



**THE PORT
OF LOS ANGELES**

Executive Director's
Report to the
Board of Harbor Commissioners

DATE: OCTOBER 29, 2025

FROM: ENGINEERING

SUBJECT: RESOLUTION NO. _____ - APPROVAL OF PERSONAL SERVICES AGREEMENTS WITH AECOM TECHNICAL SERVICES, INC.; GHD, INC.; JACOBS ENGINEERING GROUP, INC.; KPFF, INC.; MARK THOMAS; MOFFATT & NICHOL; STANTEC; AND WSP USA INC. FOR ON-CALL ENGINEERING SERVICES

SUMMARY:

Staff requests approval of personal services agreements (Agreements) with AECOM Technical Services, Inc.; GHD, Inc.; Jacobs Engineering Group, Inc.; KPFF, Inc.; Mark Thomas; Moffatt & Nichol; Stantec; and WSP USA Inc. to provide on-call engineering services supporting the City of Los Angeles (City) Harbor Department's (Harbor Department) Capital Improvement Program (CIP) and Maintenance Improvement Program (MIP). Each agreement will be for a term of three years and a not-to-exceed amount of \$5,000,000 for a total aggregate amount of \$40,000,000. The Harbor Department will be financially responsible for payment of expenses incurred under the proposed Agreements.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with the City Charter Section 1022, work under the subject Agreements can be performed more feasibly by independent consultants rather than by City employees;
3. Approve the eight Personal Services Agreements for a term of three years each, with a combined contract total of \$40,000,000 as follows:
 - a. AECOM Technical Services, Inc. (Orange, CA) for \$5,000,000,
 - b. GHD, Inc. (Los Angeles, CA) for \$5,000,000,
 - c. Jacobs Engineering Group, Inc. (Los Angeles, CA) for \$5,000,000,
 - d. KPFF, Inc. (Long Beach, CA) for \$5,000,000,
 - e. Mark Thomas (Los Angeles, CA) for \$5,000,000,
 - f. Moffatt and Nichol (Long Beach, CA) for \$5,000,000,
 - g. Stantec (Los Angeles, CA) for \$5,000,000, and

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- h. WSP USA Inc. (Los Angeles, CA) for \$5,000,000;
- 4. Authorize the Executive Director to execute and the Board Secretary to attest to said Agreements, for and on behalf of the Board; and
- 5. Adopt Resolution No. _____.

DISCUSSION:

Background – The Harbor Department is implementing the enhancement and modernization of its facilities and cargo handling ability through terminal infrastructure improvements, operational changes requested by customers, facility development, and waterfront development. The Harbor Department has a need for outside engineering services to supplement the efforts of engineering staff, meet current project schedules, perform the required work, continue to serve our current and growing customer base, and respond to grant funding requirements.

All work will be initiated by project directives which will define the scope of work, maximum cost, schedule, terms of payment, deliverables, work site, personnel or sub-consultants to be utilized, Small Business Enterprise (SBE) and Very Small Business Enterprise (VSBE) participation, and other pertinent details.

All project directives require Executive Director approval. Consultants will only be compensated for work completed; any unused funds at the end of the contract term will remain with the Harbor Department.

Services to be Performed – The Engineering Division is responsible for preparing plans, specifications, and estimates (PS&E) for development on Harbor Department-controlled property. This includes all capital and maintenance work on the 3,500 acres of land and 4,000 acres of water, 43 miles of waterfront, facilities serving over 40 shipping and cruise lines, 26 cargo terminals, and World Cruise Center. In addition, the Engineering Division is responsible for providing engineering services to maintain all the above assets of the Harbor Department and to review plans prepared by customers for work they perform on Harbor Department property.

Consultants shall provide on-call engineering services in conjunction with Harbor Department engineering staff. These services include, but are not limited to, performing civil, structural, geotechnical, mechanical, transportation, control systems, fire protection, land surveying, corrosion, coastal, and harbor engineering. These services will be in support of the planning and design of marine structures, container terminals, waterfront development, buildings, pavement, storm drain, sewer, striping, and rail. Additional work includes architectural and engineering services for conceptual, preliminary, and final design of terminal entrance gates and terminal support buildings; applying for and obtaining necessary plan checks and permits from outside regulatory agencies; as-needed project management support services, including reviews of construction bid packages, class "A" project cost estimates, project scheduling, simulation, studies, etc.; support, including drawings, sketches, color and black and white diagrams, presentation charts, etc.; as-needed AutoDesk CAD and mapping support, and design services during construction including responding to request for information, review of shop drawings and preparation of As-Build drawings.

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The detailed Scope of Work – Exhibit “B” is attached as Transmittal 2.

Prior to the issuance of the RFP, in conformance with the City’s Charter Section 1022 procedure, the Engineering Division notified ten (10) major City departments and asked if those departments had personnel that could perform the above-referenced scope of services. Departments that were contacted either did not respond or responded that they lacked sufficient personnel to assist. Based on these findings, a Charter Section 1022 Determination was prepared on April 14, 2025 which found that the work proposed to be contracted can be performed more feasibly by a contractor than by City employees because there is insufficient existing City staff to perform the proposed work and additional staff cannot be trained in a timely manner to meet the Harbor Department’s needs.

Selection Process – On May 7, 2025, the Contracts and Purchasing Division issued an RFP for On-Call Engineering Services. The RFP was posted on the Harbor Department’s website and the Regional Alliance Marketplace for Procurement.

The Harbor Department received proposals from twenty-one (21) firms. One proposal was non-responsive. The criteria for evaluation of the proposals were derived from previous on-call contracting forms used to evaluate similar services and were included in the RFP. The criteria used to evaluate the consultant proposals are summarized in four (4) broad categories: qualifications, experience, and references; project organization, personnel, and staffing; project management; and rates and fees. The criteria are more fully defined on the attached “RFP Selection Evaluation Form” (Transmittal 3).

The proposals were evaluated and rated by four (4) members of the Engineering Division and one (1) outside rater from the Port of Long Beach. Fourteen (14) of the twenty (20) teams were invited to be interviewed. A summary of the scores of the consultant proposals and interviews are included on the attached “On-Call Engineering Services Cycle 12 – Proposal and Interview Score Summary” (Transmittal 4).

The Engineering Division is recommending that the Harbor Department enter into agreements with eight (8) firms, each for a term of 3-years for On-Call Engineering Services and each with an amount not-to-exceed \$5,000,000 with the following consultants:

- AECOM Technical Services, Inc.
- GHD, Inc.
- Jacobs Engineering Group, Inc.
- KPFF, Inc.
- Mark Thomas
- Moffatt & Nichol
- Stantec
- WSP USA Inc.

Small Business Development Program – The consultant agreements will include an overall 25% SBE, including 5% VSBE participation requirement. The SBE participation commitment level will be specified for the scope of work on each individual project directive when work is assigned. This will allow the overall SBE and VSBE goals for each consultant to be tracked. If all the funds are

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expended in these contracts, the consultants will cumulatively achieve an SBE participation level of 25% (\$10,000,000), and a VSBE participation level of 5% (\$2,000,000). The composition of each consultant team is attached as Transmittal 5. All firms will be required to submit a monthly sub-consultant report indicating their level of compliance with these goals. This compliance will be monitored monthly by staff.

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of Agreements with eight contractors for on-call engineering services, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed action will enable the Harbor Department to enter into eight three-year Agreements for on-call engineering services for a total aggregate amount of \$40,000,000.

FY 2025/2026 funding in the amount of \$6,600,000 is available as follows: \$300,000 within Account 544100 (Architectural, Engineering, and Other Building Design Services), Division 30900 (Maintenance Improvement Program) and \$6,300,000 within Account 161305 (Construction in Progress), Division 00000 (Global Harbor). Future fiscal year funding will be requested as part of the annual budget process, upon Board approval. Spending under the proposed Agreements is anticipated as follows:

Fiscal Year (FY)	MIP	CIP	Total
2025/2026	\$300,000	\$6,300,000	\$6,600,000
2026/2027	\$700,000	\$12,700,000	\$13,400,000
2027/2028	\$700,000	\$12,700,000	\$13,400,000
2028/2029	\$300,000	\$6,300,000	\$6,600,000
Total:	\$2,000,000	\$38,000,000	\$40,000,000

Actual expenditures may differ from the estimated amounts in any given fiscal year presented in the table above. However, the total aggregate amount will not exceed \$40,000,000.

A Termination for Non-Appropriation of Funds Clause (also known as a Funding Out Clause) is included in the Agreements.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the Agreements as to form and legality.

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TRANSMITTALS:

1. Agreements
 - a. Agreement with AECOM Technical Services, Inc.
 - b. Agreement with GHD, Inc.
 - c. Agreement with Jacobs Engineering Group, Inc.
 - d. Agreement with KPFF, Inc.
 - e. Agreement with Mark Thomas
 - f. Agreement with Moffatt & Nichol
 - g. Agreement with Stantec
 - h. Agreement with WSP USA Inc.
2. Exhibit "B" - Scope of Work
3. RFP Selection Evaluation Form
4. On-Call Engineering Services Cycle 12 - Proposal and Interview Score Summary
5. Prime and Sub-Consultant Teams On-Call Engineering Services Cycle 12

FIS Approval: JS

CA Approval: SO

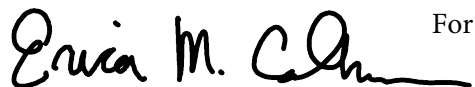


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Deputy Executive Director, Development

APPROVED:

 For

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Executive Director

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