approved Affirmative Action Plan and Certification. Contact Buyer at the City Purchasing Office at (213-485-3677) for information on this requirement.

In order to receive payments from the City of Los Angeles, vendors must have a valid Business Tax Registration Certificate (BTRC) number. Contact the City Clerk's Tax and Permits Division (213-485-3916) for information on this requirement.

All shipments, shipping papers, invoices and correspondence must be identified with the City of Los Angeles' Contract Purchase Order Number.

Overshipments will not be accepted unless authorized by requestor prior to shipment.
Terms and conditions of parent contract are binding on its Contract Purchase Orders.

Procurement Analyst: Isela Lomeli
E-mail address: isela.lomeli@lacity.org

Phone Number: (213) 473.8032
Fax Number: (213) 473.8034

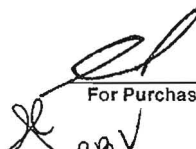
Notice of award of contract No. 59009 RFQ No.: EV 1784 Previous Contract: 58292
Payment Terms: Net 30 Days Delivery: 60 Days A R O

You are hereby notified of the award of this contract with the City of Los Angeles in accordance with RFQ Number EV 1784, to furnish the City's annual requirements for the items and/or services identified in this document. The entire RFQ (including Attachment A and specifications) or any items thereof, addendums, and general conditions comprise the contract. The Quotation document signed by the appropriate contractor and by duly authorized City officials is on file in the Purchasing Agent's office.

The contract is awarded for the following: ****Lease, Commuter Vans****

NOTE: SALES TAX WILL BE ADDED AT TIME OF ORDER.

The following listed item(s) cover the only product(s) or service(s) approved for purchase under this contract. Products or services requested by the City and not listed in the contract require a separate City Purchase Order in order for the supplier to receive payment.



For Purchasing Agent, City of Los Angeles, California

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Description: Lease, Commuter Vans, 5-Year	Contract Maximum 1,627,000.00

Line #	Item ID	Item Desc	Item Qty	Minimum Order Amt	Contract Qty	Maximum Amt
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1	0.00	8-Passenger Vans, 5-Year Lease, Unlimited Mileage, Fully Maintained, with Insurance, per Spec. 09/08	1	0.00	0	
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Price Agreement: Price Date: PO Date
 Price Quantity: Line Quantity
 Quantity Type: Current Order Quantity

Contract Base Price \$ 850.00000 EA

Monthly Lease Rate: \$785.00

Maintenance: \$ 65.00

Total Lease Rate: \$850.00

Make & Model Chassis: FORD E150
 GVWR: 6600
 Engine: 4.6L
 CYL: 8
 Net HP: 225@4800 RPM
 Net Torque: 286@3500 RPM
 Make and model transmission: Ford 4 Speed Auto

2	0.00	9-Passenger Vans, 5-Year Lease, Unlimited Mileage, Fully Maintained, with Insurance, per Spec. 09/08	1	0.00	0	
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Price Agreement: Price Date: PO Date
 Price Quantity: Line Quantity
 Quantity Type: Current Order Quantity

Contract Base Price \$ 860.00000 EA

Monthly Lease Rate: \$795.00

Maintenance: \$ 65.00

Total Lease Rate: \$860.00

Make & Model Chassis: FORD E150
 GVWR: 6600
 Engine: 4.6L
 CYL: 8
 Net HP: 225@4800 RPM
 Net Torque: 286@3500 RPM
 Make and model transmission: Ford 4 Speed Auto

3	0.00	12-Passenger Vans, 5-Year Lease, Unlimited Mileage, Fully Maintained, with Insurance, per Spec. 09/08	1	0.00	0	
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Contract Dates 07/01/2009 to 06/30/2014	Rate Date PO Date
Description: Lease, Commuter Vans, 5-Year	Contract Maximum 1,627,000.00

Line #	Item ID	Item Desc	Item Minimum Order Qty	Item Contract Maximum Amt	Item Contract Maximum Qty
	Price Agreement:	Price Date:	PO Date		
		Price Quantity:	Line Quantity		
		Quantity Type:	Current Order Quantity		
	Contract Base Price	\$ 935.00000	EA		
	Monthly Lease Rate :	\$870.00			
	Maintenance:	\$ 65.00			
	Total Lease Rate:	\$935.00			
	Make & Model Chassis:	FORD E150			
	GVWR:	6600			
	Engine:	4.6L			
	CYL:	8			
	Net HP:	225@4800 RPM			
	Net Torque:	286@3500 RPM			
	Make and model transmission:	Ford 4 Speed Auto			
4	0.00	8-Passenger Vans, on a month-to-month rental basis, Unlimited Mileage, Fully Maintained, with Insurance, per Spec. 09/08	1	0.00	0
	Price Agreement:	Price Date:	PO Date		
		Price Quantity:	Line Quantity		
		Quantity Type:	Current Order Quantity		
	Contract Base Price	\$ 880.00000	EA		
	Monthly Rental Rate:	\$815.00			
	Maintenance:	\$ 65.00			
	Total Rental Rate:	\$880.00			
5	0.00	9-Passenger Vans, on a month-to-month rental basis, Unlimited Mileage, Fully Maintained, with Insurance, per Spec. 09/08	1	0.00	0
	Price Agreement:	Price Date:	PO Date		
		Price Quantity:	Line Quantity		
		Quantity Type:	Current Order Quantity		
	Contract Base Price	\$ 890.00000	EA		
	Monthly Rental Rate:	\$825.00			
	Maintenance:	\$ 65.00			
	Total Rental Rate:	\$890.00			
6	0.00	12-Passenger Vans, on a month-to-month rental basis, Unlimited Mileage, Fully Maintained, with Insurance, per Spec. 09/08	1	0.00	0

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Line #	Item ID	Item Desc	Item Minimum Order Qty	Item Contract Maximum Amt
Price Agreement:		Price Date:	PO Date	
		Price Quantity:	Line Quantity	
		Quantity Type:	Current Order Quantity	
	Contract Base Price	\$ 965.00000	EA	
	Monthly Rental Rate:	\$900.00		
	Maintenance:	\$ 65.00		
	Total Rental Rate:	\$965.00		
Sum All Adjustments			0.00	

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CLARIFICATIONS, EXCEPTIONS, & CONTINGENT CONDITIONS:

The Commute Options & Parking Section, Employee Benefits Division, concurs with the Clarifications, Exceptions, and Contingent Conditions expressed in the Enterprise Rideshare letter dated May 12, 2009. The exceptions noted supersede the City's Terms & Conditions.

SUPPLIER CONTACT:

Contact Person: Thomas E. Shahaden

Title: Area Sales Manager

Telephone No.: 714-688-4985

Fax No.: 714-675-6257

E-Mail Address: thomas.shahaden@erac.com

24 Hour Contact No.: 310-420-7947

CONTRACT PURCHASE ORDERS:

Contract Purchase Orders will be issued during the contract period for materials or services as required. Supplier shall deliver no goods or services until a City department issues a Contract Purchase Order.

APPROVED CONTRACT ITEM PURCHASES:

The listed items cover the only products approved for purchase under this contract.

The City of Los Angeles will not pay any invoice covering the delivery of any merchandise that is not explicitly authorized by this contract. Any products requested by the City not listed in the contract require a separate City Purchase Order in order for the supplier to receive payment.

ESTIMATED EXPENDITURES AND THRESHOLD ADJUSTMENT:

Total expenditures for the life of this contract are estimated to be \$1,627,000.00. No guarantee can be given that this total will be reached or that it will not be exceeded. Supplier agrees to furnish more or less in accordance with actual contract requirements.

Based on the City's contract term estimate, the supplier will provide an additional volume percentage adjustment if the City exceeds the following threshold amount levels:

Threshold Amount Level:	Volume Percent Adjustment:
\$1,800,000.00	0%

The volume percent adjustments shall be made to the base discount/mark up as each threshold is met. Each threshold level and volume adjustment will be cumulative after the first threshold is met. The adjustment shall apply to each contract line item at such time when total contract expenditure meets the threshold amount level. The City shall notify the supplier in writing of the applicable adjustment and the effective date.

RECYCLED CONTENT PRODUCTS:

As an essential part of the City of Los Angeles' comprehensive program for solid waste management, it is in the public interest to purchase recycled products with the highest recycled material content feasible in the City's procurement of goods and equipment. (City of Los Angeles Administrative Code Division 10, Chapter 1, Article 6, Section 10.32)

City employees are required to purchase recycled content products from this contract whenever feasible, consistent with the City's Recycled Products Purchasing Program.

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Contractor is required to identify recycled products that may be suitable for inclusion under this contract to the City of Los Angeles, if such products become available during the contract term.

OTHER GOVERNMENT AGENCY PURCHASES:

Other government agencies may make purchases using the prices, terms and conditions of this contract. Any purchases made pursuant to this clause shall be included in the Threshold Amount Level for calculating the Volume Percent Adjustment in the ESTIMATED EXPENDITURES AND THRESHOLD ADJUSTMENT clause. Supplier shall provide quarterly reports to the City Purchasing Agent identifying purchases by Agency and total dollar volume for the quarter.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

QUARTERLY REPORTS:

The supplier shall provide the City Purchasing Agent with quarterly reports, to include the following:

- 1) Expenditure Report that indicates Manufacturer name, description, product/part number, quantity, unit price and extended price of all items sold to the City (contract inception to report date).
- 2) Recycled Material/Product Report that indicates the quantity and description of products sold to the City that have recycled material content. This information may be included in the Expenditure Report.
- 3) MBE/WBE/OBE Report that indicates the quantity and description of products sold to the City that were manufactured by or obtained from Minority, Women, or Other Business Enterprise sub-suppliers. This information may be included in the Expenditure Report.

Reports shall be created in a MS/Excel spreadsheet format as provided by the Purchasing Agent, and delivered by the 10th of the month following contract quarter end to City of Los Angeles Purchasing Agent, 111 E. First St., Attn: Procurement Analyst, Room 110, City Hall South, Los Angeles, California, 90012-4111. The supplier shall reference the City's contract number on all reports.

INSURANCE:

Prices quoted shall reflect the cost of primary automobile liability insurance provided by Lessor. A minimum of \$1 million liability insurance, Comp/Collision, and \$100,000 Uninsured Motorist coverage is required for each van, with no deductible. Lessor must provide each van with a copy of an "Evidence of Insurance certificate" to be kept in the van. All damage to leased vans is to be paid by lessor regardless of liability or coverage.

The supplier's Automobile Liability Insurance Certificates are on file in the Purchasing Agent's office.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

SUBCONTRACTORS:

All subcontractors shall be approved by the City Purchasing Agent prior to working on City projects. A subcontractor is defined as a person, partnership, corporation or other entity, which enters into a contract with a contractor for performance of some or all of the City contracted work.

The Contractor shall identify subcontracted work by subcontractor name and dollar amount subcontracted on all monthly/quarterly reports. Wholly owned subsidiaries of the contractor shall not be considered as subcontractors, but the City shall be notified in advance of their usage. The Contractor shall not change any of the approved subcontractors or reduce their level of work without the City Purchasing Agent's written approval. City approval shall not be unreasonably withheld.

All procurement agreements with a value in excess of \$25,000 and having a term in excess of three (3) months are subject to the Sweat-Free Procurement Ordinance. Subcontractor information for these agreements shall be provided in both hardcopy and electronic versions. Information for these contractors/subcontractors will be posted on the City Purchasing Agent's Internet website.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

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LEASE PERIOD:

All vans leased upon award of contract will terminate 60 months from the date the contract was awarded, regardless of what date the vans were actually leased, unless specifically extended in writing and signed by authorized representatives from all parties.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

LEASE TERM:

The term of this lease shall become effective on the date upon the execution of this agreement by both parties. The lease for each van shall begin at time of delivery and terminate at the end of this contract. Vans kept after the end of this contract shall be extended on a monthly rental basis until either party issues a 30-day written lease cancellation notice. Lessee will provide Lessor at the start of the contract with a schedule for delivery of an estimated 113 vans. Lessee may change scheduled delivery dates with a minimum of a 60-day notice to Lessor.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

ESTIMATED QUANTITIES:

At present, a total of 113 vans need to be replaced. Actual quantities may vary, and shall be determined during the life of the contract.

CONTRACT EXPIRATION:

At the expiration of the contract lease and/or rental, vans shall be returned to Lessor in "as is" condition. The City will not be charged for anything other than days that exceed the term of said contract.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

DELIVERY:

The City desires delivery of vans within 60 calendar days or sooner after receipt of orders.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

DELIVERY INSTRUCTIONS:

Supplier shall contact the ordering department for specific delivery instructions prior to making deliveries. Ordering department contact is Francois Verin at telephone number (213) 978-1593.

ACCEPTABLE MODEL YEAR:

In Lieu of new vans, the City MAY reserve the right to lease used vans as follows:

Year	Maximum Allowable Miles:
1	New Vanpools Only
2	24,000 Miles
3	48,000 Miles
4	72,000 Miles

Any used vans provided in Years 2-4 of the contract start date shall not exceed the maximum allowable mileage stated above; subject to approval of the City.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

LEASE/PURCHASE AGREEMENT:

This contract award is for the lease or lease/purchase of the equipment listed. Suppliers that intend to use a third party lessor to finance the lease shall submit the lessor's documents with the Quotation. The City will review the lease documents and consider them in determining the supplier's responsiveness.

Lease documents submitted after the Quotation due date and time will not be considered, and the City Purchasing Agent's

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Requirements, Terms and Conditions shall apply to any lease or lease/purchase contract awarded. The apparent successful bidder is required to arrange and coordinate all communications between the City and the third party lessor until such time as a Purchasing Contract, including a Payment Assignment and the third party lease agreement is executed.

The third party lessor may be required to comply with City contracting compliance requirements including, but not limited to Affirmative Action/EEO, Equal Benefits, Contractor Responsibility, and Code of Conduct laws.

NEW AND UNUSED VEHICLES (APPLIES TO YEAR #1 OF THE CONTRACT):
All vehicles furnished to the City shall be new and unused factory standard unless otherwise stated herein, and shall not have been operated, driven or caravanned in delivery to the City. Vehicles shall come equipped with all standard factory fittings, trim and accessories, unless otherwise noted in the specifications. Vehicles shall not have been used as demonstrators or for any other prior service.

*** Refer to the exceptions taken in the Enterprise Rideshare letter dated 05/12/09. ***

CPO DELIVERY AND PAYMENT TERMS:
Payment Terms: Net 30 Days Delivery: 60 Days A R O



2861 E. Coronado Street
Anaheim, CA 92806
800-826-4967
www.vanpool.com

May 12th, 2009

Ms. Isela Lomeli
City of Los Angeles
Los Angeles City Hall South
111 E. First St., Rm 110
Los Angeles, CA 90012

RE: EV 1784

Dear Ms. Lomeli:

Enclosed please find the Enterprise Rideshare submission in response to RFQ #1784. I believe this bid submission meets or exceeds all of the requirements put forth in the RFQ.

Clarifications, Exceptions, and Contingent Conditions:

The issues described below would need to be addressed in the final contract:

- **Price Adjustments:** Pricing included is for the 2009 and 2010 model year vehicles. Pricing for subsequent model years would need to be price adjusted if the City asked for new vans in future model years. In that case, Enterprise would provide written documentation of any price increases for subsequent model year vehicles.
- **Driven to Delivery:** Vehicles will be driven to delivery at City locations. In all cases, new vans for the initial phase of deliveries in the contract will arrive with less than 1,000 miles on the odometer.
- **Initial Delivery Timeline:** Unfortunately, production of 2009 model year vans has already ended, and production of 2010 year model vans is several months away (early Fall). This causes a timing issue for the City. There are no new vans available from the manufacturer during this period, and the City has requested new vans with the initial deliveries. Enterprise can provide up to 30 new vans if the City can take delivery of these vans no later than June 30th. After that, the next new vehicles would be available in late Fall. As a temporary solution, Enterprise could provide the City with temporary (used) vanpool vans and then swap groups out of those vans as the new vans begin arriving in the late Fall. This would allow the City to get out of its existing vans fairly quickly while waiting for the 2010 model year van to begin being delivered to Southern California.
- **Van Retirements:** Full-size vans would be retired at between 70,000-100,000 miles for safety reasons. A used vehicle would be substituted for the vehicle at the time of retirement.
- **Authorized factory distributor/dealer:** Enterprise isn't an authorized dealer of any of the auto manufacturers. That is a specific term that only is applicable to car dealerships (not fleet companies). We do purchase our vehicles directly from the factory and all warranties are in full force.

- Procedure List: Enclosed in this packet is Enterprise's Vanpool Procedure List. This document details procedurally how maintenance, accidents, and breakdowns related to this contract would be handled and describes the specific service that Enterprise would provide under this contract.
- Insurance Requirements: Enterprise can provide the insurance coverage requested in the bid (\$1,000,000 Liability, \$100,000 Uninsured Motorist). For this insurance to be in effect, the following would apply:
 - o All Drivers would need to be approved in advance of driving by Enterprise according to Enterprise's Driver Eligibility Criteria (Attachment E). The City would not be allowed to approve the drivers on its own. Enterprise would have to issue driver approvals. Enterprise would handle DMV medical tracking, MVRs, etc. at no cost to the City.
 - o Only drivers pre-approved by Enterprise would be covered by the insurance. Drivers who are not authorized by Enterprise, or who violate Enterprise's Driver Agreement (included in Attachment E) Liability, Comp/Collision Coverage would not be in force for unauthorized drivers.
 - o Every driver would need to complete a Driver Application & Agreement (Attachment E) as part of the driver approval process. This Agreement would need to be incorporated into the master contract between Enterprise and the City.
 - o All insurance to the drivers would be contingent on the terms and conditions detailed in the Driver Agreements, and the conditions and exceptions detailed in the agreement would apply.
 - o This insurance would cover authorized drivers for all commuting, and personal use. It would not cover the driver while the van is being used under the course and scope of business.
- Clean Fuel Vehicles: There are options available to provide the 12-passenger van as a CNG vehicle. It dramatically increases the cost (almost double). If the City is interested in this option, Enterprise can provide detailed pricing options for these vehicles.
- Condition of Vans at time of return: Enterprise would agree to not charge back damage at the return of the vans, except in the following situations:
 - o Equipment inside the van is destroyed, or missing/removed.
- Timeline for return of vans at end of contract: Because of the large number of vans the City is asking for (potentially 170+ with LAWA and other agencies piggybacking), it would be economically unfeasible to have all of the vans return at once at the end of the contract (due either to switching vendors, or even a contract renewal which would require a new set of vans). For that reason, Enterprise would need a minimum period of 12 months (1/12th of the fleet rotating out each month) to evenly spread out the return of the vans at the end of the contract. The timeline for this rotation period would be the start of either the 4th or 5th year of this contract (whichever is more convenient to the City) and would continue for the subsequent 12 months (with 1/12th of the vans leases ending each month). The City would pay for the vans up until the point they were rotated out of service.
- Subcontractors: Enterprise would not be signing a contract with any subcontractors specific to this contract. The only subcontracting opportunities related to this bid are vehicle repair, van conversions, and vehicle detailing. Vehicle repair would be the most frequent area, but it is nearly impossible to determine in advance how much dollar-wise will be given to each shop because that is dependent on a) where each particular van is located, and b) the types of repairs that come up for each van. The enclosed subcontractor dollars estimate is truly an estimate.

- Audit Provisions: Enterprise agrees to the audit provisions outlined in GTC-15 with following provisions:
 - o Enterprise would be given advanced notice of any intent to audit.
 - o Enterprise cannot disclose actual net purchase price of vehicles. That would violate our contractual obligations with the auto manufacturers.

- Back-up Vans: In the event of a roadside emergency/breakdown, Enterprise may temporarily provide a van that has OEM bench seating (we'd be utilizing a vehicle in close proximity to the breakdown from our nearest Rental branch). In these cases, the group would be switched out to a van meeting the RFB specs within one business day.

- Vehicle equipment: Because the City will add vehicles throughout the contract, Enterprise will need to use the vans from its normal fleet to meet the City's needs. The equipment on our standard vans meets the requirements of the bid very closely, with a few minor exceptions noted below.
 - o 7-Pass Mini van
 - Engine size: 3.3L V-6 or larger
 - Tire Size: P225/60R16 or larger
 - Driver Seat: Would be manual, not power.
 - Traction control: No (not available on mini vans)
 - Running boards: No (not needed on mini vans due to vehicles low floor)
 - Bumper guards: These are no longer manufactured.
 - Fold down rear seat: No. OEM rear bench can't fold down.
 - Pockets on backs of seats: No. Not an option on OEM seats
 - Colors: Exteriors will be white or silver, and interiors will be gray.

 - o 8 & 9 -Pass Luxury seat van
 - Engine size: 4.6L V-8 or larger
 - Torque Converter: The OEM transmission doesn't have one
 - A/C System: The vans will have the OEM front and rear A/C system, not the after-market system described in the specs.
 - Armrests: After-market seats have an armrest on the "aisle" side but do not have an armrest on the "wall" side because the wall itself has a ledge for resting one's arm.
 - Overhead lights: They do not swivel.
 - Truck-Light: Vans do not have this equipment.
 - Seat recliners: Will be mounted on the side of the seat base.
 - After-Market seats: Currently Enterprise uses Kustom Fit and Flexsteel seats. Both produce a custom seat for Enterprise vanpools. But produce products that are FMVSS certified.
 - Seating Configuration: Please see enclosed overhead seating diagram for specifics on seat install locations. Seats cannot be moved within the van.
 - Coat Hooks: Vans will have two (OEM)
 - Sun Visors: OEM visors (do not have "slit" pockets)
 - Bumper guards: These are no longer manufactured.
 - Remote controls: The Ford vans we purchase do not come with any remote controls for keyless entry.
 - Pockets on backs of seats: With the exception of the front two OEM seats.
 - Colors: Exteriors will be white or silver, and interiors will be gray.

 - o 10 & 12-Pass Luxury seat van
 - Engine size: 5.4L V-8 or larger
 - Torque Converter: The OEM transmission doesn't have one.

- A/C System: The vans will have the OEM front and rear A/C system, not the after-market system described in the specs.
 - Armrests: After-market seats have an armrest on the "aisle" side but do not have an armrest on the "wall" side because the wall itself has a ledge for resting one's arm.
 - Truck-Light: Vans do not have this equipment.
 - Seat recliners: Will be mounted on the side of the seat base.
 - After-Market seats: Currently Enterprise uses Kustom Fit and Flexsteel seats. Both produce a custom seat for Enterprise vanpools. Both produce products that are FMVSS certified.
 - Seating Configuration: Please see enclosed overhead seating diagram in Attachment D for specifics on seat install locations. Seats cannot be moved within the van.
 - Coat Hooks: Vans will have two (OEM)
 - Sun Visors: OEM visors (do not have "slit" pockets)
 - Bumper guards: These are no longer manufactured.
 - Remote controls: The Ford vans we purchase do not come with any remote controls for keyless entry.
 - Pockets on backs of seats: With the exception of the two factory seats.
 - Colors: Exteriors will be white or silver, and interiors will be gray.
 - Van Height: 84.1
- Van Inspection: The simplest way for the City to verify the exact configuration, equipment, etc. that Enterprise is offering is to bring a sample of each van type to a City location for inspection. This can be arranged at the City's convenience and Enterprise can even leave a vehicle for inspection with the City upon request.
 - Optional Back-up Warning Systems: Enterprise can offer two optional back-up warning systems:
 - o Back-up alarm: This would simply sound an audible alarm anytime the vehicle was in "reverse". The cost of this system is \$75.
 - o Back-up sensor: This would sound an audible alarm inside the van as the vehicle neared an object while backing up. The cost of this system is \$175-\$280.
 - ④ - Decals: The vehicles offered would have the normal Enterprise decals installed (viewable at our website at www.vanpool.com). In addition, the City could install an identification decal of its own on the vans.
 - Other agencies "piggybacking" on the contract: Enterprise would allow other governmental agencies to utilize the contract as long as the mileage average for the other agencies was similar to the mileage average the City's pricing is based on. The terms and conditions of the contract would apply to the other agencies.

Best Regards,



Tom Shahaden
Area Sales Manager

ATTACHMENT B

City of Los Angeles

RFQ (EVENT): #1784

**COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - SEPTEMBER 2008**

EXHIBIT A - GENERAL SPECIFICATIONS

I. OVERVIEW

The City of Los Angeles (City) has developed an Employee Commute Reduction Plan (ECRP) designed to reduce the number of its employees who commute to work by driving in single occupant automobiles. A key element in this ECRP is an employer-sponsored Vanpool Program. The City's Commute Options and Parking Section (COPS) distributes and receives "Vanpool Interest Forms," the information on which is used by COPS to organize vanpools of City employees commuting between similar home communities and worksites.

At the present time, COPS has 113 vanpools in operation. The fleet consists of forty-six (46) 12-passenger vans, seven (7) 9-passenger vans, and sixty (60) 8-passenger vans. Currently, the 12-passenger models are Ford E350 "Long Wheel Base," and the 8&9-passenger models are Ford E150 "Short Wheel Base." Additional vanpools are in formation.

Vanpool destinations are not limited to the Downtown Los Angeles Civic Center area. Of the 113 vanpools already operating, a number service geographically disperse sites such as the Hyperion Treatment Plant (near LAX), the Van Nuys Civic Center, the Harbor Department's Berth 161 in the San Pedro / Wilmington area, and several Griffith Park facilities. As the program expands, more destinations are added.

The current method used by the City to provide vanpools is a long-term leasing arrangement (maximum five years in duration from beginning date of contract). The vehicles, their maintenance, full coverage insurance, and substitutions of vans in emergencies are all included in the contract. Fuel is provided by the City. The typical City commuter van operates an average of 24,000 miles per year (80-82 daily round-trip commute miles, plus 250 "personal" miles for van drivers per month and 50 "van business" miles per month).

A listing of vanpools in current operation is provided in Exhibit "B".

The Vendor bills the City monthly for the vehicles. The City collects the passenger fares and determines eligibility of the drivers (e.g., DMV checks, Class B license, physical examinations, etc.). All communications regarding contract matters are between the COPS staff and the Vendor, with the exception of emergency repairs and emergency substitution of vans.

During the next few years, the City expects to expand and replace vehicles in its current fleet of vans (8, 9, and 12-passenger vehicles). In this Request for Bids, the City wishes to receive bids for the other sized vans as noted in Attachment C.

City of Los Angeles

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EXHIBIT A - GENERAL SPECIFICATIONS

The services noted above (e.g., maintenance, insurance, etc.) would be included in such long-term leases. All vehicles will be ordered "as needed." In an expansion mode, orders are likely to be at the rate of one or two a month. With the award of the current contract, the City will begin to replace its current fleet.

II. VEHICLES

The City is requesting Bids to lease custom converted commuter vans, generally as follows:

- 12-passenger customized commuter vans. A Ford E350 Van or approved equivalent, as specified in Exhibits "C" and "D", will meet this requirement.
- 9-passenger customized commuter vans, on a "short wheelbase" chassis. A Ford E150 Van or approved equivalent, as specified in Exhibits "E" and "F", will meet this requirement.
- 8-passenger customized commuter vans, on a "short wheelbase" chassis. A Ford E150 Van or approved equivalent, as specified in Exhibits "E" and "F", will meet this requirement.
- 7-passenger customized commuter mini-vans. A Dodge Caravan SXT or approved equivalent, as specified in Exhibits "G", will meet this requirement.
- 10-passenger customized commuter vans. A Ford E350 Van or approved equivalent, as specified in Exhibits "C" and "D", will meet this requirement

Vendors are advised that the City actively supports efforts to improve the quality of air in the region. Pursuant to that goal, Vendors are requested to describe the costs, relevant details about, and availability of, vans which are "Alternative (Clean) Fueled Vehicles" (AFV's).

The City also recognizes that a large number of accidents resulting in vehicle damage are due to backing errors. Therefore, Vendors are also requested to describe the costs, relevant details about, and availability of optional backing warning systems.

All vehicles shall meet requirements of all applicable California Vehicle Codes, and standards applicable under FMVSS, SAE and RVIA (electrical).

City of Los Angeles

COMMUTER VAN LEASING/RENTAL
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EXHIBIT A - GENERAL SPECIFICATIONS

III. VEHICLE MAINTENANCE

Leasing of vans shall include all maintenance (including parts, fluids, tires and labor) as follows:

- (A) Preventive maintenance, to comply with requirements of AB 550, as outlined in the "Preventive Maintenance & Safety Checklist" (see Exhibit "G"); and
- (B) Repair or replacement of parts or assemblies due to wear, defect or damage.

Bidder shall describe procedures for servicing the leased vans, including confirmation of arrangements noted below (or proposing methods which exceed these minimum standards).

The following arrangements are preferred by the City:

- (C) Bid shall describe preventive maintenance arrangements whereby contractor will pick up van at a City work location and return it the same day (Mondays through Fridays only). As an emergency alternative, the van driver may be asked to deliver and pick up his/her assigned van to the Vendor's (or sub-contractor's) location(s) for preventive maintenance. Such location(s) shall be available during normal business hours on weekdays, and at least four (4) hours on Saturdays.
- (D) The Vendor (or sub-contractor) shall be responsible for pick up and return of vans needing emergency repairs or warranty work. Such servicing and delivery shall be performed between the hours of 7:00 AM and 3:30 PM, Monday through Friday, unless otherwise mutually agreed to by the COPS and Vendor.
- (E) If Vendor fails to complete any repair work or servicing on the same day (and within the hours stated in III (D) above), Vendor shall provide (at no additional cost) a substitute van for use by the vanpool until such time as service is completed for the assigned van. Such substitute van shall be clean and in good operating condition, have a seating capacity equal to or greater than the van it is replacing, and meet all legal requirements for vanpool operation, including AB 550.

IV. SERVICE

The Vendor shall provide the COPS with one "hotline" telephone number to be called for

City of Los Angeles

COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - SEPTEMBER 2008

EXHIBIT A - GENERAL SPECIFICATIONS

problems (such as breakdowns or accidents which cause leased vans to be inoperable; need for substitute vans, etc.).

This number shall be operable (and replacement vans available) on a 24-hours-per-day basis. Vendor shall be responsible for coordinating the necessary work and or services. The City or its van drivers will not be responsible for separate calls to obtain towing services and substitute vans, or for determining whether a problem with a van is a manufacturer or converter responsibility.

If a van becomes inoperable (due to breakdown or accident) while en route to or from work, a substitute van shall be provided within 30 minutes of notification of Lessor to enable the passengers to complete their trip. Reasonable additional response time may be allotted due to circumstances beyond the Lessor's control (e.g., traffic conditions).

V. **BID CONTENTS**

Bids shall include (in addition to other required information and forms):

- A. Cost Quotations;
- B. Delivery Information;
- C. Description of Vendor and Proposed Subcontractors; Previous Experience;
- D. List of References;
- E. Description of Proposed Emergency and Preventive Maintenance Arrangements;
- F. Description of Features for 12-Passenger Vans, including Make, Model, Year, etc.;
- G. Description of Features for 8 & 9-Passenger Vans, including Make, Model, Year, etc.;
- H. Description of Features for 7-Passenger MiniVans, including Make, Model, Year, etc.;
- I. Description of Features for 10-Passenger Vans, including Make, Model, Year, etc.; and

City of Los Angeles

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EXHIBIT A - GENERAL SPECIFICATIONS

- J. Other Items (literature, etc., giving further details of vendor's capabilities or products as they apply to this Bid).

VI. LEASE TERM

The term of this lease shall become effective on the date upon the execution of this agreement by both parties. **The lease for each van shall begin at time of delivery and terminate at the end of this contract.** Vans kept after the end of this contract shall be extended on a month to month lease until either party issue a 30-day written lease cancellation notice. Lessee will provide Lessor at the start of the contract with a schedule for delivery of an estimated 113 vans. Lessee may change scheduled delivery dates with a minimum of a 60-day notice to Lessor.

VII. APPROPRIATION OF FUNDS

It is the City's intent to make all payments for the full lease term. Provisions for making the indicated monthly payments shall be taken by the City allocating sufficient funds for completion of the Agreement. In the event that insufficient funds are appropriated for this acquisition, the City shall notify the Vendor in writing not less than thirty days. The City may then cancel part or all of its order without penalty, liability or expense to the City.

VIII. TERMINATION

In addition to conditions outlined in VII, above, termination may be commenced by the City whenever the selected Bidder shall default in its performance of this contract, and fails to cure such default (or fails to diligently commence to cure such default) within a period of 10 days after receipt from the City of a notice specifying the default.

Any such termination shall be effected by delivery of the selected Bidder of a notice of termination specifying that termination is for default of the selected Bidder and the extent to which performance of work under contract is terminated and the date upon which such termination becomes effective. After receipt of a notice of termination, and except as otherwise directed by the City, the selected Bidder shall stop work under the contract on the date and to the extent specified in the notice of termination.

The selected Bidder shall be paid on the basis of work completed in accordance with the

City of Los Angeles

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EXHIBIT A - GENERAL SPECIFICATIONS

previously agreed upon payment schedules in effect prior to the effective date of termination.

IX. TERMS OF AGREEMENT

- A) Prices quoted shall be for monthly unit prices for each type of van and for **fixed rate** prices, not varying with daily round trip miles. The successful Bidder's Agreement with the City shall be a straight lease without tax exemptions. However, Bidder's quotation shall **not** include tax. The interest rate shall be fixed for the life of the lease.
- B) Prices quoted shall reflect the cost of primary automobile liability insurance provided by Lessor. A **minimum** of **\$1 million liability insurance, Comp/Collision, and \$100,000 Uninsured Motorist coverage** is required for each van, **with no deductible**. Lessor must provide each van with a copy of "evidence of insurance certificate" to be kept in the van. All damage to leased vans is to be paid by lessor regardless of liability or coverage. The City of Los Angeles shall be included as an additional insured. Lessor shall specify the types and amount of coverage. The City Attorney and COPS shall be notified 30 days in advance of any cancellation, or material reduction in coverage or limits of the policy. Failure to provide stated insurance is cause for terminating contract.
- C) Lessor will provide Lessee with the required vans within 30 working days (or a mutually agreed upon period) after receiving a Subpurchase Order from Lessee. The vehicles shall be new, of the latest model year, and shall have an odometer reading not greater than 1,000 miles. The vehicles shall not have been used in any demonstration.
- D) Lessor will be responsible for all maintenance and repair required. Lessor will provide 24-hour emergency road/towing service, as well as backup vans to substitute for non-serviceable leased vans. Lessor will pick up vehicles for repair or maintenance, and deliver backup vehicles when requested or needed by the City. Backup vans shall meet all specifications stated herein.
- E) Lessor will provide snow chains for specific vans at the request of Lessee at no additional cost to the City.
- F) Lessor will deliver vehicles to various City locations designated by Lessee.

City of Los Angeles

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EXHIBIT A - GENERAL SPECIFICATIONS

- G) Lessor will be responsible for all licensing and registration matters and costs.
- H) Lessor will provide each van with an annual van detail cleaning service (wax, polish, shampoo carpet and seats, etc.) between the months of April and June.
- I) At the expiration of contract/lease, vans shall be returned to Lessor in "As-Is" condition. The City will not be charged for anything other than miles and/or days that exceed the terms of this contract.

XI. QUANTITIES

The quantities stated herein are estimates only of the City's requirements. Contractor agrees to furnish more or less than the estimates in accordance with actual needs as they occur throughout the contract period at the unit price(s) quoted.

Vendors should note that the City reserves the right to award contracts for a "mixed fleet" (e.g., gasoline and clean-fuel powered), and reserves the right to award contracts to several bidders.

XII. DESCRIPTION OF VENDOR & PROPOSED SUBCONTRACTORS;
PREVIOUS EXPERIENCE

Bid shall include a brief general description of Bidder's firm (and its proposed subcontractors, if any) specifically noting previous experience in providing the requested vehicles and services for employer-sponsored vanpool programs.

XIII. LIST OF REFERENCES

Bid shall provide a list of references (including contact persons, addresses and business telephone numbers) of vanpool programs for which your firm has previously provided vehicles and services.

XIV. DESCRIPTION OF EMERGENCY AND PREVENTIVE MAINTENANCE
ARRANGEMENTS

Bid shall provide a description of how your firm will provide emergency service and preventive maintenance (including hours and days of availability, location[s] of service providers [assume vans are travelling to work locations within the area covered by the South Coast Air Quality Management District's Rule 2202]), procedures to provide substitute vehicles, etc. Preventive Maintenance schedule for vans must comply (at a minimum) with 6,000 mile interval requirement (see Exhibit "G"); assume average van

City of Los Angeles

COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - SEPTEMBER 2008

EXHIBIT A - GENERAL SPECIFICATIONS

operates 24,000 miles per year.

XV. DESCRIPTION OF FEATURES OF VANS

Bid shall provide a written description of proposed seat manufacturer and model(s) (include photo or diagram, if possible), emergency exit features, make and model of passenger step, and additional enhancement features (e.g., passenger side air bags, etc.)

XVI. COMMUNICATIONS

All communications regarding this Request for Bids shall be directed to:

- Isela Lomeli, Procurement Analyst II
Department of General Services, Purchasing Division
555 Ramirez Street, Space 275, MS-715
Los Angeles, CA 90012
(213) 473-8032 (213) 473-8034 (FAX)

After award of Bid, communications to the City regarding vans shall be directed to:

- Francois Verin, Management Analyst II
200 North Spring Street
City Hall, Room 867, MS-621
Los Angeles, CA 90012
(213) 978-1593 (213) 847-3164 (FAX)



City of Los Angeles - Personnel Dept.
 Commute Options and Parking
 City Hall, Suite 867, Mail Stop 621
 200 N Spring St, Los Angeles, CA 90012

EXHIBIT B

VanPool Origins and Destinations(Alpha Listing)

<i>From(Van Number)</i>	<i>Van#</i>	<i>TO:</i>	<i>Work Schedule</i>
A			
ANAHEIM, ANAHIEM	554	LA CIVIC, 11TH-12TH ST	6:30AM - 4:00PM
AZUSA, DUARTE	031	LA CIVIC, 11TH-12TH ST	7:00AM - 4:30PM
B			
BUENA PARK	532	LA CIVIC, FIG PLAZA	7:00AM - 4:30PM
BUENA PARK, CERRITOS, NORWALK	552	MEDIA CENTER	6:30AM - 4:00PM
BUENA PARK	007	HYPERION	6:30AM - 4:00PM
C			
CANYON COUNTRY	559	HYPERION	6:30AM - 4:00PM
CARSON, LA	069	LA CIVIC	5:30AM - 4:30PM
CERRITOS	540	11TH-12TH ST, PIPER, LA CIVIC	6:00AM - 3:30PM
CERRITOS	543	11TH-12TH ST	6:30AM - 4:15PM
CERRITOS	546	LA CIVIC	6:30AM - 4:00PM
CHINO HILLS, DIAMOND BAR	050	LA CIVIC	6:30AM - 4:15PM
CHINO HILLS, DIAMOND BAR	062	LA CIVIC, DWP, 11TH-12TH ST	6:00AM - 4:30PM
CHINO HILLS-ALBERTSO	061	LA CIVIC, 11TH-12TH ST	6:30AM - 4:00PM
CORONA	545	HYPERION	6:30AM - 2:30PM
CORONA	526	LA CIVIC, FIG PLAZA, 11TH-12TH ST	7:00AM - 4:30PM
CORONA, DIAMOND BAR	509	PIPER, VIGNES, LA CIVIC	5:30AM - 4:00PM
CORONA, GARDEN GROVE	003	BERTH 161	6:45AM - 4:15PM
COVINA	516	PIPER, LA CIVIC	7:00AM - 4:30PM
D			
DIAMOND BAR	018	LA CIVIC, FIG PLAZA, 11TH-12TH ST	7:00AM - 4:30PM
DOWNEY	555	11TH-12TH ST	6:30AM - 4:00PM
E			
EL MONTE	056	HARBOR - BERTH 161	6:45AM - 4:15PM
F			
FONTANA, UPLAND, LA VERNE	029	RP GRIFFITH CSY/METR	6:00AM - 2:30PM
FONTANA	548	PIPER, LA CIVIC, LADOT CENTRAL	6:30AM - 4:00PM
G			
GRANADA HILLS	037	LA CIVIC, CIVIC CENTER, 11TH-12TH ST	6:45AM - 4:30PM
GRANADA HILLS	014	HYPERION	6:30AM - 4:00PM
GRANADA HILLS	085	HYPERION	6:00AM - 4:00PM
GRANADA HILLS	561	LA CIVIC	7:00AM - 4:30PM
H			
HACIENDA HEIGHTS	048	11TH-12TH ST, LA CIVIC, PIPER	7:00AM - 4:30PM
HACIENDA HEIGHTS	057	HYPERION	6:30AM - 4:00PM
HUNTINGTON BEACH	036	LA CIVIC, 11TH-12TH ST	7:00AM - 4:30PM
HUNTINGTON BEACH	049	LA CIVIC	7:00AM - 4:30PM

VanPool Origins and Destinations(Alpha Listing)

<i>From(Van Number)</i>	<i>Van#</i>	<i>TO:</i>	<i>Work Schedule</i>
I			
IRVINE	021	11TH-12TH ST	6:30AM - 4:00PM
L			
LA CANADA	506	LA CIVIC, 11TH-12TH ST	7:00AM - 4:30PM
LA HABRA, LA HABRA, LA HABRA	544	MEDIA CENTER	6:00AM - 4:30PM
LAGUNA HILLS	529	VIGNES, LA CIVIC, DWP	6:30AM - 4:00PM
LANCASTER	008	HARBOR HQ	6:00AM - 2:30PM
M			
MONTCLAIR	553	LA CIVIC	6:00AM - 2:30PM
MONTCLAIR	511	DWP, LA CIVIC, 11TH-12TH ST	6:30AM - 4:00PM
MORENO VALLEY	022	LA CIVIC, MEDIA CENTER	6:30AM - 4:00PM
N			
NEWHALL	519	PIPER	5:30AM - 4:00PM
NORTH HOLLYWOOD, EAGLE ROCK	041	HYPERION	6:30AM - 4:00PM
NORWALK	533	HYPERION	6:30AM - 4:00PM
O			
ONTARIO	542	PIPER	5:30AM - 4:00PM
ONTARIO	001	LA CIVIC	06:30AM - 4:30P
ONTARIO, COVINA	560	LA CIVIC	6:00AM - 3:30PM
ONTARIO, POMONA	045	LA CIVIC	7:00AM - 4:30PM

VanPool Origins and Destinations(Alpha Listing)

From(Van Number)	Van#	TO:	Work Schedule
P			
PALMDALE	503	11TH-12TH ST, GARLAND BLDG	6:30AM - 4:00PM
PALMDALE	501	LADOT VALLEY	7:00AM - 5:30PM
PALMDALE	502	LA CIVIC	6:00AM - 3:30PM
PALMDALE	059	EAST VALLEY YARD	6:00AM - 2:30PM
PALMDALE	055	NORTH HOLLYWOOD, RP LA ZOO, RP GRIFFITH CS	5:30AM - 3:30PM
PALMDALE, CANYON COUNTRY	040	WEST L.A.	6:00AM - 2:30PM
PALMDALE	002	NORTHRIDGE	6:00AM - 3:30PM
PALMDALE, PALMDALE	030	HYPERION	6:30AM - 4:00PM
PALMDALE	019	RP GRIFFITH CSY/METR, LAG	6:00AM - 2:30PM
PALMDALE	016	RP BALBOA	6:00AM - 2:30PM
PALMDALE, CANYON COUNTRY	011	VAN NUYS CIVIC CTR	7:00AM - 4:30PM
PALMDALE	034	SANIT N. HOLLYWOOD	6:00AM - 4:00PM
PALMDALE	514	LA CIVIC	6:30AM - 4:00PM
PALMDALE	522	EAST VALLEY YARD	6:00AM - 2:45PM
PALMDALE	525	LADOT VALLEY	6:00AM - 3:30PM
PALMDALE, SANTA CLARITA	504	EAST VALLEY YARD	6:00AM - 2:30PM
PALMDALE, ACTON, NEWHALL	530	RAYMER STREET YARD	6:00AM - 3:30PM
PALMDALE	520	RP LA ZOO, RP GRIFFITH CSY/METR	5:30AM - 3:30PM
PALMDALE	518	LA CIVIC, PIPER	6:30AM - 4:00PM
PALMDALE	524	SANIT GRANADA HILLS	6:30AM - 3:00PM
PALMDALE	535	LADOT WESTERN, LA CIVIC, CENTRAL	6:00AM - 3:30PM
PALMDALE	527	CONVENTION, LA CIVIC, PIPER	6:30AM - 4:00PM
PALMDALE, SANTA CLARITA	538	LADOT WLA ADJ	6:00AM - 2:30PM
PALMDALE	541	EAST VALLEY REFUSE	5:30AM - 2:30PM
PALMDALE, PALMDALE	549	PIPER	5:30AM - 4:00PM
PALMDALE	512	RP GRIFFITH CSY/METR	6:00AM - 2:30PM
PALMDALE, ACTON	551	FIRE SUPPLY	6:00AM - 3:30PM
PALMDALE	510	NORTH HOLLYWOOD	6:00AM - 3:30PM
PALMDALE	508	SANIT RESEDA, SANIT RESEDA, SANIT N. HOLLYW	6:30AM - 3:30PM
PALMDALE	557	RAYMER STREET YARD	5:00PM - 1:30AM
PALMDALE, PALMDALE	562	HYPERION	6:30AM - 4:00PM
PICO RIVERA, WHITTIER	537	HARBOR BERTH 161	6:45AM - 4:15PM
R			
RANCHO CUCAMONGA, GLENDORA	035	EAST VALLEY YARD, SANIT N. HOLLYWOOD	6:00AM - 2:30PM
RANCHO CUCAMONGA	005	LA CIVIC, 2nd & Broadway, 11TH-12TH ST	7:00AM - 4:30PM
RANCHO CUCAMONGA, ONTARIO	528	SANIT S. CENTRAL	6:30AM - 4:15PM
RANCHO CUCAMONGA, POMONA, WEST COVINA	044	SANIT WESTERN, NORTH HOLLYWOOD	6:00AM - 2:30PM
RANCHO CUCAMONGA	507	LA CIVIC, FIG PLAZA, 2ND & BROADWAY	6:00AM - 3:30PM
RANCHO CUCAMONGA	521	HYPERION	6:30AM - 4:00PM
RANCHO CUCAMONGA, ONTARIO	058	SANIT N. CENTRAL	6:00AM - 3:30PM
RANCHO CUCAMONGA	517	LA CIVIC	6:30AM - 4:00PM
RIALTO	084	LA CIVIC, FIG PLAZA, DORRIS PL.	6:30AM - 4:00PM
RIALTO	523	PIPER, VIGNES, LA CIVIC	6:00AM - 3:30PM
RIALTO, RANCHO CUCAMONGA	536	SANIT S. CENTRAL	6:00AM - 2:30PM
RIVERSIDE	010	CIVIC CENTER, 11TH-12TH ST	7:00AM - 4:30PM
ROWLAND HEIGHTS	547	LA CIVIC	6:00AM - 4:30PM
S			
SAN DIMAS	033	MEDIA CENTER	6:30AM - 4:00PM
SAN GABRIEL	505	HYPERION	6:30AM - 4:00PM
SAN GABRIEL	550	HYPERION	6:30AM - 4:00PM
SIMI VALLEY, PORTER RANCH	063	LA CIVIC, 11TH-12TH ST, FIG PLAZA	7:00AM - 4:30PM

VanPool Origins and Destinations(Alpha Listing)

<i>From(Van Number)</i>	<i>Van#</i>	<i>TO:</i>	<i>Work Schedule</i>
T			
THOUSAND OAKS	515	LA CIVIC, 11TH-12TH ST	6:30AM - 4:00PM
V			
VALENCIA	500	11TH-12TH ST, LA CIVIC, VIGNES	6:30AM - 4:00PM
VALENCIA	039	LA CIVIC, 11TH-12TH ST	6:45AM - 4:15PM
VAN NUYS	534	HYPERION	6:30AM - 4:00PM
VICTORVILLE	067	LA CIVIC, FIG PLAZA, DORRIS PL.	6:00AM - 4:00PM
VICTORVILLE, RANCHO CUCAMONGA	513	SANIT N. CENTRAL	6:00AM - 3:30PM
VICTORVILLE, RIALTO	028	PIPER TECH., RETIREMENT, 7TH STREET YARD	6:00AM - 3:30PM
VICTORVILLE	531	SANIT N. CENTRAL	6:00AM - 2:30PM
VICTORVILLE, RANCHO CUCAMONGA	054	11TH-12TH ST	6:00AM - 2:30PM
W			
WALNUT, WEST COVINA	023	LA CIVIC, LA CIVIC	7:00AM - 4:30PM
WALNUT, WEST COVINA	539	RP GRIFFITH CSY/METR	6:00AM - 2:30PM
WEST COVINA	026	HYPERION, EL SEGUNDO/CONTINENT	6:30AM - 4:00PM
WEST COVINA	004	LA CIVIC, 11TH-12TH ST	7:00AM - 4:40PM
WEST COVINA, LA PUENTE	556	LA CIVIC, FIG PLAZA	6:45AM - 4:30PM
WEST COVINA	025	PWB	7:00AM - 4:30PM
WEST COVINA	027	PIPER, LA CIVIC, LA CIVIC	7:00AM - 4:30PM
WEST COVINA	052	LA CIVIC, FIG PLAZA, 11TH-12TH ST	6:45AM - 4:30PM
WEST COVINA	042	PIPER, LA CIVIC, 7TH STREET YARD	6:00AM - 3:30PM
WEST COVINA	024	HYPERION	6:30AM - 4:00PM
WEST HILLS	053	LA CIVIC, FIG PLAZA	6:45AM - 4:45PM

Berth 161 is located at 500 Pier "A" Street, Wilmington

Dorris Place is located at 2335 Doris Place, LA 90012

Figueroa Plaza is located at 221 Figueroa Street, LA 90012

Hyperion Treatment Plant is located at 12000 Vista Del Mar, El Segundo

Piper Technical Center is located at 555 Ramirez Street, LA 90012

Vignes is located at 700 East Temple Street, LA 90012

VANPOOL INFORMATION SUBJECT TO CHANGE WITHOUT NOTICE

City of Los Angeles

COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - September 2008

EXHIBIT C – 10 & 12-PASSENGER VAN TECHNICAL SPECIFICATIONS

Vans shall be:

- (1) Ford E350 or approved equivalent.

5.4L Triton V8 - GVWR: 8510 pounds (minimum).

127" wheelbase (minimum)

Gasoline engine, 5.7-Liter (minimum), V-8, 350 CID (minimum).

Equipped with all standard and specified components as follows:

- (2) 4-speed automatic overdrive transmission with torque converter;
- (3) Electronic ignition;
- (4) 31 - gallon (minimum) fuel tank (delivered with a minimum ¼-tank filled);
- (5) Heavy-duty engine cooling;
- (6) Oil-to-air transmission cooler;
- (7) Heavy-duty (130 Ampere, minimum) alternator;
- (8) Heavy-duty (750 C.C. Amp, minimum) "maintenance-free" battery;
- (9) Brakes, power-assisted 4-wheel disc, Anti-lock Breaking System;
- (10) Shock absorbers, gas-charged heavy-duty front and rear, and front stabilizer bar;
- (11) Five (5) 16 X 6.0 steel disc rims and five (5) steel-belted radial tires, "all season" tread, 10-ply, tubeless; spare mounted under rear seats or under rear of van;
- (12) Heating, air conditioning and related accessories:
 - (a) Factory-installed front air conditioning and heating, shall be supplied.
 - (b) Rear air conditioning and heating shall be supplied. The rear air conditioning/heating box containing the system's fan(s) shall be of such quality as to offer equal air volume via four (4) ball-type outlets placed in the overhead valances as shown on Exhibit "D."
 - (c) Outlet balls shall have a minimum inside diameter of 2¼ inches; front and rear

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EXHIBIT C – 10 & 12-PASSENGER VAN TECHNICAL SPECIFICATIONS

heaters and air conditioners shall operate independently of each other; as an alternative, 2 inch round "Euro" louver type outlets for heating/air conditioning will be considered.

- (d) Controls for the rear system are to be installed in such a manner so as to be convenient to the driver and shall include a three-speed (minimum) blower. The rear AC system may work in conjunction with the front unit, but the rear heat system is to be able to operate independently of the front heat unit.
 - (e) The AC system is to be of such quality that there shall be no interruption of cold airflow coming from the outlets when the van is under hard acceleration.
- (13) Engine oil cooling system;
 - (14) Power steering;
 - (15) Power door locks;
 - (16) Power window, driver and front passenger doors;
 - (17) Cruise control;
 - (18) Deluxe tilt steering wheel;
 - (19) Remote power rear view mirrors, driver and passenger sides, 6" X 9" minimum w/convex bubble;
 - (20) Radio, AM/FM stereo, electronic digital clock and 4-way speakers, w/ CD player.
 - (21) Windows, "privacy glass" tinted, side vented (as shown in "Exhibit D");
 - (22) Window lens, wide-angle rear;
 - (23) Front and rear bumpers w/bumper guards;
 - (24) Passenger-side and driver's side running boards with a non-slip surface securely mounted. Vendor shall include details of measurements and location with bid.
 - (25) Windows as shown on "Exhibit D" shall have latch pull pins, and "Emergency Exit" decals affixed thereon; decals shall have instructions as to the use of the windows if emergency exits;
 - (26) One (1) fire extinguisher, one (1) 12-unit first aid kit and one emergency reflector kit

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(Grote # 71422, with three reflectors), to meet requirements of AB 550 (Bid shall state mounting locations) shall be provided for each van;

- (27) Passenger side door(s) - double hung (60/40 or 50/50 swing out) type;
- (28) A light, approximately two (2) by four (4) inches, is to be installed at the right side of the side door stepwell, and shall activate when any side door is opened, at any time, regardless of whether the vehicle's ignition is on or off;
- (29) Interior overhead reading lights shall be singles and/or doubles as shown on "Exhibit D," and are to be of the aircraft swivel type; location of the overhead lights is to be approved by the City of Los Angeles prior to installation; ceiling is to be reinforced where the lights are installed for better retention of the mounting screws. Vendor shall provide details for City approval;
- (30) Factory dome lights are to remain in the vans and are to be wired to go on when any side door is opened; except for the above-mentioned dome lights, all remaining overhead lights are to go off when the vehicle's ignition is turned off;
- (31) All overhead lights are to be wired via an acceptable wiring harness, and all connectors are to be of the "spade" or "molded" variety; Butt connectors and/or Scotchlocks are not acceptable;
- (32) A Truk-Lite, amber in color, is to be mounted as a "cornering" light as shown in "Exhibit D," and shall be wired to the right turn signal;
- (33) Service light (under hood);
- (34) All new wiring, and all wiring that is exposed shall be installed in flexible non-metallic loom, with crimped connectors, all properly insulated. All wiring shall be of adequate size to carry designed electrical load without excessive voltage drop. All wiring passing through partitions or bulkheads shall have a rubber grommet at that point for chafe protection. All wiring shall be routed and secured to prevent damage from abrasion and heat. All wiring shall be color or number coded. Color or number coding shall be continuous throughout circuit, from beginning to end. All electrical circuits shall have circuit breaker and/or fuse protection devices;
- (35) Engine cover console, to house notebook and papers, and have a writing tray and two cup holders;
- (36) Windshield wipers - two-speed (minimum) w/intermittent wipe;
- (37) Factory or Converter interior to include color-coordinated carpet, ceiling, window garnish

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EXHIBIT C – 10 & 12-PASSENGER VAN TECHNICAL SPECIFICATIONS

moldings at side windows and wall/door panels;

- (38) Factory or Converter ceiling and covering of AC valances shall meet FMVSS 302 standards; plastic AC valances colored to match the ceiling may be used in lieu of fabric-covering;
- (39) Seats:
 - (a) Factory-installed driver and front passenger seats to be cloth-covered, high-back "Captain" style;
 - (b) Ten (10) high-back passenger seats with dual armrests, recliners, and in the position as shown in "Exhibit D;" all seats are to have pockets on the back (for magazines, maps, newspapers); the back of the center rear seat must fold down to permit unencumbered emergency exiting;
 - (c) Passenger seats along the interior walls of the van shall be positioned so that there is a minimum clearance of 3 inches between the wall and the seat;
 - (d) Recliner control levers to be installed in arm rests of all reclining seats; ash trays to be deleted from all arm rests; reclining mechanisms located outside of the arm rests will be considered, subject to City approval. Vendor to provide details.
 - (e) Seating configuration diagram shall be similar to Exhibit D; seat manufacturer model(s) shall be stated in Bid, and are subject to approval by the City; bidder shall provide a copy of seat manufacturer's warranty with bid;
 - (f) Vendor shall provide 1) an "in vehicle pull test" certification of seats and hardware (per applicable FMVSS standards) and 2) an "Installer's Bill of Materials" detailing hardware and underfloor supports as tested;
 - (g) All seats in each van shall be treated with a Teflon coating such as Soil Shield or Inner Shield;

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EXHIBIT C – 10 & 12-PASSENGER VAN TECHNICAL SPECIFICATIONS

- (h) All fabrics must meet (as minimum standards) 50,000 rubs per Wyzenbeek Surface Abrasion test, 200 hours Lightfastness test (AATCC-16A), and pass DOT FMVSS 302 standard; Written proof of the above tests (or equivalent), as well as details of the materials offered, are to be supplied with the Bid;
- (40) Seat belts:
 - (a) Shall be of the type shown on "Exhibit D," and shall be certified and installed in accordance with applicable FMVSS standards (207, 208 and 209);
 - (b) Straps shall be configured and of sufficient length on the three-across seats so as not to slip through slots and on to the floor when not in use;
 - (c) Retractors shall be placed so as to give clearance for legs and feet of passengers sitting directly behind -- retractor boxes mounted on seat backs are not acceptable;
- (41) Driver-side and front passenger air bag shall be provided;
- (42) Each side of the entry doors shall have an entry assist grab handle ("pull") installed on the inside as shown on "Exhibit D," located for ease of use, and shall be attached so as not to come loose during the life of the van while in commuter use;
- (43) Gauges - oil pressure, voltmeter, engine temperature;
- (44) Horns - dual electric;
- (45) Coat Hooks - Minimum 8, generally positioned in locations shown in "Exhibit D"; said hooks shall have a clearance of at least ½ inch from air conditioning ducts or other obstacles; wall is to be reinforced where the coat hooks are installed for better retention of the mounting screws. Vendor shall include details in bid.
- (46) Factory-installed sun visors are to be color coordinate with the fabric of the ceiling; City desires to have "slit" pockets on both sides of both visors, sized to allow storage of road map sized items (bid shall state whether or not vendor is proposing same);
- (47) Bidders are required to offer, in writing with their bids, that all parts, electrical wiring and securing methods and devices meet applicable FMVSS standards, and that all aftermarket 12-volt wiring meets National Electrical Code (NEC) 551-3;
- (48) Interior and exterior colors shall be mutually agreed to between the City and the

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EXHIBIT C – 10 & 12-PASSENGER VAN TECHNICAL SPECIFICATIONS

successful Bidder at time of award of contract.

- (49) A minimum of four (4) key sets and two (2) remote controls shall be provided for each van; 1 key of these keys shall be sent to COPS.
- (50) Each van shall be supplied with appropriate Owner's and Operating Manuals, DMV Vehicle Registration card, Evidence of Insurance card, and license plates.

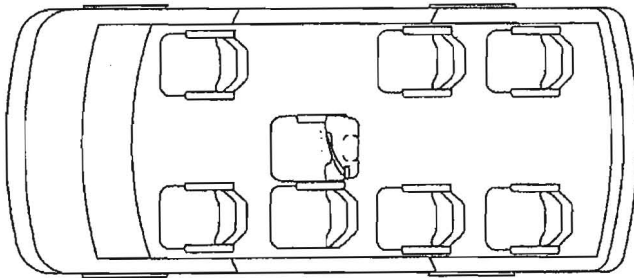
In offering vehicles for this program, Bidders shall note that:

- (51) The roofs of the vans shall be no higher than 83 inches from the ground when the vehicles are empty and tires fully inflated. Clearance in the City's main parking structure will not accommodate high-roofed vans.

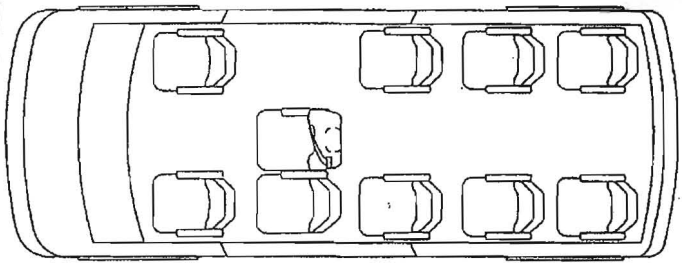
FORD FLOOR PLANS

EXHIBIT D

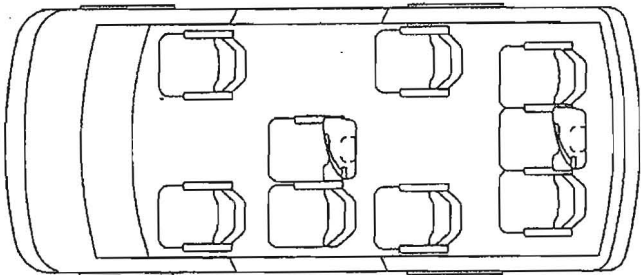
City of LA Plan



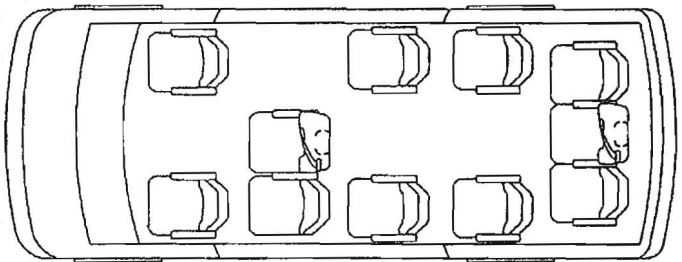
★ 8 Passenger
Short Wheel Base



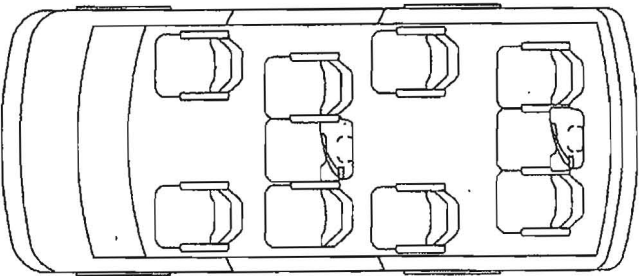
★ 10 Passenger
Long Wheel Base



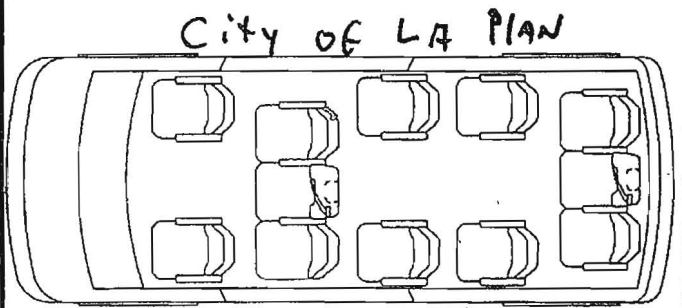
★ 9 Passenger
Short Wheel Base



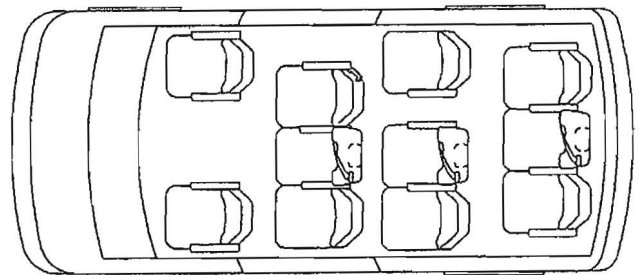
11 Passenger
Long Wheel Base



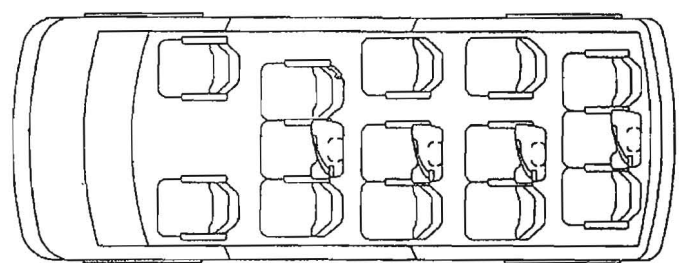
10 Passenger
Short Wheel Base



★ 12 Passenger
Long Wheel Base



11 Passenger
Short Wheel Base



14 Passenger
Long Wheel Base

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EXHIBIT E – 8 & 9-PASSENGER VAN TECHNICAL SPECIFICATIONS

Vans shall be:

- (1) Ford E150 or approved equivalent.

5.4L Triton V8 - GVWR: 6600 pounds (minimum).
Gasoline engine, 5.4-Liter (minimum), V-8, 305 CID (minimum).
225 (minimum) net SAE J-1349 horsepower at 4800 RPM.
286 (minimum) net SAE J-1349 torque at 3500 RPM.

Equipped with all standard and specified components as follows:

- (2) 4-speed automatic overdrive transmission with torque converter;
- (3) Electronic ignition;
- (4) 30 - gallon (minimum) fuel tank (delivered with a minimum ¼-tank filled);
- (5) Heavy-duty engine cooling;
- (6) Oil-to-air transmission cooler;
- (7) Heavy-duty (135 Ampere, minimum) alternator;
- (8) Heavy-duty (650 C.C. Amp, minimum) "maintenance-free" battery;
- (9) Brakes, Power 4-Wheel disc brakes with Anti-lock Breaking System;
- (10) Shock absorbers, gas-charged heavy-duty front and rear, and front stabilizer bar;
- (11) Five (5) 15 X 6.0 steel disc rims and five (5) steel-belted radial tires, "all season" tread, 10-ply, tubeless; Spare mounted under rear seats or under rear of van;
- (12) Heating, air conditioning, and related accessories:
 - (a) Front air conditioning and heating, shall be supplied.
 - (b) Rear air conditioning and heating shall be supplied. The rear air conditioning/heating box containing the system's fan(s) shall be of such quality as to offer equal air volume via four (4) ball-type outlets placed in the overhead valances as

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EXHIBIT E – 8 & 9-PASSENGER VAN TECHNICAL SPECIFICATIONS

shown on "Exhibit F."

- (c) Outlet balls shall have a minimum inside diameter of 2¼ inches; front and rear heaters and air conditioners shall operate independently of each other; as an alternative, 2 inch round "Euro" louver type outlets for heating/air conditioning will be considered.
 - (d) Controls for the rear system are to be installed in such a manner so as to be convenient to the driver and shall include a three-speed (minimum) blower. The rear AC system may work in conjunction with the front unit, but the rear heat system must be able to operate independently of the front heat unit.
 - (e) The AC system is to be of such quality that there shall be no interruption of cold air flow coming from the outlets when the van is under hard acceleration.
- (13) Engine oil cooling system;
 - (14) Power steering;
 - (15) Power door locks;
 - (16) Power windows, driver and front passenger doors;
 - (17) Cruise control;
 - (18) Deluxe tilt steering wheel;
 - (19) Remote power rear view mirrors, driver and passenger sides, 6" X 9" (minimum) w/convex bubble;
 - (20) Radio, AM/FM stereo, electronic digital clock and 4-way speakers, w/ CD player;
 - (21) Windows, "privacy glass" tinted, side vented (as shown in "Exhibit F");
 - (22) Window lens, wide-angle rear;
 - (23) Front and rear bumpers w/bumper guards;
 - (24) Passenger-side and driver's side running boards with a non-slip surface securely

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EXHIBIT E – 8 & 9-PASSENGER VAN TECHNICAL SPECIFICATIONS

mounted. Vendor shall include details of measurements and location with bid.

- (25) Windows as shown on "Exhibit F" shall have latch pull pins, and "Emergency Exit" decals affixed thereon; decals shall have instructions as to the use of the windows as emergency exits;
- (26) One (1) fire extinguisher, one (1) 8-unit first aid kit and one emergency reflector kit (Grote # 71422, with three reflectors), to meet requirements of AB 550 (Bid shall state mounting locations) shall be provided for each van;
- (27) Passenger side door(s) - double hung (60/40 or 50/50 swing out) type;
- (28) A light, approximately two (2) by four (4) inches, is to be installed at the right side of the side door stepwell, and shall activate when any side door is opened, at any time, regardless of whether the vehicle's ignition is on or off;
- (29) Interior overhead reading lights shall be singles and/or doubles as shown on "Exhibit F," and are to be of the aircraft swivel type; location of the overhead lights is to be approved by the City of Los Angeles prior to installation;
- (30) Factory dome lights are to remain in the vans and are to be wired to go on when any side door is opened; except for the above-mentioned dome lights, all remaining overhead lights are to go off when the vehicle's ignition is turned off;
- (31) All overhead lights are to be wired via an acceptable wiring harness, and all connectors are to be of the "spade" or "molded" variety; Butt connectors and/or Scotchlocks are not acceptable;
- (32) A Truk-Lite, amber in color, is to be mounted as a "cornering" light as shown in "Exhibit F," and shall be wired to the right turn signal;
- (33) Service light (under hood);
- (34) All new wiring, and all wiring that is exposed shall be installed in flexible non-metallic loom, with crimped connectors, all properly insulated. All wiring shall be of adequate size to carry designed electrical load without excessive voltage drop. All wiring passing through partitions or bulkheads shall have a rubber grommet at that point for chafe protection. All wiring shall be routed and secured to prevent damage from abrasion and heat. All wiring shall be color or number coded. Color or number coding shall be

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continuous throughout circuit, from beginning to end. All electrical circuits shall have circuit breaker and/or fuse protection devices;

- (35) Engine cover console, to house notebook and papers, and have a writing tray and two cup holders;
- (36) Windshield wipers - two-speed (minimum) w/intermittent wipe;
- (37) Factory or Converter interior to include color-coordinated carpet, ceiling, window garnish moldings at side windows and wall/door panels;
- (38) Factory or Converter ceiling and covering of AC valances shall meet FMVSS 302 standards; plastic AC valances colored to match the ceiling may be used in lieu of fabric-covering;
- (39) Seats:
 - (a) Factory-installed driver and front passenger seats to be cloth-covered, high-back "Captain" style;
 - (b) Six and/or seven (6/7) high-back passenger seats with dual armrests, recliners, and in the position as shown in "Exhibit F;" all seats are to have pockets on the back (for magazines, maps, newspapers); the back of the center rear seat must fold down to permit unencumbered emergency exiting; all seat coverings shall of the same material and color as the factory-installed driver and front passenger seats;
 - (c) Passenger seats along the interior walls of the van shall be positioned so that there is a minimum clearance of 3 inches between the wall and the seat;
 - (d) Recliner control levers to be installed in arm rests of all reclining seats; ash trays to be deleted from all arm rests; reclining mechanisms located outside of the arm rests will be considered;
 - (e) Seating configuration diagram shall be similar to Exhibit F; seat manufacturer model(s) shall be stated in Bid, and are subject to approval by the City; bidder shall provide a copy of seat manufacturer's warranty with bid;
 - (f) Vendor shall provide 1) an "in vehicle pull test" certification of seats and hardware

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(per applicable FMVSS standards) and, 2) an "Installer's Bill of Materials" detailing hardware and underfloor supports as tested;

- (g) All seats in each van shall be treated with a Teflon coating such as Soil Shield or Inner Shield;
 - (h) All fabrics must meet (as minimum standards) 50,000 rubs per Wyzenbeek Surface Abrasion test, 200 hours Lightfastness test (AATCC-16A), and pass DOT FMVSS 302 standard; Written proof of the above tests (or equivalent), as well as details of the materials offered, are to be supplied with the Bid;
- (40) Seat belts:
- (a) Shall be of the type shown on "Exhibit F," and shall be certified and installed in accordance with applicable FMVSS standards (207, 208 and 209);
 - (b) Straps shall be configured and of sufficient length on the three-across seats so as not to slip through slots and on to the floor when not in use;
 - (c) Retractors shall be placed so as to give clearance for legs and feet of passengers sitting directly behind -- retractor boxes mounted on seat backs are not acceptable;
- (41) Driver-side and front passenger air bags shall be provided;
- (42) Each side of the entry doors shall have an entry assist grab handle ("pull") installed on the inside as shown on "Exhibit F," located for ease of use, and shall be attached so as not to come loose during the life of the van while in commuter use;
- (43) Gauges - oil pressure, voltmeter, engine temperature;
- (44) Horns - dual electric;
- (45) Coat Hooks - Minimum 5, generally positioned in locations shown in "Exhibit F"; said hooks shall have a clearance of at least ½ inch from air conditioning ducts or other obstacles; wall is to be reinforced where the coat hooks are installed for better retention of the mounting screws. Vendor shall include details in bid;
- (46) Factory-installed sun visors are to be color coordinated with the fabric of the ceiling; City

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desires to have "slit" pockets on both sides of both visors, sized to allow storage of road map sized items (Bid shall state whether or not vendor is proposing same);

- (47) Bidders are required to offer, in writing with their bids, that all parts, electrical wiring and securing methods and devices meet applicable FMVSS standards, and that all aftermarket 12-volt wiring meets National Electrical Code (NEC) 551-3;
- (48) Interior and exterior colors shall be mutually agreed to between the City and the successful Bidder at time of award of contract;
- (49) A minimum of four (4) key sets and two (2) remote controls shall be provided for each van; 1 of these keys shall be delivered to COPS.
- (50) Each van shall be supplied with appropriate Owner's and Operating Manuals, DMV Vehicle Registration card, Evidence of Insurance card, and license plates.
- (51) Tire Pressure Monitoring System

In offering vehicles for this program, Bidders shall note that:

- (52) The roofs of the vans shall be no higher than 83 inches from the ground when the vehicles are empty and tires fully inflated. Clearance in the City's main parking structure will not accommodate high-roofed vans.

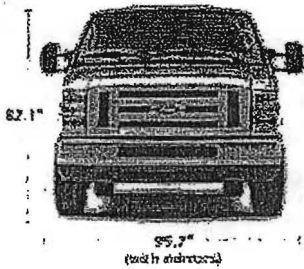
EXHIBIT F



Drive one.

E-SERIES

SPECIFICATIONS



Shopping Tools

- ▶ [Get an Internet Price](#)
- ▶ [Build & Price Your Ford](#)
- ▶ [Search Dealer Inventory](#)
- ▶ [Locate a Dealer](#)
- ▶ [Competitive Comparison](#)
- ▶ [Brochures](#)
- ▶ [Payment Estimator](#)
- ▶ [Incentives & Offers](#)
- ▶ [Trade-in Value](#)

More Resources

- ▶ [Certified Pre-Owned](#)
- ▶ [Accessories](#)
- ▶ [Towing Guide](#)
- ▶ [Warranty](#)

[Exterior](#) | [Interior](#) | [Capacities](#) | [Engine](#) | [Chassis](#) | [Towing](#) | [View All](#)

[Download Specifications](#)

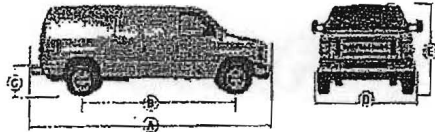
Exterior Dimensions

	E-150 Regular Length Wagon	E-350 Super Duty® Regular Length Wagon	350 Super Duty® Extended Length Wagon
Wheelbase (in.)	138	138	138
Length (in.)	216.7	216.7	236.7
Height – empty (in.)	82.1	83.4	84.6
Width (in.) without mirrors	79.4	79.4	79.4
Width (in.) with mirrors	95.7	95.7	95.7
Track width – front/rear (in.)	70.3/67.1	69.4/66.6	69.4/66.6
Minimum running ground clearance (in.)	44.8/39.6	44.8/39.6	44.8/39.6
Side cargo door opening height (in.)	47.2	47.2	47.2
Rear cargo opening width – at floor (in.)	54.4	54.4	54.4
Rear cargo opening height (in.)	46.8	46.8	48

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2008 E-SERIES

DIMENSIONS



EXTERIOR	E-150 REGULAR LENGTH	E-250/E-350 SUPER DUTY REG. LENGTH	E-250/E-350 SUPER DUTY EXT. LENGTH
A. Overall length	216.7"	216.7"	236.7"
B. Wheelbase	138.0"	138.0"	138.0"
C. Load floor height	25.7"	30.1" (Van) 27.4" (Wagon)	30.7" (Van) 31.4" (Wagon)
D. Overall width (excluding mirrors)	79.4"	79.4"	79.4"
Overall width (including mirrors)	95.7"	106.0" (Van) 95.7" (Wagon)	106.0" (Van) 95.7" (Wagon)
E. Height	82.1"	83.7" (Van) 83.4" (Wagon)	84.6"
Rear cargo door opening height	46.8"	48.5" (Van) 48.0" (Wagon)	49.5" (Van) 48.0" (Wagon)
Rear cargo door opening width	54.4"	54.3" (Van) 54.4" (Wagon)	53.9" (Van) 54.4" (Wagon)
Side cargo door opening height	47.2"	48.2" (Van) 47.2" (Wagon)	48.1" (Van) 47.2" (Wagon)
Swing-out side cargo door opening width	44.8"	44.8"	44.8"
Sliding side cargo door opening width	39.6"	39.6"	39.6"
INTERIOR			
1st Row			
Head room	42.0"	42.0"	42.1" (Van) 42.0" (Wagon)
Shoulder room	68.1"	68.1"	68.1"
Hip room	65.5"	65.5"	65.5"
Leg room	40.0"	40.0"	40.0"
2nd Row (Wagon)			
Head room	40.2"	40.2"	40.2"
Shoulder room	71.7"	71.7"	71.7"
Hip room	66.5"	66.5"	66.5"
Leg room	38.6"	38.6"	38.7"
3rd Row (Wagon)			
Head room	40.1"	40.1"	40.1"
Shoulder room	71.7"	71.7"	71.7"
Hip room	66.8"	66.8"	66.8"
Leg room	40.0"	40.0"	40.0"
4th Row (Wagon)			
Head room	—	38.9"	39.6"
Shoulder room	—	69.4"	69.4"
Hip room	—	66.1"	66.1"
Leg room	—	39.4"	39.4"
5th Row (Wagon)			
Head room	—	—	37.4"
Shoulder room	—	—	67.5"
Hip room	—	—	65.8"
Leg room	—	—	37.0"
Van Only			
Maximum cargo volume (cu. ft.) behind 1st row	230.6	230.6	271.3

MAXIMUM LOADED TRAILER WEIGHT¹ (lbs.)

AUTOMATIC TRANSMISSION

WAGON	Engine	Axle Ratio	GCWR (lbs.)	E-150	E-350 SUPER DUTY*	E-350 SUPER DUTY EXTENDED
4.6L SOHC V8	4.10	12,000	6100	—	—	—
6.0L V8 Diesel	4.10	20,000	—	—	10,000	—

VAN ²	Engine	Axle Ratio	GCWR (lbs.)	E-150	E-250	E-250 EXTENDED	E-350 SUPER DUTY	E-350 SUPER DUTY EXTENDED
4.6L SOHC V8	4.10	11,500	6000	6000	6500	5900	—	—
6.8L SOHC V10	4.10	18,500	—	—	—	—	7400	7200
6.0L V8 Diesel	4.10	20,000	—	—	—	—	10,000	10,000

CUTAWAY³

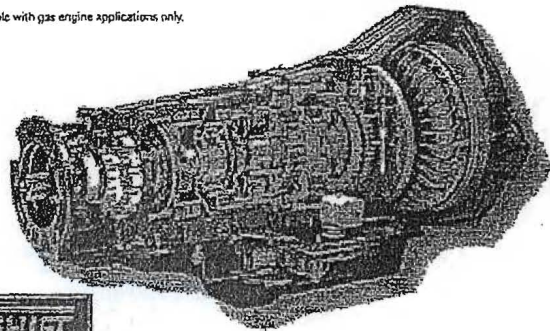
Engine	Axle Ratio	GCWR (lbs.)	E-250 SRW	E-350 SRW	E-350 DRW	E-450 DRW
4.6L SOHC V8	4.10	12,000	7500	—	—	—
5.4L SOHC V8	4.10	13,000	—	8000	7800	—
6.8L SOHC V10	4.10	18,500	—	10,000	10,000	—
6.0L V8 Diesel	4.10	20,000	—	—	10,000	10,000

¹Maximum capabilities shown are for properly equipped vehicles with required equipment and a 150-lb. driver. Weight of additional options, equipment, passengers and cargo must be deducted from this weight. For additional information, see your Ford Dealer. ²For maximum trailer weights with Crew Van, deduct 200 lbs. from the weights above (except with 18,500 lbs. and 20,000 lbs. GCWR). ³Cutaway ratings are based on incomplete vehicle. Final vehicle manufacturer weights and ratings will vary due to upfit and modification requirements.

FORD'S MOST RUGGED TRANSMISSION

Proven on Super Duty Chassis Cabs and Pickups, the available 5-speed automatic TorqShift[®] transmission is designed for the high torque outputs of powerful E-Series engines. It's also improved for 2008 with an enhanced torque converter, as well as stronger low-end and overdrive gear sets. An innovative Tow/Haul Mode[®] reduces gear hunting when towing and uses engine braking when descending steep grades.

[®]Tow/Haul Mode available with gas engine applications only.



Comparisons based on 2007 competitive models, publicly available information and Ford certification data at time of release. Some features discussed may be optional. Vehicles shown may contain optional and aftermarket upfit equipment. Features shown may be offered only in combination with other options or subject to additional or differing requirements or limitations. Dimensions and capacity ratings shown may vary due to optional features and/or production variability. Following publication of the catalog, certain changes in standard equipment, options and the B.C. or product delays may have occurred which would not be included in these pages. Your Ford Dealer is the best source for up-to-date information. Ford Division reserves the right to change product specifications at any time without incurring obligations. Body Manufacturers are responsible for compliance certification of the completed vehicle. The Ford New Truck Limited Warranty and any government certification made by Ford shall cover only the vehicle as manufactured by Ford and shall not extend to any addition, modification or change of or to the vehicle by the Ford Authorized Pool Account.

City of Los Angeles

COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - SEPTEMBER 2008

EXHIBIT G – 7-PASSENGER MINIVAN TECHNICAL SPECIFICATIONS

Vans shall be:

- (1) Dodge Caravan SXT or approved equivalent (i.e. Toyota Sienna, Honda Odyssey, etc.).

4.0L V6 – OHV Engine, 251 hp
6-Speed Automatic 62TE
17" x 6.5" Aluminum Wheels
P225/65R17 BSW All Season Touring Tires

Equipped with all standard and safety components as follows:

- (2) 600-Ampere "maintenance-free" battery;
- (3) Electronic Ignition;
- (4) 20 - gallon (minimum) fuel tank (delivered with a minimum ¼-tank filled);
- (5) Electronic Stability Program;
- (6) Traction Control;
- (7) Electronic Break Assist;
- (8) Anti-lock 4-Wheel Disc Breaks & Break Assist;
- (9) Electronic Break Assist;
- (10) Tire Inflation/Pressure Monitor;
- (11) Power Sliding Side Door;
- (12) Heating, air conditioning and related accessories;
- (13) Bodyside/Cab Step or Running Board;
- (14) Power Rack-and-Pinion steering;

City of Los Angeles

**COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - SEPTEMBER 2008**

EXHIBIT G – 7-PASSENGER MINIVAN TECHNICAL SPECIFICATIONS

- (15) Power door locks;
- (16) Power windows;
- (17) Cruise control;
- (18) Deluxe tilt steering wheel;
- (19) Remote power rear view mirrors, driver and passenger sides, w/convex bubble;
- (20) Radio, AM/FM stereo, electronic digital clock and 4-way speakers, w/ CD player;
- (21) Windows, "privacy glass" tinted;
- (22) Window lens, wide-angle rear;
- (23) Front and rear bumpers w/bumper guards;
- (24) Passenger-side and driver's side running boards with a non-slip surface securely mounted. Vendor shall include details of measurements and location with bid.
- (25) One (1) fire extinguisher, one (1) 12-unit first aid kit and one emergency reflector kit (Grote # 71422, with three reflectors), to meet requirements of AB 550 (Bid shall state mounting locations) shall be provided for each van;
- (26) All new wiring, and all wiring that is exposed shall be installed in flexible non-metallic loom, with crimped connectors, all properly insulated. All wiring shall be of adequate size to carry designed electrical load without excessive voltage drop. All wiring passing through partitions or bulkheads shall have a rubber grommet at that point for chafe protection. All wiring shall be routed and secured to prevent damage from abrasion and heat. All wiring shall be color or number coded. Color or number coding shall be continuous throughout circuit, from beginning to end. All electrical circuits shall have circuit breaker and/or fuse protection devices;
- (27) Windshield wipers - two-speed (minimum) w/intermittent wipe;

City of Los Angeles

COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - SEPTEMBER 2008

EXHIBIT G – 7-PASSENGER MINIVAN TECHNICAL SPECIFICATIONS

- (28) Seats:
- (a) Factory-installed driver and front passenger seats to be cloth-covered, high-back "Captain" style, with driver power seat;
 - (b) Two (2) high-back passenger seats with dual armrests, recliners, all seats are to have pockets on the back (for magazines, maps, newspapers); the back of the center rear seat must fold down to permit unencumbered emergency exiting;
 - (c) Third row three-passenger bench seat with required headrest and seat belts.
 - (f) Vendor shall provide 1) an "in vehicle pull test" certification of seats and hardware (per applicable FMVSS standards) and 2) an "Installer's Bill of Materials" detailing hardware and under-floor supports as tested;
 - (h) All fabrics must meet (as minimum standards) 50,000 rubs per Wyzenbeek Surface Abrasion test, 200 hours Lightfastness test (AATCC-16A), and pass DOT FMVSS 302 standard; Written proof of the above tests (or equivalent), as well as details of the materials offered, are to be supplied with the Bid;
- (29) Seat belts:
- (a) Shall be certified and installed in accordance with applicable FMVSS standards (207, 208 and 209);
 - (b) Straps shall be configured and of sufficient length on the three-across seats so as not to slip through slots and on to the floor when not in use;
 - (c) Retractors shall be placed so as to give clearance for legs and feet of passengers sitting directly behind -- retractor boxes mounted on seat backs are not acceptable;
- (30) Driver-side, front passenger, and side head curtain airbags shall be provided;
- (31) Bidders are required to offer, in writing with their bids, that all parts, electrical wiring and securing methods and devices meet applicable FMVSS standards, and that all aftermarket 12-volt wiring meets National Electrical Code (NEC) 551-3;

City of Los Angeles

**COMMUTER VAN LEASING/RENTAL
REQUEST FOR QUOTATION - SEPTEMBER 2008**

EXHIBIT G – 7-PASSENGER MINIVAN TECHNICAL SPECIFICATIONS

- (32) Interior and exterior colors shall be mutually agreed to between the City and the successful Bidder at time of award of contract.
- (33) A minimum of four (4) key sets and two (2) remote controls shall be provided for each van; 1 key of these keys shall be sent to COPS.
- (34) Each van shall be supplied with appropriate Owner's and Operating Manuals, DMV Vehicle Registration card, Evidence of Insurance card, and license plates.

In offering vehicles for this program, Bidders shall note that:

- (35) The roofs of the vans shall be no higher than 83 inches from the ground when the vehicles are empty and tires fully inflated. Clearance in the City's main parking structure will not accommodate high-roofed vans.

EXHIBIT G



dodge.com

Here's My 2008 Grand Caravan SXT K Package FWD

Printed On Wednesday, September 24, 2008 at 1:55 pm



Model

2008 Grand Caravan SXT K Package FWD

Colors

Dark Slate/Light Shale Interior Colors
Stone White Clear Coat Exterior Paint

Options

3.8-Liter V6 OHV Engine
6-Speed Automatic 62TE Transmission
Monotone Paint
16" x 6.5" Aluminum Wheels
225/65R16 BSW All Season Tires
2nd Row Stow 'N Go Seating/Storage w/Tailgate Seats
Cloth Low-Back Bucket Seats with Stain Repel
AM/FM/CD MP3 Radio
Light Shale Seats
SIRIUS Satellite Radio

Lifetime Powertrain Warranty

Destination Charge

MSRP as Configured

Chrysler Financial Bonus Retail

Net MSRP

Standard Features

EXHIBIT G

Seats

Cloth Low-Back Bucket Seats

Additional Features

160 Amp Alternator
600 Amp Maintenance Free Battery
Brake Assist
Anti-Lock Brakes
Electronic Stability Program
4-Wheel Disc Brakes
Driver Door Sill Storage Bin
Left Rear Qtr Trim Storage Bin
Cloth Driver & Passenger Headrest
Manual Driver Lumbar Adjust
Carpets - Floor and Cargo Area
Easy Clean Floor Mats
Rear Fascia Scuff Pad
Passenger Assist Handle A-Pillar
Interior Assist Handles 2nd Row O/H
Deluxe Door Trim Panel
Overhead Storage Bins
Overhead Console
Floor Console w/Cupholder
Leather Wrapped Shift Knob
Cupholders w/Overhead Illumination
Bucket Seats
2nd Row Buckets w/Fold-in-Floor
Rear Window Defroster
Right Sliding Door w/Glass
LT Sliding Door w/Glass
Sun Visors w/Illum Vanity Mirror
Keyless Entry w/Immobilizer
Instrument Cluster White Face w/Tach
120 MPH Primary Speedometer
Var Intermittent Windshield Wipers
Rear Window Wiper/Washer
Dual Note Electric Horns
Dual Glove Boxes
12V Auxiliary Power Outlet
115V Auxiliary Power Outlet
Right Power Sliding Door
Left Power Sliding Door
Body Color Molding w/Brt Insert
Tire Pressure Monitoring Warning LP
Illuminated Entry
Warning Chime
Low Washer Fluid Warning Signal
Door Ajar Warning Lamp
Sliding Door Alert Warning
Overhead Ambient Surround Lighting
Rr Swiveling Reading/Courtesy Lamps
Liftgate Flood Lamp
Interior Observation Mirror
Trip Computer w/Temp & Compass
Headlamp Off Time Delay
Halogen Headlamps
Fog Lamps
Black/Bright Grille
Ram's Head Badge
SXT Badge
Body Color Fascias
Belt Moldings
Body Color Door Handles
Bright License Plate Brow
Body Color Sill Applique
Grand Caravan Badge
Dodge Badge
Front Air Dam
Stow'N Go Badge
20 Gallon Fuel Tank
Speed Control
Sirius Satellite Radio
Power Rack and Pinion Steering

Minimum Qualifications of Bidders

All prime Bidders must clearly demonstrate and document in the proposal the following minimum qualifications. Proposals not meeting the minimum qualifications will not be reviewed and evaluated.

- No less than five years of experience in providing equivalent vehicles and services to existing employers.
- Must operate existing leased vanpool fleets and have a proven track record for excellent customer service and satisfaction.
- Prior experience in managing employer vanpool fleets of similar size and quality as the City of Los Angeles' Vanpool Program.

Vanpool RFQ Questionnaire

Experience

1. How long has your company been in existence?
2. How long has your company been providing Vanpool Fleet Services?
3. How many corporate Vanpool accounts do you currently handle?
4. How many employees do you have (locally and nationwide) dedicated to supporting your Vanpool Accounts full-time?

References

5. For your five (5) largest active accounts, please list:
 - Fleet size (# of Vanpool vehicles on contract with company)
 - Company name
 - Current contact name, phone number, and e-mail address
 - Start and end date of current contract
 - Any previous contract dates with the Reference Company

Emergency Assistance

6. Do you offer 24-hour roadside assistance?
7. Do you offer 24-hour emergency loaner vehicles equivalent in size and quality to the contract vehicles?
8. Are equivalent loaner vehicles delivered to the site of an emergency?
9. Do you have a dedicated member of your Vanpool Staff on call 24-hours to assist with Vanpool emergencies?

Vehicle Maintenance & Service

10. How do you handle regularly scheduled vehicle maintenance?
11. How are the vehicles delivered to the shop for regularly scheduled Vehicle Maintenance?
12. How do you handle service requests between regularly scheduled maintenance?
13. Is an equivalent loaner vehicle provided for service lasting longer than one day?
14. Are there any repairs that Vanpool Drivers are expected or required to handle themselves?
15. Do you provide each of the following ...
 - Duplicate keys?
 - Extra remote control devices?
 - Replacement batteries?
 - License plate installation for vehicles delivered with dealer plates?
 - Seat belt extenders?
 - Bubble mirrors for side view mirrors and convex lens for back window?
 - Snow tire chains where necessary for commute safety?

Vanpool Driver Approval & Training

16. Please describe your company's Vanpool Driver Requirements.
17. Please describe your company's Vanpool Driver Approval process.
18. What is the turnaround time for Vanpool Driver Approval?
19. Does your company offer Vanpool Driver Training? If yes, please describe.

Customer Service/Marketing

20. Do you provide Vanpool Formation assistance?
21. Do you provide any ongoing communication with Vanpool Members such as a newsletter or e-news group?
22. Would a member of your Vanpool Staff be available to assist with special events and/or training?
23. Do you offer any additional incentives to Vanpoolers to begin or continue vanpooling?