



**THE PORT
OF LOS ANGELES**

Executive Director's
Report to the
Board of Harbor Commissioners

DATE: DECEMBER 18, 2018

FROM: ENGINEERING

**SUBJECT: RESOLUTION NO. _____ AWARD OF CONTRACT NO.
39865 TO ALL AMERICAN LOCK CORPORATION FOR HARBOR
ADMINISTRATION BUILDING GARAGE DOORS REPLACEMENT**

SUMMARY:

Staff requests approval of Contract No. 39865 with All American Lock Corporation for replacement of the four Harbor Administration Building (HAB) garage doors with faster and more secure doors. The contract amount, plus a 10% contingency, is \$247,287.93. The entrance and exit doors on Palos Verdes Street will be high speed grille-style security doors (to allow exhaust fumes to exit the garage) with the entrance door operated by employee's card keys. The doors on 3rd Street will be high speed solid security doors with the entrance door also operated by card keys. This contract is the financial responsibility of the City of Los Angeles Harbor Department (Harbor Department).

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles CEQA Guidelines;
2. Find that in accordance with Los Angeles City Charter Section 1022, work under the subject contract can be performed more feasibly by independent contractors than by City employees;
3. Approve Contract No. 39865 with All American Lock Corporation, in the amount of \$224,807.21; that a 10% contingency not included in the original contract amount be applied to the total authorization of \$247,287.93;
4. Authorize the Executive Director to execute and Board Secretary to attest to Contract No. 39865 with All American Lock Corporation; and
5. Adopt Resolution No. _____.

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DISCUSSION:

The City of Los Angeles Harbor Department (Harbor Department) staff use the garage doors on a daily basis to access parking. The Construction and Maintenance Division (C&M) is responsible for servicing the Harbor Administration Building's (HAB) garage doors. These duties have been met through a different contract with All American Lock. This contract went through a bidding process.

The proposed high duty cycle/high speed doors to be installed at the Palos Verdes Street garage entrance and exit are needed to improve security at HAB. The existing doors are currently left open during business hours because they are low speed doors that cannot sustain daily traffic levels and represent a security risk from unauthorized individuals entering the garage.

One of the existing 3rd Street doors had to be repaired recently due to a failed operator and a broken main spring. The 3rd Street doors are not capable of handling the approximate 100 daily duty cycles and are reaching the end of their service life. By installing new garage doors at 3rd Street under the same contract as the new doors on Palos Verdes Street, the doors will all be from the same manufacturer, resulting in easier maintenance.

A requisition was submitted by the Engineering Division with specifications and plans for the replacement of the four garage doors in March 2018. The Contracts and Purchasing Division (C&P) released Request for Bids No. F-1025 in July 2018. The bid was advertised on the City of Los Angeles Business Assistance Virtual Network (LABAVN) for 28 days, as well as being included on the Port of Los Angeles website. Per statistics from the LABAVN, the bid was viewed by 17 companies. The bid document was downloaded by four companies (Transmittal 1).

All American Lock Corporation was the sole vendor to submit a bid for this contract opportunity. The bid is compliant with the Specifications. C&P prepared a recap of the bid (Transmittal 2). Staff is recommending approval of the award of Contract No. 39865 to All American Lock Corporation (Transmittal 3).

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of Contract No. 39865 with All American Lock Corporation for replacement of the four HAB garage doors, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

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FINANCIAL IMPACT:

Funds for this contract in the amount of \$220,000 are budgeted in the Fiscal Year (FY) 2018-2019 Capital Improvement Program Budget, Account No. 59994, Center No. 1003, Program No. 000. Future FY funding will be requested as part of the annual budget process subject to Board of Harbor Commissioners approval. Engineering Work Order (Project) No. 2545500 has been opened to track project costs.

Expenditures in the amount of \$247,287.93 (\$224,807.21 for the contract and a 10% contingency amount of \$22,480.72) are expected to be spent as follows:

Fiscal Year 2018-2019	\$ 220,000.00
Fiscal Year 2019-2020	\$ 27,287.93
Total	\$ 247,287.93

The current average annual maintenance costs for the garage doors is approximately \$20,000, and may be reduced by at least 30% due to fewer service calls for the new garage doors for the next several years.

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CITY ATTORNEY

The Office of the City Attorney has reviewed and approved the Agreement as to form and legality.

TRANSMITTALS:

1. City of Los Angeles Business Assistance Virtual Network Record for Bid No. F-1025
2. Bid Recap for Bid No. F-1025
3. Contract No. 39865

FIS Approval: 

CA Approval: 



DAVID M. WALSH, P.E.
Chief Harbor Engineer



ANTONIO V. GIOIELLO, P.E.
Deputy Executive Director,
Development

APPROVED:



EUGENE D. SEROKA
Executive Director

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