



## **Port of Los Angeles Community Investment Grant Program Fiscal Year 2021-22**

### **COMMUNITY INVESTMENT GRANT PROGRAM**

The Port of Los Angeles (Port) Community Investment Grant Program (Program) creates a funding opportunity for small to large community events, programs and projects that benefit the Port community and promote the goals of the Los Angeles Harbor Department (Harbor Department). It is the Harbor Department's goal to partner with organizations having similar interests and goals and to create mutual-support relationships.

### **FUNDING**

The Community Investment Grant Program funds come from the Harbor Department's annual budget – self-supported entirely from shipping and lease revenues rather than tax-payers. The overall program funds, as well as its component categories, will vary each fiscal year. There is no guarantee that funds allocated in any one fiscal year will be the same as another – either for the overall program, component categories or successful applicants. Grant applicants must re-apply each fiscal year.

**For Fiscal Year 2021-22, it is anticipated that \$1,000,000 in total grant funding will be awarded.**

**Grants will be made in three categories:**

**Small Grants (\$5,000 and under)**

**Medium Grants (Between \$5,001 and \$99,999)**

**Large Grants (\$100,000 and over)**

Small and Medium Grants will be for one year only and funds must be spent within the fiscal year granted (July 1, 2021 to June 30, 2022).

Large Grant awardees will receive granted funds for each of two, one-year periods (July 1, 2021 to June 30, 2022 and July 1, 2022 to June 30, 2023).

Note that the Harbor Department reserves the right to fund events/programs/projects for any amount **up to** the amount requested – some grants maybe be awarded for less than the requested amount.

## **TIDELANDS NEXUS**

All Community Grants are made from the Harbor Department's Harbor Revenue Fund. As such, grant proposals must be Tidelands Public Trust-compliant and clearly show a nexus and benefit between the proposed project/program/event and the Harbor Department/Tidelands Public Trust in the "NEXUS STATEMENT" section of the grant application. If an application has elements that are not consistent with the Tidelands Trust, those elements will not be eligible for funding. These activities are compliant with the Tidelands Public Trust Doctrine:

- Navigation of the Waters
- Maritime Commerce
- Fishing
- Marine Environment Ecological Preservation
- Marine-related Scientific Study
- Water-Related Recreation
- Visitor-Serving Waterfront Activities

## **PROGRAM GOALS**

The NEXUS STATEMENT in the grant application must demonstrate how your proposed project/program/event supports the goals of the Port Community Investment Grant program, which include:

- Promote the LA Waterfront in San Pedro and Wilmington, as active visitor destinations for the benefit of the State of California
- Promote the Port of Los Angeles and the maritime commerce and Port-related jobs it generates
- Address impacts of the Port of Los Angeles and maritime operations on surrounding communities, including health, aesthetic and environmental impacts
- Promote and implement sustainable practices for preservation and conservation of natural resources **in the Port environment** including renewable energy, water, air, wildlife & biological resources at the Port
- Provide education, training and/or workforce development in the areas of:
  - Shipping, fisheries, international trade and maritime industry
  - Marine-related sciences and technology
  - Port and maritime history
  - Port and marine-related safety and emergency management

## **SELECTION CRITERIA**

The following selection criteria will be taken into consideration when reviewing Community Investment Grant Program proposals:

- Requesting organization **must be a non-profit organization tax-exempt under Internal Revenue Code Section 501(c)(3), and provide documentation at the time of application.**
- Proposals must demonstrate alignment with the program goals, including a clear Port/Tidelands nexus statement in the application.
- Proposals must clearly define how the Harbor Department funding will be used to promote program goals, with deliverables that indicate dates and activities to be performed.
- Dollars allocated must be used exclusively by the grantee for events, programs or projects as described in the application and authorized by the Harbor Department. Funding provided by the Harbor Department cannot be given to other charities, religious organizations, labor unions or political parties.
- Requested funds must be for programmatic needs.
- Proposed events **must take place within, or directly benefit,** the Harbor District or its immediate surrounding communities of Wilmington, Terminal Island, San Pedro or Harbor City/Harbor Gateway.
- Proposals must state how the event, program or project will be accomplished in a safe and responsible manner with regard to any and all public health concerns – COVID or otherwise – and specify the measures that will be taken to be compliant with all applicable federal, state and local health regulations. In addition, for proposed public events, explain what Applicant will do if the event is prohibited by an applicable governmental order, e.g. cancel or hold virtually, and how it may change the project budget.
- Proposals must state how the Harbor Department’s contribution will be recognized – Port promotion through title sponsorship, advertising, banners, website, etc. The grant benefits to the Harbor Department must be defined and verifiable.
- If tickets are part of the grant agreement, details on the event date, number and value of tickets must be included.
- Proposals must include a detailed budget outlining the intended use of Grant funds.

- The organization must submit a mandatory wrap-up report with invoices, outlining the delivered services and a copy of all materials mentioning the Port of Los Angeles/Harbor Department at the conclusion of the agreement. Failure to do so will impact the organization’s ability to apply for future Harbor Department grants.
- All events will be subject to a post-execution audit and a site visit.
- Organizer must utilize the Port’s logo in accordance with the Harbor Department’s use guidelines. Organizer must also obtain Harbor Department approval of all creative work prior to publication in order to receive funding, no exceptions. Failure to do so will impact the organization’s ability to apply for future Harbor Department grants.
- Programs which maximize public activity and involvement are more likely to be considered for selection.
- Community Investment Grant fund requestors/recipients **may not** be:
  - Individuals
  - Political Campaigns
  - Groups that discriminate on the basis of race, religion, national origin, age, gender, sexual orientation, disability, etc.
  - Religious Organizations
  - Other City of Los Angeles municipal departments or organizations
  - Groups with which the Harbor Department is currently in litigation or which have sued the Harbor Department or City of Los Angeles
  - Unions representing City of Los Angeles employees

**Examples of Projects which might be funded under Community Investment Grants**

Local beach or coastal clean-ups	Tidepool or wetlands habitat education
Public event along the LA Waterfront	Sailing education program
Marine wildlife rescue activity	Maritime history book festival