

DATE: JULY 6, 2023

FROM: WATERFRONT & COMMERCIAL REAL ESTATE

SUBJECT: RESOLUTION NO. _____ – APPROVAL OF FIRST AMENDMENT TO AGREEMENT NO. 22-9878 BETWEEN SWA GROUP, INC, AND THE CITY OF LOS ANGELES HARBOR DEPARTMENT FOR THE SAN PEDRO WATERFRONT CONNECTIVITY PLAN

SUMMARY:

Staff requests approval of the First Amendment to Agreement No. 22-9878 with SWA Group, Inc. (SWA) to add scope to the San Pedro Waterfront Connectivity Plan (Connectivity Plan) by conducting broader community engagement within the San Pedro community; to increase the not-to-exceed amount by \$40,000 from \$498,000 to \$538,000; and to extend the one year term of the agreement by four months from August 17, 2023, to December 17, 2023.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that, in accordance with the Los Angeles City Charter Section 1022, it is more feasible for outside contractors to perform this work than City employees;
3. Approve the First Amendment to Agreement No. 22-9878 with SWA;
4. Authorize the Executive Director to execute and the Board Secretary to attest to the said Agreement for and on behalf of the Board; and
5. Adopt Resolution No. _____.

DISCUSSION:

Background – In 2019, the City of Los Angeles Harbor Department (Harbor Department) solicited input from Port of Los Angeles stakeholders regarding the selection of potential projects to be funded by the Public Access Plan. The San Pedro Chamber of Commerce and all three San Pedro Neighborhood Councils approved separate formal motions that included the creation of the Connectivity Plan. The Connectivity Plan will be a planning

SUBJECT: FIRST AMENDMENT TO AGREEMENT WITH SWA GROUP, INC.

document that analyzes existing waterfront public access and private development progress. Additionally, it will provide a conceptual program to guide future Port improvements and private development sites into a network of well-connected, multi-use spaces accessible to the public.

The following list represents procurement milestones, which have been completed, for the Connectivity Plan.

- October 11, 2021: The Harbor Department published a Request for Proposal (RFP) for the Connectivity Plan. The RFP solicited proposals for consultant services in urban design, planning, architecture, landscape, and public transportation to develop the Connectivity Plan. Of the 11 proposers who responded to the RFP, SWA achieved the highest score.
- July 28, 2022: The Board approved Agreement No. 22-9878 with SWA.
- August 18, 2022: The Harbor Department entered into Agreement No. 22-9878 with SWA. Currently, the term is for one year, August 18, 2022, to August 17, 2023, and the not-to-exceed amount is \$498,000.

Proposed Amendment – In preparation for public presentation of a draft plan to the Board, SWA is currently executing the scope, which includes robust community outreach to receive valuable feedback for the Connectivity Plan. Prior to finalization of the plan, the Rancho San Pedro (RSP) community and the Housing Authority of the City of Los Angeles (HACLA) requested additional community engagement focused on RSP residents, with an emphasis on Spanish language engagement.

The proposed Amendment (Transmittal 1) will expand the scope of the agreement to include additional community outreach; increase the not-to-exceed amount by \$40,000, from \$498,000 to \$538,000, for the associated costs and other community outreach; and extend the expiration date, from August 17, 2023, to December 17, 2023, for the activities that will be added to the schedule.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of the First Amendment to Agreement No. 22-9878 with SWA for additional scope, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed Amendment will increase the not-to-exceed amount by \$40,000 from \$498,000 currently to \$538,000 as proposed. Additionally, under the proposed Amendment, the one-year term of the Agreement will be increased by four months with an expiration date of December 17, 2023.

SUBJECT: FIRST AMENDMENT TO AGREEMENT WITH SWA GROUP, INC.

Spending under the Agreement has occurred, and is anticipated to occur as follows:

Fiscal Year	\$ Amount
2022/2023	\$438,000
2023/2024	\$100,000
Total	\$538,000

Fiscal Year 2023/2024 funds in the amount of \$100,000 are available within Account 54290 (Misc. Professional Services), Center 0429, Program 000.

CITY ATTORNEY:

The proposed First Amendment has been reviewed and approved as to form and legality by the Office of the City Attorney.

TRANSMITTAL:

1. First Amendment to Agreement No. 22-9878 with SWA Group, Inc.

FIS Approval: MB
CA Approval: SO

Michael J. Galvin
MICHAEL J. GALVIN
Director of Waterfront & Commercial Real Estate

Michael DiBernardo
MICHAEL DiBERNARDO
Deputy Executive Director

APPROVED:

Marla Bleavins For

EUGENE D. SEROKA
Executive Director

MG: HP: TA:db
Author: Taji Abdullah
BL996db SWA First Amendment