



To: Theresa Adams-Lopez, Port of Los Angeles

From: Meghan Reese, Executive Director, Harbor Community Benefit Foundation
Gisele Fong, Board Chair, Harbor Community Benefit Foundation

Date: **October 8, 2020**

Re: Community Benefit Grant Program, Round 7 & PCMTF Transfer

INTRODUCTION

In accordance with the Operating Agreement of the TraPac Memorandum of Understanding (Operating Agreement), Section 5.A. Project Funding, the Harbor Community Benefit Foundation (HCBF) hereby submits a request to approve a transfer of funds from the Port Community Mitigation Trust Fund (PCMTF) in support of its Community Benefit Grant Program, Round 7. This request includes a summary of programs that have been previously funded from the PCMTF.

HCBF released a Request for Letters of Interest (LOI) on February 18, 2020 and received 37 LOI's. Of the 37 received, 15 were invited to apply without the need for any additional technical assistance, and the remaining applicants were provided with technical assistance by HCBF staff. The goal of this technical assistance was to help applicants strengthen their project or program to better mitigate Port and Port-related impacts.

Of the 15 organizations invited to apply, 14 submitted a full application. The total requested amount for Round 7 of the Community Benefit Grants was \$881,082. Of the 14 full applications received, HCBF's Board selected 4 projects. Several of the applicants not selected for Round 7 funding were invited to apply to the Healthy Harbor Communities Initiative that is due on October 9th, 2020. The proposed projects will benefit residents of San Pedro, Wilmington, or both, by addressing Port and Port-related impacts in those communities, as contemplated in the Operating Agreement. Upon the Board of Harbor Commissioners (BOHC) approval, \$209,169 will be transferred from the PCMTF to HCBF to fund these projects through contracts and grants to third parties.

REQUEST

HCBF hereby requests the BOHC to:

- 1) Concur with the HCBF Board-approved action to fund Round 7 of the Community Benefit Grant Program, in the amount of \$209,169, in support of the HCBF Board approved selection of 4 organizations to receive PCMTF funding for projects/programs serving the communities of Wilmington and/or San Pedro; and
- 2) Approve the transfer of funds from the Port Community Mitigation Trust Fund to HCBF, in one lump sum, not-to-exceed \$209,169, by issuing a joint letter of authorization to JPMorgan Chase, the independent Financial Manager, to be executed by a) the BOHC, or its designee, and b) the Executive Director of Harbor Community Benefit Foundation.

BACKGROUND

The TraPac MOU and Operating Agreement require HCBF to allocate funds from the PCMTF to projects that mitigate Port and Port-related impacts in the communities of Wilmington and/or San Pedro, and are in compliance with the Tidelands Trust. HCBF's 2013-2016 Strategic Plan calls for funds to be allocated to programs that "address environmental impacts stemming from past, present, and future Port of Los Angeles and

Port-related operations.” The plan also forecasts annual disbursements from the Port Community Mitigation Trust Fund (PCMTF) to benefit the communities of Wilmington and San Pedro.

In 2013, HCBF launched the Community Benefit Grant Program. Nineteen organizations received grants for the pilot round of funding with a total of \$506,000 awarded. In 2014, an additional \$570,000 was awarded for Round 2. In 2015, \$385,000 was awarded for Round 3. In 2016, \$800,000 was awarded for Round 4. In 2017, \$330,019 was awarded for Round 5. In 2018, \$687,187 was awarded for Round 6.

For Round 7 of the Community Benefit Grant Program, HCBF proposes to fund a total of \$209,169.

DISCUSSION – PROJECT SELECTION

Consistent with the Operating Agreement Section 5.B.i. (Project Selection and Performance), HCBF developed and selected proposals to receive PCMTF funding based on identification of impacts from Port or Port-related operations, the ability of the proposal to mitigate the identified impact, technical feasibility, cost effectiveness, organizational capacity to complete the project, and the benefits that a project proposal would provide within the communities of Wilmington and/or San Pedro. HCBF solicited the projects through circulation of a Request for Letters of Interest (**TRANSMITTAL 1**) followed by an invitation to submit a full application (**TRANSMITTAL 2**). The Community Benefit Grant Program awards grants from the Port Community Mitigation Trust Fund, which was established to address Port of Los Angeles and Port-related impacts in the communities of Wilmington and San Pedro. These impacts are from the operations of the Port of Los Angeles, both on and off-port property, and it is HCBF’s goal to address these impacts by funding projects and programs that mitigate the past, present, or future impacts. The following are Port and Port-related impacts that HCBF was looking to mitigate in this round of the Community Benefit Grant Program:

- Aesthetics
- Air Quality
- Community Health Risk & Education
- Land Use & Community Safety
- Marine Life
- Noise
- Safety
- Water Quality
- Access to natural & community resources

Applicants included:

1. Community-based, non-profit organizations with evidence of a) tax-exempt status or b) a fiscal sponsor, and/or
2. Schools and/or educational institutions, training, skill and career centers

HCBF uses a web-based system called Submittable to solicit, receive, and evaluate applications, giving HCBF staff and the ad hoc Board grant review committee full access to the applications and all supporting documentation. When the deadline arrived, the software allowed staff to “close” the application process, ensuring there were no exceptions to the published deadline for application submission.

EVALUATION

HCBF received 14 full applications for this round of Community Benefit funding. Funding requests totaled \$881,082. The submitted applications addressed one or more of the Port and Port-related impacts noted above. Many applicants proposed projects/programs that will address multiple Port impacts.

(See Table below - Applications Received)

HCBF Staff determined responsiveness to the RFP and considered and evaluated project descriptions, workplan, budget, qualifications, and assessed the applications based on completeness, relevance to port nexus, potential community benefit, feasibility, and other factors. The committee reviewed all submissions and Staff’s recommendations.

Staff conducted follow up calls as necessary to answer questions posed either through evaluation or during ad-hoc committee review.

APPLICANT	AMOUNT REQUESTED
American Cancer Society	\$25,981
BREATHE California of Los Angeles County (BREATHE LA)	\$46,750
Los Angeles Harbor College Foundation	\$50,000
Los Angeles Walks	\$75,000
Marine Mammal Care Center- Los Angeles	\$20,000
Memorial Medical Center Foundation	\$60,000
Palos Verdes Peninsula Land Conservancy	\$50,225
Providence Little Company of Mary Foundation	\$50,000
Providence Little Company of Mary Medical Center San Pedro	\$46,756
Share fest Community Development, Inc.	\$40,000
SmartAirLA	\$125,000
South Bay Center for Counseling (SBCC), Thrive LA	\$107,201
St. Mary Medical Center Foundation	\$150,000
Wilmington Community Clinic	\$34,169
Total Amount Requested	\$881,082

AD-HOC COMMITTEE REVIEW

The Board appointed ad-hoc Grant Review Committee, comprised of Board Members Gisele Fong and Gabriela Medina, who met with Staff to consider and evaluate the applications.

AD-HOC COMMITTEE RECOMMENDATION

Upon review and deliberation of Staff’s recommendation, the ad-hoc committee approved Staff’s recommendation to fund 4 of the applications for a total of \$209,169 (See table below). Please see APPENDIX A for project descriptions and nexus statements.)

Organizations	Requested Amount	Recommended Amount
Los Angeles Walks	\$75,000	\$75,000
Wilmington Community Clinic	\$34,169	\$34,169
South Bay Center for Counseling (SBCC)	\$107,201	\$60,000
Sharefest Community Development, Inc.	\$40,000	\$40,000
TOTAL:	\$256,370	\$209,169

On September 25, 2020, the HCBF Board discussed and unanimously approved the recommendation of the ad-hoc committee representing \$209,169 in grants.

NEXUS TO PORT OF LOS ANGELES AND PORT-RELATED IMPACTS

Grants awarded in the Community Benefit Grant program are funded through the Port Community Mitigation Trust Fund. As such, all awards must be Tidelands-trust compliant and address a past, present, or future impact

from Port of Los Angeles or Port-related operations. Applicants were required to submit statements on how the proposed project or program addresses a Port or Port-related impact.

HCBF's Board found that each project it approved for funding addresses a Port-related impact and is consistent with the Tidelands Trust. As required by the Operating Agreement, Section 5.B.iv., HCBF has provided a project-specific Tidelands nexus analysis for each project proposed for funding.

(See Attached APPENDIX A)

ADDITIONAL COMMUNITY IMPACT

Though not a requirement of receiving funding, applicants often leverage requested grant funding from HCBF, with volunteer hours and matched funding from other sources. The reported match from the recommended applications totals \$178,151.

PCMTF STATUS REPORT: APPROVED PROJECTS & FUND BALANCE UPDATE

Pursuant to the Operating Agreement section 5.C.i. - The following chart summarizes the transfer of funds from the PCMTF for studies and HCBF Programs to date, and the balance of PCMTF funds (as of August 31, 2020):

PCMTF GRANT FUNDING SUMMARY		
PCMTF Funding for Grants and Studies, Approved thru 10/8/20:		
Various	\$300,000	Land Use Study (as required by the Operating Agreement)
	\$290,270	Noise Studies (as required by the Operating Agreement)
	\$590,270	Total for Studies
2012	\$350,000	Healthy Harbor, Round 1
	\$350,000	Total for 2012
2013	\$450,000	Healthy Harbor, Round 2
	\$506,000	Community Benefit, Round 1
	\$956,000	Total for 2013
2014	\$570,000	Community Benefit, Round 2
	\$550,000	Healthy Harbor, Round 3
	\$1,120,000	Total for 2014
2015	\$518,000	Healthy Harbor, Round 4
	\$300,000	STEAM Pilot
	\$50,000	Community Benefit, Round 2B
	(\$15,000)	Community Benefit, Round 2 - grant cancelled
	\$350,000	Community Benefit, Round 3 (net \$335,000)
	\$1,203,000	Total for 2015
2016	\$300,000	Healthy Harbor, Round 5
	\$800,000	Community Benefit, Round 4
	\$1,100,000	Total for 2016
2017	\$330,019	Community Benefit Round 5
	\$330,019	Total for 2017
2018	\$644,794	Community Benefit Round 6
	(\$38,087)	Community Benefit - grant cancelled
	\$80,480	Community Benefit Round 6B (net \$42,393)
	\$687,187	Total for 2018
	\$6,336,476	Total (Committed funding as of 9/30/2020)
Funding, pending approval:		
2020	\$209,169	Community Benefit, Round 7 (pending approval)
	\$209,169	Total Pending Approval
	\$6,545,645	Grand Total

JP Morgan - PCMTF Account Balance Summary	
Beginning Balance (as of 12/31/19)	\$1,899,771
Contributions	
Withdrawals	(\$222,966)
Management Fees	
Interest & Dividends Reinvested	\$18,640
Change in Investment Value	\$2,385
Net Increase (ex. Withdrawals)	\$21,025
Ending Market Value (as of 9/30/20)	
unaudited	\$1,697,830

HCBF BOARD ACTIONS

September 25, 2020 the HCBF Board of Directors, by unanimous vote, resolved to:

1. Approve the Staff recommendations to award 4 grants to the qualified organizations to address impacts from the Port of Los Angeles and Port-related operations, as detailed in the Staff Memo;
2. Authorize the Executive Director to:
 - a) report to the Board of Harbor Commissioners (BOHC), requesting final approval of Round 7 of the Community Benefit Grant Program,
 - b) execute a letter to the BOHC to approve the distribution of funds (\$209,169) in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, and,
 - c) fully execute and administer the Grant Agreements between HCBF and the approved grantees from Round 7 of the Community Benefit Grant Program.

APPENDIX & TRANSMITTALS

- APPENDIX A - Port Nexus for recommended Grants, summary
- TRANSMITTAL 1 - Request for LOI for Community Benefit Grants, Round 7
- TRANSMITTAL 2 - Request for Proposals for Community Benefit Grants, Round 7
- TRANSMITTAL 3 - Staff Memo to HCBF Board dated September 25, 2020
Re: Recommendations for Funding, Community Benefit Grants, Round 7
- TRANSMITTAL 4- Grant Agreement Template, Community Benefit, Round 7



Appendix A
Community Benefit Round 7
Project Descriptions & Nexus Statements

Los Angeles Walks

Project Description

Partnering with Best Start Wilmington to develop promotora program to train community members to become educators on built environment and safe streets, and access City resources. The Safe Streets Community Promotora Education Program will train promotoras to educate Wilmington residents on the development of Wilmington as a port community, and educate residents on strategies and partnerships to secure safe street infrastructure that slow traffic and address the issue of port-related truck traffic from going through their neighborhoods to improve local air quality and to make their communities quieter and safer for pedestrians and non-vehicular users. Promotora training has been an effective tool in public health education.

Mitigation of Port and Port-Related Impacts

Land & Community Safety; Community Health Risk & Education; Air Quality

Los Angeles Walks program mitigates, reduces, or addresses the Port's air quality and land use and safety impacts attributed to Port-related operations on the communities of Wilmington and San Pedro by educating residents on issues of port-related truck traffic and air quality. The program is a reasonable mitigation measure because it will provide education to a vulnerable population and address safety concerns attributed to port-related operations.

Community Served: Wilmington

Budget

\$75,000

Sharefest Community Development

Project Description	
<p>Port-focused Service-Learning course engaging youth from continuation high school. This port-focused service learning course will engage local continuation high school students and introduce them to the issues related to the Port area and gain skills on how to plan and implement their own service projects to address the challenges facing the Port area. Students will have the opportunity to hear from organizations that are working to mitigate port-related impacts in the community. Proposed service projects include tree-planting and landscaping. The planting of mature trees will aid in filtering air pollutants from stationary and mobile port and port-related sources.</p>	
Mitigation of Port and Port-Related Impacts	
Education; Air Quality; Access to Community & Natural Resources	
<p>Sharefest's program mitigates, reduces, or addresses the Port's air quality, land use, and aesthetic impacts attributed to Port-related operations on the communities of Wilmington and San Pedro by providing access to education to students attending a continuation high school in an area affected by air pollution. The program is a reasonable mitigation measure because it will provide education to a vulnerable population and conclude with a tree-planting or landscaping project that will provide access to natural resources and remove air pollutants attributed to Port related operations.</p>	
Community Served: San Pedro & Wilmington	
Budget	\$40,000

South Bay Center for Counseling

Project Description	
<p>SBCC has secured a 5-year lease through CD-15 to convert a vacant lot, previously port-related, to an urban community greenspace resource that will give residents access to healthy produce, grow plants that reduce air pollutants, and engage and educate the community around health promoting activities. Small urban green spaces and trees have been found to reduce air pollutants (ozone, SOx, NOx, CO, and particulate matter) and improve air quality in local sites.</p>	
Mitigation of Port and Port-Related Impacts	
<p>Access to Community & Natural Resources; Community Health & Education; Air Quality</p> <p>SBCC's program mitigates, reduces, or addresses the Port's air quality and land use impacts attributed to Port-related operations on the communities of Wilmington and San Pedro by converting a vacant lot associated with port-related use to a community greenspace and providing education on impacts associated with port-related air pollution. The program is a reasonable mitigation measure because it will provide education and community space to a vulnerable population affected by Port operations.</p>	
Community Served: Wilmington	
Budget	\$60,000

Wilmington Community Clinic

Project Description	
<p>Personnel support to operate asthma program (allergist, social worker, case manager) at WCC which conducts screening, diagnosis, and treatment. Funds will provide support for WCC's ongoing asthma management program, which will provide treatment to those who suffer from asthma due to air pollution like those generated by the Port and port-related operations.</p>	
Mitigation of Port and Port-Related Impacts	
<p>Air Quality; Community Health Risk & Education</p> <p>WCC's program mitigates, reduces, or addresses the Port's air quality and respiratory health risk impacts attributed to Port-related operations on the communities of Wilmington and San Pedro by providing treatment, screening, and diagnosis from impacts associated with port-related air pollution. The program is a reasonable mitigation measure because it will provide treatment to vulnerable populations affected by Port operations.</p>	
Community Served: San Pedro & Wilmington	
Budget	\$34,169



**Request for Letters of Interest
Community Benefit Grant Program
Round 7 Grant Cycle**

Deadline to Submit LOIs: Friday, April 24th, 2020 at 4pm PST

Harbor Community Benefit Foundation is seeking letters of interest from qualified applicants for Round 7 of its Community Benefit Grant Program.

About the Community Benefit Grant Program

The goal of the Community Benefit Grant program is to meaningfully address the impacts of Port of Los Angeles and Port-related activity in the Los Angeles neighborhoods of San Pedro and Wilmington. Near-port communities often experience higher concentrations of environmental impacts (directly and indirectly) than other residential communities. Port operations and port-related activity may lead to impacts on air quality, water quality, environmental noise exposure, marine life and local ecology, community safety and hazards, land use, and access to natural spaces and community resources. Due to cumulative environmental exposures, these near-port communities may experience disproportionate public health outcomes, resulting in environmental justice concerns.

Community Benefit Grant Program Focus Areas for Round 7

For Round 7 of the Community Benefit Grant Program, HCBF is seeking proposals that address the goals described above, but especially are interested in the following topics areas: Air Quality; Land Use & Community Safety; Access to Community Resources; and Community Health & Education. Examples of relevant projects include (but are not limited to) the following:

Air Quality

- Air filtration units or systems to reduce air pollution exposures for sensitive populations (ex. Schools, senior centers, community centers, and others).
- Increasing and managing urban tree canopy can improve air quality, reduce summer peak temperatures, reduce stormwater runoff, enhance property values, provide wildlife habitat, and strengthen social cohesion in a community.
- Renovating and improving clinical spaces can help clinics increase their capacity to diagnose and treat respiratory diseases. Technology and equipment can allow organizations to deliver services to the community more efficiently.

Community Health & Education

- Health projects & services to reduce risks associated with asthma and other respiratory and/or cardiopulmonary chronic illnesses.
- Services may include screenings, diagnosis, case management, education, training community health workers or medical personnel (e.g. Promotora Model), and outreach/community engagement.

Land Use & Community Safety

- HCBF's Land Use Study identified community concerns regarding truck routes through neighborhoods and container storage adjacent to residential areas; HCBF would welcome any proposal that address these concerns. (Link to Land Use Study: <https://hcbf.org/research/off-port-land-use-study/>.)
- Implement local Green Zone initiatives focusing on the communities of Wilmington & San Pedro

Access to Natural & Other Community Resources

- Enhanced community use and enjoyment of public tidelands and off-port lands; preservation of, restoration of, and access to open space; wetlands restoration, recreation opportunities that serve public trust purposes;
- Increase access to health care clinics and healthy neighborhood resources; corner store conversion.

Addressing Port-related impacts requires a combination of approaches including capital improvements, special programming, and planning that align with HCBF's mission.

- **Capital Improvements:** Infrastructure projects that will provide a buffer/separation between port related uses and residential neighborhoods. Other projects that can help offset or reduce Port impacts in the community and provide access to needed community resources and services that align with HCBF's mission (e.g. renovating a clinic to provide asthma screenings).
- **Special Programming:** Regular and routine programming in San Pedro and Wilmington that focuses on Port and Port-related impacts is essential in ensuring a continuous focus on health and environmental outcomes.
- **Planning:** Activities related to planning should help prepare for future funding opportunities in programs that align with HCBF's mission and address issues faced by port-impacted communities. Applicants may request funding to conduct a needs assessment as a first step in identifying gaps in programming that may be addressed with next round of HCBF funding.

Eligibility

Applicants must have evidence of tax-exempt status in order to apply for funding. If applicant does not have tax-exempt status, it may apply under a fiscal sponsor.

Grantee (or Fiscal Sponsor) must be a tax-exempt organization, as listed under Section 501(c)3 of the Internal Revenue Code, and not deemed a private foundation.

Available Funding & Important Deadlines

Round 7 will distribute **up to a total of \$250,000 in grant awards.**

Note that HCBF reserves the right to offer grant awards for less than the requested amount based on scalability.

LOI submissions for Round 7 are due no later than: **Friday, April 24th, 2020 at 4pm PST.**

All dates are anticipated and subject to change. Please visit hcbf.org/grants for a detailed timeline.

Round	Release Date	Anticipated Contract Start Date	Individual Project Funding
7	February 18th	December 2020	Up to \$250,000

Letter of Interest Requirements

The goal of HCBF is to offset the impacts of port-related activities in the communities of San Pedro and Wilmington. To ensure that HCBF funds are effectively leveraged and that the communities of San Pedro and Wilmington experience tangible community benefits from HCBF grantmaking, applicants are asked to submit a letter of interest that address the following questions:

1. What project or program are you proposing to complete with HCBF funds?
2. What Port impact(s) will your project or program mitigate? *(In the Submittable form, this will be a dropdown menu of options where applicant can select multiple impact areas.)*
3. How will this project or program mitigate a past, present, or future impact from Port of Los Angeles and/or Port-related operations? What is the purpose of your project? What will be the long-term community benefit of your project or program?
4. What is the rough cost estimate of the proposed project?
5. How long will this project or program take to complete?
6. What are your qualifications to complete this project or program?
7. How will the proposed project or program leverage current collaborations and build new partnerships?
8. How will your organization engage in meaningful community engagement and build local knowledge and skills that align with HCBF's mission?
9. How will the longevity of the proposed project or program be ensured? *(HCBF is seeking to leverage its funds to ensure on-going community benefit beyond the individual grants. Therefore, we are requesting applicants to consider how the proposed project or program will offer long-term community benefit to the port-impacted communities.)*
10. How will you communicate the success of your project or program?

Important Note:

Applicants that are invited to submit a full application will be asked to provide a more detailed budget, including 20% required in-kind and/or monetary matched funding. In-kind matching may include, but is not limited to, other organizations providing services, resources, volunteers, etc. This requirement will be detailed in the RFP.

Applicants will also be asked to discuss how they plan to connect with non-traditional partners and others outside the region to increase opportunities for innovation and meaningful change. Additionally, applicants will be asked to discuss how they will continue to partner with HCBF and promote HCBF's mission. More details will be provided in the RFP.

Letter of Interest Formatting Requirements

Your application must be submitted using the Submittable application portal. The portal can be accessed by visiting “hcbf.submittable.com”, and selecting “Community Benefit, Round 7, Letter of Interest.” If you have previously applied for HCBF funding, you may use an existing Submittable login, otherwise you must create a new profile.

The following are the formatting and submission requirements for each part of your Letter of Interest:

- **Applicant Information:** This section will be a form field that must be completed within the Submittable application portal. It will ask for basic details, like your organization’s name, address, primary contact, evidence of tax-exempt status, etc.
- **Letter of Interest:** This section will be a Word or PDF document that must be uploaded to the Submittable application portal. The description must be completed using your own **Word or PDF file, single-spaced, 12-point font, 1-inch margins, not to exceed two pages.**

Evaluation & Timeline

Your letter will be evaluated by HCBF staff and an ad-hoc Board committee. Based on their collective review and assessment, letters that demonstrate the potential to effectively mitigate a Port-related impact will be invited to provide a brief presentation of their proposed project to the full HCBF Board. Following a Question & Answer session with the applicant and Board discussion, the full HCBF Board will vote on which applicants to invite to the next step in submitting a full application in response to the Request for Proposal.

Staff will provide guidance on what information to include in the Board presentations and information will also be provided in the prerecorded webinar.

Please visit hcbf.org/grants for additional information and detailed timeline.

Restrictions

All grant award decisions, including terms and conditions of any grant agreement, require approval by a majority vote of the HCBF Board of Directors. Projects funded from the Port Community Mitigation Trust Fund are subject to additional review, consideration, and approval by the Board of Harbor Commissioners at the Port of Los Angeles. The expected grant disbursement date will be announced at the time of award and is typically within 90 days of the approval by the HCBF Board of Directors; however, this timing is subject to change based on the Board of Harbor Commissioners meeting schedule.



**Request for Proposals
Community Benefit Grant Program
Round 7 Grant Cycle**

Deadline to Submit: Friday, August 21st, 2020 by 4pm PST

Harbor Community Benefit Foundation is seeking full proposals from qualified applicants for the seventh round of its Community Benefit Grant Program.

About the Community Benefit Grant Program

The goal of the Community Benefit Grant program is to meaningfully address the impacts of Port of Los Angeles and Port-related activity in the communities of San Pedro and Wilmington. Near-port communities experience higher concentrations of environmental impacts (directly and indirectly) than other residential communities. Port operations and port-related activity lead to impacts on air quality, water quality, environmental noise exposure, marine life and local ecology, community safety, increased exposure to hazardous substances, land use, and access to natural spaces and community resources. Due to cumulative environmental exposures, these near-port communities experience disproportionate public health outcomes, resulting in environmental justice concerns.

Community Benefit Grant Program Focus Areas for Round 7

For Round 7 of the Community Benefit Grant Program, HCBF is seeking full proposals that address the issues described above, but especially are interested in the following topics areas: Air Quality; Land Use & Community Safety; Access to Community Resources; and Community Health & Education. Examples of relevant projects include (but are not limited to) the following:

Air Quality

- Air filtration units or systems to reduce air pollution exposures for sensitive populations (ex. schools, senior centers, community centers, and others).
- Increasing and managing urban tree canopy can improve air quality, reduce summer peak temperatures, reduce stormwater runoff, enhance property values, provide wildlife habitat, and strengthen social cohesion in a community.
- Renovating and improving clinical spaces can help clinics increase their capacity to diagnose and treat respiratory diseases. Technology and equipment can allow organizations to deliver services to the community more efficiently.

Community Health & Education

- Health projects & services to reduce risks associated with asthma and other respiratory and/or cardiopulmonary chronic illnesses.
- Services may include screenings, diagnosis, case management, education, training community health workers or medical personnel (e.g. Promotora Model), and outreach/community engagement.

Land Use & Community Safety

- HCBF's Land Use Study identified community concerns regarding truck routes through neighborhoods and container storage adjacent to residential areas; HCBF would welcome any proposal that address these concerns. (Link to Land Use Study: <https://hcbf.org/research/off-port-land-use-study/>.)
- Implement local Green Zone initiatives focusing on the communities of Wilmington & San Pedro

Access to Natural & Other Community Resources

- Enhanced community use and enjoyment of public tidelands and off-port lands; preservation of, restoration of, and access to open space; wetlands restoration, recreation opportunities that serve public trust purposes;
- Increase access to health care clinics and healthy neighborhood resources; corner store conversion.

Addressing Port-related impacts requires a combination of approaches including capital improvements, special programming, and planning that align with HCBF's mission.

- **Capital Improvements:** Infrastructure projects that will provide a buffer/separation between port related uses and residential neighborhoods. Other projects that can help offset or reduce Port impacts in the community and provide access to needed community resources and services that align with HCBF's mission (e.g. renovating a clinic to provide asthma screenings).
- **Programs:** Regular and routine programming in San Pedro and Wilmington that focuses on Port and Port-related impacts is essential in ensuring a continuous focus on health and environmental outcomes.
- **Planning:** Activities related to planning should help prepare for future funding opportunities in programs that align with HCBF's mission and address issues faced by port-impacted communities. Applicants may request funding to conduct a needs assessment as a first step in identifying gaps in programming that may be addressed with next round of HCBF funding.

Applicant Eligibility

Applicants must have evidence of tax-exempt status in order to apply for funding. If applicant does not have tax-exempt status, it may apply under a fiscal sponsor. Grantee (or Fiscal Sponsor) must be a tax-exempt organization, as listed under Section 501(c)3 of the Internal Revenue Code, and not deemed a private foundation.

Available Funding & Important Deadlines

Round 7 will distribute **up to a total of \$250,000 in grant awards**. There is no minimum or maximum dollar amount request required for this cycle. Applicants may apply for any dollar amount, up to the \$250,000 available. Note that HCBF reserves the right to offer grant awards for less than the requested amount based on scalability.

Full applications are due no later than **4:00 P.M. on Friday, Aug. 21st, 2020**. A funding timeline will be

released following the notification of invites. Dates may be subjected to change so please be sure to visit hcbf.org/grants for any updates to the timeline.

Application Requirements

It is HCBF's responsibility to administer the Port Community Mitigation Trust Fund (PCTMF) to offset the negative impacts of port operations. In the full response to the RFP, **applicants are required to expand on the project proposed in their originally submitted LOI** and discuss how the proposed project/program will mitigate the negative impacts of port operations on the communities of Wilmington and San Pedro.

A complete response must include the following four components, totaling 100 points:

1. Project/Program Description (40 points)

The program/project description must address each of the following components:

- A. What project or program are you proposing to complete with HCBF funds?
- B. What Port impact(s) will your project or program mitigate? *(In the Submittable form, this will be a dropdown menu of options where applicant can select multiple impact areas.)*
- C. How will this project or program mitigate a past, present, or future impact from Port of Los Angeles and/or Port-related operations? What is the purpose of your project? What will be the long-term community benefit of your project or program?
- D. How long will this project or program take to complete?
- E. What are your qualifications to complete this project or program?
- F. If you are proposing a project or program at a specific location, do you have permission to begin that project or program at this location? If so, please attach documentation, such as owner approval.
- G. Do you have any partners in your project or program? If so, who are they, and what is/are their project role(s)? Please discuss how the proposed project/program will leverage current collaborations or will you build new partnerships.
- H. How will your organization engage in meaningful community engagement and build local knowledge and skills that align with HCBF's mission?
- I. HCBF is seeking to leverage its funds to ensure on-going community benefit beyond the individual grants. Therefore, we are requesting applicants to consider how the proposed project or program will offer long-term community benefit to the port-impacted communities. Please discuss how the proposed project or program will offer long-term community benefits to the residents of Wilmington and San Pedro impacted by port operations.
- J. In the communications related to the proposed project or program, how will you ensure that HCBF is a visible partner?

2. Project/Program Work Plan (30 points)

The purpose of a “Work Plan” is to provide clarity about what you propose to do and how you plan to achieve those goals with HCBF funds. If your application is awarded funding, your Work Plan will be used as a measurement tool to evaluate the progress and success of your project or program in mitigating Port impacts. Link to [Work Plan Template](#).

A successful Work Plan will provide the following details:

- A. **Goals:** What are the goals of your project or program?
- B. **Activities:** How will you achieve each goal?
- C. **Outputs:** How will you quantify the results of each activity?
- D. **Outcomes:** What will be the long-term impact of achieving this goal?

3. Project/Program Budget (15 points)

The purpose of the Budget is to provide a line-item summary of how you will spend HCBF grant dollars to mitigate a Port impact. Link to [Budget Template](#).

A successful Budget will provide the following details:

- A. **Program/Project Expenses:** This is a line-item breakdown of all expenses related to your proposed project or program, including personnel (labor costs). If requesting fringe benefits, please include the amount as part of the requested salaries, and list the fringe benefits percentage in your budget justification.
- B. **Administrative Overhead:** This is a lump-sum amount that may not exceed 10% of your total grant request. “Overhead” covers costs other than the direct costs required for the completion of the program or project (such as office space, office lighting and electricity, etc.).
- C. **Monetary Matched Funding and/or In-kind Contributions:** Applicants are required to include 20% in-kind contributions and/or monetary matched funding in their proposed budget. In-kind contributions may include, but is not limited to, other organizations providing services, resources, volunteers, etc. If your proposed project or program is receiving any in-kind contributions and/or monetary matched funding from non-HCBF sources, please list them in the “Funding Match” column on the budget form. In-kind contributions should be itemized as a monetary contribution. The current monetary value for volunteer time in California is \$29.95 per hour.¹
- D. **Budget Justification/Narrative:** A successful budget justification explains the basis for each of the line items listed. This helps HCBF to better understand why these costs are listed and how the requested funds will be used. If requesting fringe benefits, please state the amount requested and the basis for that requested amount.

¹ Independent Sector, 2018. Value of Volunteer Time, State and Historical Data. https://independentsector.org/resource/vovt_details/.

Reporting “Funding Match” amounts will not play a role in the overall scoring of your specific application, but will help HCBF to understand the size and scope of the proposed effort.

4. Applicant Experience (15 points)

In this section, please provide a one-page explanation of why your organization is a good candidate to receive HCBF grant funds to mitigate a Port impact and achieve the goals of your Work Plan. You may state your team’s credentials, accomplishments, past projects or programs, experience mitigating Port impacts, or any other information that you feel helps to establish your qualifications to receive the funds and do the work.

Submission Formatting Requirements

Your application must be submitted using Submittable (link to [CBR7 Full Application](#)).

The Submittable application portal can also be accessed by visiting “hcbf.submittable.com”, and selecting “Community Benefit, Round 7, Full Application.” If you have previously applied for HCBF funding, you may use an existing Submittable login, otherwise you must create a new profile.

Where required, an HCBF template must be used, and can be found at [hcbf.org/grants](#). No additional documents will be accepted. If more than one page is needed, please make a copy of the original template. The following are the formatting and submission requirements for each part of your application:

1. **Applicant Information:** This section will be a form field that must be completed within the Submittable application portal. It will ask for basic details, like your organization’s name, address, primary, contact, etc.
2. **Project/Program Description:** This section will be individual form fields, for each question listed in the application requirements section, that must be completed within the Submittable application portal.
3. **Project/Program Work Plan:** This section will be a Word or PDF document that must be uploaded to the Submittable application portal. It must be completed on an HCBF template that can be downloaded at [hcbf.org/grants](#).
4. **Project/Program Budget:** This section will be an Excel file (budget) and a Word or PDF document (narrative) that must be uploaded to the Submittable application portal. The Excel file must be completed on an HCBF template that can be downloaded at [hcbf.org/grants](#). The narrative can be completed using your own Word or PDF file, single-spaced, 12-point font, 1-inch margin.
5. **Applicant Experience:** This section will be a form field that must be completed within the Submittable application portal.
6. **Supplemental Documents:** This section will ask for uploading of various supplemental documents:
 - a. Most recent 990 Tax Return (if not available, please explain)
 - b. Most recent audited financial statements (if not available, please explain)
 - c. Most recent Board of Directors roster
 - d. Organizational Chart
 - e. Organizational Operating Budget
 - f. Evidence of Tax Exemption

Evaluation

Your application will be evaluated by HCBF staff and an ad-hoc Board committee. Each application will be evaluated for the program or project's ability to mitigate a Port impact and the quality of responses in each section. If necessary, HCBF may request a site visit with you to ask additional questions or clarify elements of your submitted application.

Restrictions

All grant award decisions, including terms and conditions of any grant agreement, require approval by a majority vote of the HCBF Board of Directors. Projects funded from the Port Community Mitigation Trust Fund are subject to additional review, consideration, and approval by the Board of Harbor Commissioners at the Port of Los Angeles. The expected grant disbursement date will be announced at the time of award and is typically within 90 days of the approval by the HCBF Board of Directors; however, this timing is subject to change based on the Board of Harbor Commissioners meeting schedule.



To: HCBF Board of Directors
 From: HCBF Staff & Community Benefit Round 7 Ad Hoc Committee
 Date: Friday, September 25th, 2020
 Subject: Staff Funding Recommendations for Round 7 of Community Benefit Grant Program

BACKGROUND

On February 18th, 2020, HCBF released the Request for Letters of Interest for Round 7 of its Community Benefit Grant Program, with up to \$250,000 in available funding. To accommodate the challenges facing local organizations during the COVID-19 pandemic, the deadline to submit Letters of Interest was extended to May 15th.

Staff received 37 Letters of Interest from 36 organizations. Following a review of all LOIs by HCBF Staff and a Board ad hoc committee, which included Gisele Fong and Gabriela Medina, 15 of the 37 applicants were invited to submit a full application in response to the RFP. Fourteen of the 15 invited applicants submitted a full application with a total requested amount of \$881,082. Staff have followed up with the organization that chose not to submit a full application in this round.

Staff reviewed the submitted project description, workplan, budget, and qualifications, and assessed the applications based on completeness, relevance to port nexus, capacity, potential community benefit, feasibility, and other factors. The committee reviewed all submissions and Staff’s recommendations and agrees with the recommendations made here.

ROUND 7 APPLICATIONS

For the RFP phase, HCBF received applications from the following organizations (in alphabetical order):

APPLICANT	AMOUNT REQUESTED
American Cancer Society	\$25,981
BREATHE California of Los Angeles County (BREATHE LA)	\$46,750
Los Angeles Harbor College Foundation	\$50,000
Los Angeles Walks	\$75,000
Marine Mammal Care Center- Los Angeles	\$20,000
Memorial Medical Center Foundation	\$60,000
Palos Verdes Peninsula Land Conservancy	\$50,225
Providence Little Company of Mary Foundation	\$50,000
Providence Little Company of Mary Medical Center San Pedro	\$46,756
Share fest Community Development, Inc.	\$40,000
SmartAirLA	\$125,000
South Bay Center for Counseling (SBCC), Thrive LA	\$107,201
St. Mary Medical Center Foundation	\$150,000
Wilmington Community Clinic	\$34,169
Total Amount Requested	\$881,082

FUNDING RECOMMENDATIONS

Staff recommends funding the following applicants in Round 7 of the Community Benefit Grant Program (in alphabetical order), for a total of \$209,169. The remaining \$40,831 available for Round 7 may be allocated to the Healthy Harbor Communities Initiative Grant Program (HHCI).

Organizations	Requested Amount	Recommended Amount
Los Angeles Walks	\$75,000	\$75,000
Wilmington Community Clinic	\$34,169	\$34,169
South Bay Center for Counseling (SBCC)	\$107,201	\$60,000
Sharefest Community Development, Inc.	\$40,000	\$40,000
TOTAL:	\$256,370	\$209,169

Applicant: Los Angeles Walks
Requested Funding: \$75,000
Recommended Funding: \$75,000
Focus Area: Land & Community Safety; Education

Purpose: Partnering with Best Start Wilmington to develop promotora program to train community members to become educators on built environment and safe streets, and access City resources.

Justification: The Safe Streets Community Promotora Education Program will train promotoras to educate residents on the development of Wilmington as a port community, and educate residents on strategies and partnerships to secure safe street infrastructure that slow traffic and address the issue of port-related truck traffic from going through their neighborhoods to improve local air quality and to make their communities quieter and safer for pedestrians and non-vehicular users. Promotora training has been an effective tool in public health education.

Applicant: Sharefest Community Development
Requested Funding: \$40,000
Recommended Funding: \$40,000
Focus Area: Education

Purpose: Port-focused Service-Learning course engaging youth from continuation high school

Justification: This port-focused service learning course will engage local continuation high school students and introduce them to the issues related to the Port area and teach them skills on how to plan and implement their own service projects to address the challenges facing the Port area. Students will also have the opportunity to hear from local organizations that are working to mitigate port-related impacts in the community, Proposed service projects include tree-planting and landscaping The planting of mature trees will aid in capturing CO₂ and other pollutants from stationary and mobile port and port-related sources thereby mitigating the Port’s impacts on air quality.

Applicant: South Bay Center for Counseling - Reclaiming Greenspace Project

Requested Funding: \$107,201

Recommended Funding: \$60,000

Focus Area: Access to Community & Natural Resources; Community Health & Education; Air Quality

Purpose: Conversion of vacant lot to community farm through I Heart Wilmington. Secured 5-year lease of the lot through CD15

Justification: SBCC has secured a 5-year lease through CD-15 to convert a vacant lot to a community farm resource that will give residents access to healthy produce, grow plants that reduce air pollutants, and engage and educate the community around health promoting activities. Small urban green spaces and trees have been found to reduce air pollutants (ozone, SO_x, NO_x, CO, and particulate matter) and improve air quality in local sites. Due to the high cost, Staff is recommending for \$60,000, which is feasible for SBCC given additional funds available to cover salaries of part-time staff.

Applicant: Wilmington Community Clinic

Requested Funding: \$34,169

Recommended Funding: \$34,169

Focus Area: Air Quality; Community Health & Education

Purpose: Personnel support to operate asthma program (allergist, social worker, case manager) at WCC which conducts screening, diagnosis, and treatment.

Justification: Funds will provide support for WCC's ongoing asthma management program, which will provide treatment to those who suffer from asthma due to air pollution like those generated by the Port and port-related operations.

NOT RECOMMENDED FOR COMMUNITY BENEFIT ROUND 7 FUNDING

Staff also present the applications which are not recommended for funding within this cycle. It is important to note that the application not moving forward is not a reflection of the quality of the proposal and the work of the organization but more about HCBF's priorities given the submitted applications and limited amount of remaining funds.

Given the limited amount of funding available for this round of the Community Benefit Grant Program, Staff and the ad hoc committee also considered whether some proposals would be a better fit with the Healthy Harbor Communities Initiative Grant Program. Staff made this assessment based on alignment with the HHCI priority areas and how the project will be leveraging matched funds and/or partnerships. In the section below, Staff have highlighted some proposals that may be eligible to apply for funding through the HHCI program, however, these recommendations do not restrict other organizations from submitting their proposals.

Applicant: American Cancer Society

Requested Funding: \$25,981

Proposed Project: Youth school-based education/activity intervention to reduce cancer risk. ACS Staff will present this information and training via webinars, video chats, small group gatherings, and other educational materials.

Justification: Well-qualified to do education and community outreach on cancer preventative care and early detection education. HCBF has not funded this impact area. However, due to the limited remaining funds and based on the applications submitted, HCBF would like to focus resources on organizations with history in, and connections with, the local community.

Applicant: BREATHE California of Los Angeles County (BREATHE LA)

Requested Funding: \$46,750

Proposed Project: BREATHE LA proposed to work with IQAir to install small air sensors at 10 community centers to collect air quality data which will be available real-time. BREATHE LA's health educators will also work with community center staff to engage participants to be involved in air quality awareness initiatives.

Justification: BREATHE LA is well-qualified to implement the proposed project however given HCBF's priorities and limited remaining funds, there were concerns about spending this amount on air sensors and whether these sensors would fully capture emissions from the port and port-related operations. Community knows that air quality is poor, but we need to think about how to mitigate these issues in the community.

Applicant: Los Angeles Harbor College Foundation

Requested Funding: \$50,000

Proposed Project: Incorporate student-led community health outreach within STEM STEP program and train Public Health Ambassadors. These Public Health ambassadors will create training modules focused on various Port-related community impacts.

Justification: Overlaps education and public health by creating a port impact-focused public health STEM curriculum. Established Public Health Association and did a similar program virtually over the summer. Students who will be Public Health Ambassadors are from the local community and will be involved in the virtual health fair and developing educational resources. This was a strong application but may be better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.

Applicant: Marine Mammal Care Center

Requested Funding: \$20,000

Proposed Project: Treating sick and injured marine mammals from LAC, including POLA and greater SP Bay area.

Justification: HCBF has funded this program previously and the organization does great work. However, this program was not recommended for funding given HCBF's priorities for this round and limited remaining funds. This application could have been strengthened with greater emphasis on how program is engaging with partners and a stronger port nexus

Applicant: Memorial Medical Center Foundation/LBACA

Requested Funding: \$60,000

Proposed Project: Continuation of LBACA's Asthma Intervention program and will integrate COVID-19 recommendations for asthma patients.

Justification: This is a strong program and they do great work in the community and are well connected. Their in-home visitation has been modified to follow COVID-19 safety measures. This was a strong application but may be better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.

Applicant: Palos Verdes Peninsula Land Conservancy

Requested Funding: \$50,000

Proposed Project: Goat rentals to reduce non-native grass cover in project area using sustainable practice to plant native vegetation, improve grassland productively and provide natural fertilizer without contributing to emissions.

Justification: HCBF has previously funded PVPLC and the organization has a strong program and youth education/volunteer engagement that focuses on activities related to habitat restoration and land preservation. However due to HCBF's priorities given the other submitted applications and remaining funds, this project would not be a good fit for this round of funding.

Applicant: Providence Little Company of Mary Foundation (Crosswalk)

Requested Funding: \$50,000

Proposed Project: Decorative crosswalk project at the intersection of Figueroa St. and L Street to promote safe streets for users.

Justification: While this proposal addresses community safety priority using a strong collaborative community-driven approach, we did not consider this the best use of limited HCBF funds currently. This project may be better suited for the City.

Applicant: St. Mary Medical Center Foundation

Requested Funding: \$150,000

Proposed Project: Mobile Care Unit which provides respiratory health screenings, education, and virtual home visits to medically underserved communities in W and SP.

Justification: It is a great program that HCBF has previously funded. Given the high cost, funding this through CB will limit what other programs we can fund. Project has been scaled. This was a strong application but is better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.

Applicant: Providence Little Company of Mary Medical Center – San Pedro

Requested Funding: \$46,756

Proposed Project: Medical devices to serve COPD patients to reduce hospitalization and readmission.

Justification: Eligible activity that meets CBR7 criteria but not the best use of HCBF funds for this cycle.

Applicant: SmartAirLA

Requested Funding: \$125,000 (over 2 years)

Proposed Project: In partnerships with area hospital and community health clinics, provide real-time asthma alerts for patients to help actively manage respiratory health and reduce ER visits. The amount requested is for 2 years of the project. Year 1 (\$75,000) would focus on hospitals and clinics in the area, then Year 2 (\$50,000) would focus expanding partnerships and service community clinics, schools, and other organizations that work with those with asthma.

Justification: This was a strong application but is better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.



To: HCBF Board of Directors
 From: HCBF Staff & Community Benefit Round 7 Ad Hoc Committee
 Date: Friday, September 25th, 2020
 Subject: Staff Funding Recommendations for Round 7 of Community Benefit Grant Program

BACKGROUND

On February 18th, 2020, HCBF released the Request for Letters of Interest for Round 7 of its Community Benefit Grant Program, with up to \$250,000 in available funding. To accommodate the challenges facing local organizations during the COVID-19 pandemic, the deadline to submit Letters of Interest was extended to May 15th.

Staff received 37 Letters of Interest from 36 organizations. Following a review of all LOIs by HCBF Staff and a Board ad hoc committee, which included Gisele Fong and Gabriela Medina, 15 of the 37 applicants were invited to submit a full application in response to the RFP. Fourteen of the 15 invited applicants submitted a full application with a total requested amount of \$881,082. Staff have followed up with the organization that chose not to submit a full application in this round.

Staff reviewed the submitted project description, workplan, budget, and qualifications, and assessed the applications based on completeness, relevance to port nexus, capacity, potential community benefit, feasibility, and other factors. The committee reviewed all submissions and Staff’s recommendations and agrees with the recommendations made here.

ROUND 7 APPLICATIONS

For the RFP phase, HCBF received applications from the following organizations (in alphabetical order):

APPLICANT	AMOUNT REQUESTED
American Cancer Society	\$25,981
BREATHE California of Los Angeles County (BREATHE LA)	\$46,750
Los Angeles Harbor College Foundation	\$50,000
Los Angeles Walks	\$75,000
Marine Mammal Care Center- Los Angeles	\$20,000
Memorial Medical Center Foundation	\$60,000
Palos Verdes Peninsula Land Conservancy	\$50,225
Providence Little Company of Mary Foundation	\$50,000
Providence Little Company of Mary Medical Center San Pedro	\$46,756
Share fest Community Development, Inc.	\$40,000
SmartAirLA	\$125,000
South Bay Center for Counseling (SBCC), Thrive LA	\$107,201
St. Mary Medical Center Foundation	\$150,000
Wilmington Community Clinic	\$34,169
Total Amount Requested	\$881,082

FUNDING RECOMMENDATIONS

Staff recommends funding the following applicants in Round 7 of the Community Benefit Grant Program (in alphabetical order), for a total of \$209,169. The remaining \$40,831 available for Round 7 may be allocated to the Healthy Harbor Communities Initiative Grant Program (HHCI).

Organizations	Requested Amount	Recommended Amount
Los Angeles Walks	\$75,000	\$75,000
Wilmington Community Clinic	\$34,169	\$34,169
South Bay Center for Counseling (SBCC)	\$107,201	\$60,000
Sharefest Community Development, Inc.	\$40,000	\$40,000
TOTAL:	\$256,370	\$209,169

Applicant: Los Angeles Walks
Requested Funding: \$75,000
Recommended Funding: \$75,000
Focus Area: Land & Community Safety; Education

Purpose: Partnering with Best Start Wilmington to develop promotora program to train community members to become educators on built environment and safe streets, and access City resources.

Justification: The Safe Streets Community Promotora Education Program will train promotoras to educate residents on the development of Wilmington as a port community, and educate residents on strategies and partnerships to secure safe street infrastructure that slow traffic and address the issue of port-related truck traffic from going through their neighborhoods to improve local air quality and to make their communities quieter and safer for pedestrians and non-vehicular users. Promotora training has been an effective tool in public health education.

Applicant: Sharefest Community Development
Requested Funding: \$40,000
Recommended Funding: \$40,000
Focus Area: Education

Purpose: Port-focused Service-Learning course engaging youth from continuation high school

Justification: This port-focused service learning course will engage local continuation high school students and introduce them to the issues related to the Port area and teach them skills on how to plan and implement their own service projects to address the challenges facing the Port area. Students will also have the opportunity to hear from local organizations that are working to mitigate port-related impacts in the community, Proposed service projects include tree-planting and landscaping The planting of mature trees will aid in capturing CO₂ and other pollutants from stationary and mobile port and port-related sources thereby mitigating the Port’s impacts on air quality.

Applicant: South Bay Center for Counseling - Reclaiming Greenspace Project

Requested Funding: \$107,201

Recommended Funding: \$60,000

Focus Area: Access to Community & Natural Resources; Community Health & Education; Air Quality

Purpose: Conversion of vacant lot to community farm through I Heart Wilmington. Secured 5-year lease of the lot through CD15

Justification: SBCC has secured a 5-year lease through CD-15 to convert a vacant lot to a community farm resource that will give residents access to healthy produce, grow plants that reduce air pollutants, and engage and educate the community around health promoting activities. Small urban green spaces and trees have been found to reduce air pollutants (ozone, SOx, NOx, CO, and particulate matter) and improve air quality in local sites. Due to the high cost, Staff is recommending for \$60,000, which is feasible for SBCC given additional funds available to cover salaries of part-time staff.

Applicant: Wilmington Community Clinic

Requested Funding: \$34,169

Recommended Funding: \$34,169

Focus Area: Air Quality; Community Health & Education

Purpose: Personnel support to operate asthma program (allergist, social worker, case manager) at WCC which conducts screening, diagnosis, and treatment.

Justification: Funds will provide support for WCC's ongoing asthma management program, which will provide treatment to those who suffer from asthma due to air pollution like those generated by the Port and port-related operations.

NOT RECOMMENDED FOR COMMUNITY BENEFIT ROUND 7 FUNDING

Staff also present the applications which are not recommended for funding within this cycle. It is important to note that the application not moving forward is not a reflection of the quality of the proposal and the work of the organization but more about HCBF's priorities given the submitted applications and limited amount of remaining funds.

Given the limited amount of funding available for this round of the Community Benefit Grant Program, Staff and the ad hoc committee also considered whether some proposals would be a better fit with the Healthy Harbor Communities Initiative Grant Program. Staff made this assessment based on alignment with the HHCI priority areas and how the project will be leveraging matched funds and/or partnerships. In the section below, Staff have highlighted some proposals that may be eligible to apply for funding through the HHCI program, however, these recommendations do not restrict other organizations from submitting their proposals.

Applicant: American Cancer Society

Requested Funding: \$25,981

Proposed Project: Youth school-based education/activity intervention to reduce cancer risk. ACS Staff will present this information and training via webinars, video chats, small group gatherings, and other educational materials.

Justification: Well-qualified to do education and community outreach on cancer preventative care and early detection education. HCBF has not funded this impact area. However, due to the limited remaining funds and based on the applications submitted, HCBF would like to focus resources on organizations with history in, and connections with, the local community.

Applicant: BREATHE California of Los Angeles County (BREATHE LA)

Requested Funding: \$46,750

Proposed Project: BREATHE LA proposed to work with IQAir to install small air sensors at 10 community centers to collect air quality data which will be available real-time. BREATHE LA's health educators will also work with community center staff to engage participants to be involved in air quality awareness initiatives.

Justification: BREATHE LA is well-qualified to implement the proposed project however given HCBF's priorities and limited remaining funds, there were concerns about spending this amount on air sensors and whether these sensors would fully capture emissions from the port and port-related operations. Community knows that air quality is poor, but we need to think about how to mitigate these issues in the community.

Applicant: Los Angeles Harbor College Foundation

Requested Funding: \$50,000

Proposed Project: Incorporate student-led community health outreach within STEM STEP program and train Public Health Ambassadors. These Public Health ambassadors will create training modules focused on various Port-related community impacts.

Justification: Overlaps education and public health by creating a port impact-focused public health STEM curriculum. Established Public Health Association and did a similar program virtually over the summer. Students who will be Public Health Ambassadors are from the local community and will be involved in the virtual health fair and developing educational resources. This was a strong application but may be better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.

Applicant: Marine Mammal Care Center

Requested Funding: \$20,000

Proposed Project: Treating sick and injured marine mammals from LAC, including POLA and greater SP Bay area.

Justification: HCBF has funded this program previously and the organization does great work. However, this program was not recommended for funding given HCBF's priorities for this round and limited remaining funds. This application could have been strengthened with greater emphasis on how program is engaging with partners and a stronger port nexus

Applicant: Memorial Medical Center Foundation/LBACA

Requested Funding: \$60,000

Proposed Project: Continuation of LBACA's Asthma Intervention program and will integrate COVID-19 recommendations for asthma patients.

Justification: This is a strong program and they do great work in the community and are well connected. Their in-home visitation has been modified to follow COVID-19 safety measures. This was a strong application but may be better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.

Applicant: Palos Verdes Peninsula Land Conservancy

Requested Funding: \$50,000

Proposed Project: Goat rentals to reduce non-native grass cover in project area using sustainable practice to plant native vegetation, improve grassland productively and provide natural fertilizer without contributing to emissions.

Justification: HCBF has previously funded PVPLC and the organization has a strong program and youth education/volunteer engagement that focuses on activities related to habitat restoration and land preservation. However due to HCBF's priorities given the other submitted applications and remaining funds, this project would not be a good fit for this round of funding.

Applicant: Providence Little Company of Mary Foundation (Crosswalk)

Requested Funding: \$50,000

Proposed Project: Decorative crosswalk project at the intersection of Figueroa St. and L Street to promote safe streets for users.

Justification: While this proposal addresses community safety priority using a strong collaborative community-driven approach, we did not consider this the best use of limited HCBF funds currently. This project may be better suited for the City.

Applicant: St. Mary Medical Center Foundation

Requested Funding: \$150,000

Proposed Project: Mobile Care Unit which provides respiratory health screenings, education, and virtual home visits to medically underserved communities in W and SP.

Justification: It is a great program that HCBF has previously funded. Given the high cost, funding this through CB will limit what other programs we can fund. Project has been scaled. This was a strong application but is better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.

Applicant: Providence Little Company of Mary Medical Center – San Pedro

Requested Funding: \$46,756

Proposed Project: Medical devices to serve COPD patients to reduce hospitalization and readmission.

Justification: Eligible activity that meets CBR7 criteria but not the best use of HCBF funds for this cycle.

Applicant: SmartAirLA

Requested Funding: \$125,000 (over 2 years)

Proposed Project: In partnerships with area hospital and community health clinics, provide real-time asthma alerts for patients to help actively manage respiratory health and reduce ER visits. The amount requested is for 2 years of the project. Year 1 (\$75,000) would focus on hospitals and clinics in the area, then Year 2 (\$50,000) would focus expanding partnerships and service community clinics, schools, and other organizations that work with those with asthma.

Justification: This was a strong application but is better suited for the Healthy Harbor Communities Initiative Grant Program, given limited funds.