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**DATE:** November 17, 2021

**SUBJECT: REQUEST FOR PROPOSALS FOR SAN PEDRO WATERFRONT  
CONNECTIVITY PLAN**

Pursuant to the Request for Proposals (RFP), all proposers were to submit any questions regarding this RFP by no later than November 10, 2021. Questions were to be submitted in writing, and all questions and responses were to be posted on [the Department's website](#) and [www.labavn.org](http://www.labavn.org).

Below is a list of questions received from proposers, and the Department's response:

**1. Q: Please define the anticipated site area/boundary.**

A: See attached map for the boundaries of the San Pedro Waterfront. For purposes of the RFP, the study area includes the San Pedro Waterfront itself, the adjacent San Pedro neighborhood, means to connect with the Wilmington Waterfront, and the greater region.

**2. Q: Please clarify and elaborate on Section 2.2 (Project Scope of Work): "Stakeholder outreach will be led by Harbor Department staff with support from the Consultant team". Do you anticipate the consultant leading public meetings, and if so, how many? What will the support of outreach entail?**

A: For purposes of this RFP, the Consultant will lead two public meetings for major milestones. Other meetings are to be led by Harbor Department staff and will not require Consultant participation. Consultant support of outreach entails development of a stakeholder engagement strategy, preparation of outreach materials, and evaluation of stakeholder feedback.

**3. Q: Is a plan diagram available to indicate the scope of work for the LA Waterfront? Can the scope area be quantified in terms of area?**

A: Please refer to Question 1.

**4. Q: What are the existing facilities and structures that exist and are required to remain?**

A: The plan is strictly to serve as a conceptual visioning document and may be periodically updated by the Harbor Department. For purposes of this RFP, there

are no prescribed requirements regarding existing facilities and structures. That said, justification will be necessary for the removal or relocation of existing facilities and structures.

**5. Q: The RFP says Harbor staff will lead the stakeholder outreach. Can you explain the time duration for this phase?**

A: For purposes of this RFP, the time duration of this phase is not prescribed and proposals are encouraged to provide a Project Approach and Work Plan that includes a robust stakeholder engagement strategy.

**6. Q: What technical documents or reports are anticipated as part of the final deliverable? Is the SPWCP expected to include technical reports such as traffic studies, phasing implementations, economic funding proposals, etc.?**

A: The plan is strictly to serve as a conceptual visioning document. While high level discussion on traffic, phasing, and funding are part of the final deliverable, specific technical documents and reports are not.

**7. Q: Does the Harbor Department have a budget or CapEx allocation for this project? If so, what is it?**

A: From 2005 to 2025, the Port will have invested over \$600 million in capital projects at the LA Waterfront. The Harbor Department will continue its commitment to the overall LA Waterfront program. For purposes of this RFP, no specific allocation is prescribed. Subsequent project implementation is subject to future Board discretion through the annual budget process.

**8. Q: Please indicate the scope area of the SPWCP via a map.**

A: Please refer to Question 1.

**9. Q: Please indicate the schedule of the SPWCP project, including anticipated meetings with public agency stakeholders.**

A: Please refer to Questions 2 and 5.

**10. Q: Is there a sustainability/climate resiliency component for this planning document?**

A: This final deliverable does not include a sustainability/climate resiliency component as the Harbor Department addresses this in its Sustainability Guidelines for Engineering and Construction.

**11. Q: Will there be any open space design opportunities/focus areas for this project, and if so, please indicate the area and scope.**

A: This project is focused on open space utilization, activation, programming opportunities, and the potential for public art in open space as a larger attraction. Specific open space areas include, but are not limited to, 22<sup>nd</sup> Street Park and waterfront promenade areas.

**12. Q: Will the Port of LA be able to provide contacts (e-mail/phone numbers) of local community groups and other stakeholders for the public meetings?**

A: Yes, contacts will be provided after Consultant selection.

**13. Q: Will participating in the master plan preclude the prime firm from participating in bids thereafter for the design and construction phases?**

A: No, participation in this effort does not preclude participation in future RFPs.

**14. Q: Is it acceptable for firms to join more than one team as a consultant? May a firm lead a team as prime consultant and also join other teams as a subconsultant?**

A: Yes.

**15. Q: What discipline does the Port of LA envision or prefer to lead the team for this effort? Should the team be led by a landscape architect, mobility consultant, urban designer, urban planner, or other?**

A: There is no preference.

**16. Q: Should an outreach consultant be included as part of the proposed project team?**

A: Proposers should have stakeholder engagement experience which can be in-house or a subconsultant.

**17. Q: How many stakeholder/public meetings should be assumed/anticipated?**

A: Please refer to Question 9.

**18. Q: Is there a proposal paper layout preference? Are letter size and 11X17 formats accepted?**

A: Submissions of proposals must be in digital format only, and can be letter (8.5" x 11") or tabloid (11" x 17").

**19. Q: We understand the project timeline is expected to be one year (12 months). However, is there a schedule outline for project phases?**

A: For purposes of this RFP, we encourage proposers to develop a schedule and timeline based on their understanding and approach to the project.

**20. Q: Will the Internal Workshop [Section 2.2.3] and Stakeholder Charrette [Section 2.2.4] be held in-person or virtually?**

A: The Harbor Department seeks to maintain flexibility in terms of in person versus virtual meetings. Our preference is for meetings to take place in person, but this may change as the dynamic COVID-19 situation develops.

**21. Q: Regarding implementation recommendations [Section 2.2.5], what time frame can be provided to describe short-term and long-term programs/projects?**

A: Short-term implementation is within 5 years, and long-term is beyond 5 years.

**22. Q: Would the consultant be precluded from working on future phases of the project?**

A: Please refer to Question 13.

Proposed Project Map

