



**THE PORT  
OF LOS ANGELES**

Executive Director's  
Report to the  
Board of Harbor Commissioners

**DATE: FEBRUARY 3, 2011**

**FROM: PORT POLICE DIVISION**

**SUBJECT: RESOLUTION NO. \_\_\_\_\_ - AWARD OF CONTRACT NO. 39570  
FOR PURCHASE OF A MOBILE INCIDENT COMMAND CENTER TO  
PROVIDE SITUATIONAL AWARENESS AND RESPONSE**

**SUMMARY:**

Staff requests approval of Contract No. 39570 to Matthews Specialty Vehicles, Inc., of Greensboro, North Carolina, for the purchase of a Mobile Incident Command Center in the amount of \$592,972, to replace an existing vehicle which is 17 years old and will be salvaged. Police mobile command centers are integral to responses to emergencies and are the primary platform for personnel to conduct Unified Incident Command System (ICS) operations during an emergency or disaster situation. The command center will be deployed during port-wide emergencies and mutual aid occurrences where a field communications and command center is necessary to maintain situational awareness and security.

Funds have been authorized in the Port Police Capital Budget, and the equipment is eligible for reimbursement under the 2007 Transportation Security Administration, Port Security Grant Program, Round 7B and the 2008 State Proposition 1B Grant Program. The total award for the Mobile Command Center project is \$1,200,000. The remaining award will be used to install tactical and interoperable communications equipment after delivery of the platform. Vehicle operation and maintenance cost are estimated at \$5,000 annually.

**RECOMMENDATION:**

It is recommended the Board of Harbor Commissioners:

1. Award Contract No. 39570 for the purchase of a Mobile Incident Command Center in the amount of \$592,972;
2. Authorize the Executive Director to execute and the Board Secretary to attest to the Contract for and on behalf of the Board; and
3. Adopt Resolution No. \_\_\_\_\_.

**DISCUSSION:**

The Los Angeles Port Police submitted Requisition No. Z-11-021, to the Contracts and Purchasing Division (CPD) on August 17, 2010, for the purchase of a Mobile Incident Command Center. The mobile command center is a vital response component during

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an emergency, as it allows responders to quickly establish on-scene management of a medium or large scale emergency activity, facilitate field communications with responding agencies and maintain internal communications. It will be used to provide on-site incident management in the event of an emergency during a natural disaster requiring cooperation with partner agencies. The platform will allow the Port to integrate into a Unified Command Response with the Los Angeles Police and Fire Departments, Los Angeles Sheriff's Department, United States Coast Guard and Long Beach authorities.

The Mobile Incident Command Center is a commercially serviceable vehicle set upon a Freightliner chassis, and has the capability to effectively respond to any incident or special event. Matthews Specialty Vehicles will build the vehicle chassis, based on specifications provided in Formal Bid Request No. F-727, GSA Bid No. MSV-CC-5000-102-45, deliver it to the Port of Los Angeles, and provide factory operation training. Installation of all tactical and communications equipment will be provided upon delivery by a separate vendor under a separate contract.

As the primary response agency at the Port of Los Angeles, Port Police must be able to establish immediate command and control communications and operations to support Federal, State and local resources in an emergency situation. The current Port Police Mobile Incident Command Center was built in 1994, and cannot fulfill today's regional interoperability requirements for digital communications technology, situational awareness and multi-agency command operations. The design of the platform will allow for the dissemination of situational awareness information to Harbor Department personnel and City officials during emergencies on a 24 hour basis. The Matthews' Mobile Incident Command Center has a 20-year useful life-expectancy.

The bid for this vehicle was placed in accordance with Federal General Services Administration (GSA) Contract #GS-30F-00264, and the State of California 1122 Program, as permitted by City of Los Angeles Charter Section 371.(e).8. Matthews Specialty Vehicles participates in this program and this equipment is offered to the Harbor Department at the Federal government's guaranteed lowest price.

An approved Affirmative Action Plan for the vendor is on file with CPD, and a copy of the approved contract will be forwarded to Contract Compliance for monitoring.

#### **ENVIRONMENTAL ASSESSMENT:**

The proposed action is the approval of a contract for the purchase of a Mobile Incident Command Center to be deployed during Port-wide emergencies. Installation of tactical and communications equipment will be provided under a separate contract. As an administrative action, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental

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Quality Act (CEQA) under Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

**ECONOMIC BENEFIT:**

This Board action will have no direct employment impact for the five-county region since the company is located outside region.

**FINANCIAL IMPACT:**

This vehicle is authorized for purchase as a capital expenditure in Fiscal Year 2010/11, Port Police Center 0412, Program 641, Account 13240, and is eligible for 100% reimbursement in Port Security Grant Program, Round 7B and 2008 State Proposition 1B Grant Program.


**CITY ATTORNEY:**

The City Attorney's Office has approved the proposed contract as to form and legality.

**TRANSMITTALS:**

1. Formal Bid F-727, Contract 39570
2. Bid Recap

FIS Approval: WJ (initials)

  
RONALD J. BOYD  
Chief of Port Police

  
JOHN M. HOLMES  
Deputy Executive Director

APPROVED:

  
GERALDINE KNATZ, Ph.D.  
Executive Director

RJB:PS:jad  
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