



THE PORT
OF LOS ANGELES
Executive Director's
Report to the

Board of Harbor Commissioners

DATE: JULY 7, 2021

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - AGREEMENT BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND CONVERGINT TECHNOLOGIES, LLC FOR SECURITY SYSTEM MAINTENANCE AT THE WORLD CRUISE CENTER ON AN AS-NEEDED BASIS

SUMMARY:

Staff requests approval of an agreement between the City of Los Angeles Harbor Department (Harbor Department) and Convergent Technologies, LLC (Convergent), Orange, California, to provide professional services to assist the Harbor Department with the maintenance and repair of equipment related to the security systems at the World Cruise Center (WCC) on an as-needed basis. The systems include Closed Circuit Television (CCTV) and access control readers. The scope of this agreement also includes system upgrades (hardware and software) that may be needed in order to enhance system performance or add to the system's overall capabilities.

The term of the proposed agreement will be one year with two, one-year renewal options at a cost of \$100,000 per year, or \$300,000 in aggregate if all options are exercised. Payment of expenses incurred under the proposed Agreement will be the financial responsibility of the Harbor Department

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) and Section 2(d) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with the Los Angeles City Charter Section 1022, there are no City employees available to perform the work being proposed for contracting;
3. Award the one year agreement (with two renewal options) to Convergent Technologies, LLC;
4. Authorize the Executive Director to execute and the Board Secretary to attest to the Agreement; and
5. Adopt Resolution No. _____.

DISCUSSION:

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DISCUSSION:

Background – The Harbor Department requires the professional services of an outside contractor to provide maintenance and repair services for the CCTV and access control readers located at the WCC and utilized exclusively by United States Customs and Border Protection (CBP). The system is comprised of approximately 150 cameras and 66 access control readers, as well as any new associated systems coming on-line during the life of this agreement.

The Harbor Department’s Construction Division managed the contracts for the redesign and installation for the CBP security system, which was completed in December 2017. Funding for ongoing maintenance of the system was not included in the construction contract. As a result, the RFP process is being used to provide ongoing maintenance. Convergent has been satisfactorily performing the services described herein since July 3, 2018 through Agr. No. 18-3587. This agreement will expire on July 2, 2021; however, previously described services are still required.

Selection Process – On April 14, 2021, a Request for Proposals for Security System Maintenance and Repair was posted on the Harbor Department’s website and the City’s Contracts Management and Opportunities Database, Los Angeles Business Assistance Virtual Network (LABAVN). Twenty-four registered users accessed the RFP via LABAVN and two responsive proposals were received by the May 6, 2021 deadline.

An evaluation panel consisting of staff from Port Police and the Port of Long Beach rated the proposals on the following criteria: Firm Qualifications, Experience and References; Project Organization, Personnel and Staffing; Project Approach, Work Plan, and Management; Rates, Fees and Budget Control; and Clarity and Comprehensiveness of the Proposal. Responsive proposals were received from the following firms:

Company	Location	Status
Convergent Technologies LLC	Orange, CA	OBE
Company A	Pasadena, CA	SME, MBE, OBE

Based on the proposal evaluations, Convergent was ranked number one by each of the three raters and is being recommended to fulfill the duties outlined in the RFP. The final scores were as follows:

Rank	Score	Company
1	100	Convergent Technologies LLC
2	90	Company A

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ENVIRONMENTAL ASSESSMENT:

Find that the Director of Environmental Management has determined the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) and Section 2(d) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed Agreement authorizes a total amount not-to-exceed \$300,000 over a three-year term if both one-year options are exercised. Spending under the proposed Agreement is anticipated to occur as follows:

Fiscal Year (FY)	Amount
2021-2022	\$100,000
2022-2023	\$100,000
2023-2024	\$100,000
Total	\$300,000

Funding in the amount of \$100,000 is available within the FY 2021/2022 budget in Account 54286 (Port Security Services), Center 0412, Program 000. The Harbor Department's (City's) obligation to pay any amount due thereunder for any City fiscal years after the current fiscal year is contingent upon the legislative appropriation of funds for the purpose. The City's fiscal year ends on June 30 of each calendar year. Accordingly, anything to the contrary notwithstanding, the City may terminate any contract and its future monetary obligations thereunder, effective as of the end of any fiscal year.

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HARBOR DEPARTMENT AND CONVERGINT TECHNOLOGIES, LLC

CITY ATTORNEY:

The Office of the City Attorney has prepared and approved the proposed agreement as to form and legality.

TRANSMITTAL(S):

1. Personal Services Agreement
2. Combined Scoring Matrix

FIS Approval: MB
CA Approval: SD



MICHAEL HYAMS
Deputy Chief of Police



THOMAS E. GAZSI
Deputy Executive Director
Chief of Public Safety and
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APPROVED:

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EUGENE D. SEROKA
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