



Executive Director's
Report to the

Board of Harbor Commissioners

DATE: OCTOBER 28, 2010

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ANGELES' HARBOR AND POLICE DEPARTMENTS FOR THE SHARING OF SELECT VIDEO SURVEILLANCE FEEDS THROUGH THE REGIONAL VIDEO COMMAND CENTER

SUMMARY:

The City of Los Angeles Harbor Department (Harbor Department) is proposing to enter into a Memorandum of Understanding (MOU) with the Los Angeles Police Department (LAPD) for the purpose of sharing select video surveillance feeds from their respective security camera systems. This will be accomplished by installing a Regional Video Command Center (RVCC) computer sub-station at the Harbor Department's Threat Detection Center located at 300 E. Water Street, Wilmington.

U.S. Department of Homeland Security (DHS) Urban Area Security Initiatives (UASI) awarded LAPD grant funds to purchase equipment for the RVCC. Video surveillance feeds from the Port of Los Angeles (POLA), Port of Long Beach (POLB) and Los Angeles World Airport (LAWA) will be centralized in order to enhance situational awareness and provide effective response within the Los Angeles/Long Beach (LA/LB) Urban Area. Annual costs to the Harbor Department are estimated at \$200 to maintain power to the 24-hour operation. Board of Harbor Commissioners' (Board) approval of this MOU is necessary because it exceeds the one-year term for Executive Director approval.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners:

1. Approve the MOU between the Harbor Department and LAPD to provide LAPD and its contractor access to Harbor Department property for installation of the RVCC system equipment and for ongoing support, maintenance and repair;
2. Authorize the Executive Director or designee to execute and the Board Secretary to attest to the proposed MOU for and on behalf of the Board; and
3. Adopt Resolution No. _____, accepting the MOU with LAPD.

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DISCUSSION:

Background – DHS UASI 2006/07 awarded grant funding to LAPD for the purpose of purchasing and installing RVCC equipment to share select video surveillance feeds from respective camera systems at POLA, POLB, and LAWA. Sharing of these feeds will be used to enhance situational awareness and provide effective response within the LA/LB Urban Area in the event of a natural or manmade disaster.

Video feeds from the camera system are selected and viewed at the RVCC hub located at LAPD's Real-Time Analysis and Critical Response Division. LAPD retains exclusive ability to initiate and terminate active view recordings within the RVCC. Port Police will retain recording capabilities of cameras not integrated into the RVCC feeds. Automated, rolling buffer recordings will provide continuous feed, deleting the oldest footage at the start of a 30-day period. The Harbor Department maintains control of cameras within its property boundaries, which will be integrated into RVCC system camera feeds. Feeds will be provided from our camera system via the RVCC video matrix switch located at the San Pedro Municipal Building.

Sole ownership of all software, equipment and licensing responsibility related to the RVCC equipment installed at POLA will be maintained by LAPD. Any arrangements for equipment relocation will be mutually agreed with expenses borne by LAPD.

LAPD retains exclusive ownership of RVCC system recordings. The Harbor Department will retain rights of all recordings made independent of the LAPD system, however, the Department may request duplicates of RVCC system recordings. LAPD retains recordings for five years pursuant to the Los Angeles Administrative Code. Recordings are confidential, only POLA-authorized users are allowed to view and use RVCC video feeds. Requests for recording information will be forwarded to LAPD for handling.

LAPD will ensure authorized Harbor Department system users are trained and receive updates on RVCC system functionality and operational protocols. This is in accordance with the MOU at no cost to the Harbor Department.

The Harbor Department will be responsible for providing 24-hour operational utility power, estimated at \$200 annually.

This MOU memorializes the understanding between the Harbor Department and LAPD regarding the RVCC Project, and the terms and conditions under which the parties will participate in the RVCC Project.

ENVIRONMENTAL ASSESSMENT:

The proposed action is to approve the MOU with LAPD for the installation and operation

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of the RVCC. The MOU is an administrative activity and the RVCC is the addition of security devices for use in conjunction with an existing facility. As such, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) and Article III, Class 1(6) of the Los Angeles City CEQA Guidelines.

ECONOMIC BENEFIT:

This Board action will have no employment effect.

FINANCIAL IMPACT:

The annual costs of this proposal are limited to utilities estimated at \$200.


CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the MOU as to form and legality.

TRANSMITTAL:

1. Memorandum of Understanding

FIS Approval: ef (initials)


RONALD J. BOYD
Chief of Port Police


JOHN M. HOLMES
Deputy Executive Director

APPROVED:

GERALDINE KNATZ, Ph.D.
Executive Director

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