



**THE PORT
OF LOS ANGELES**

Executive Director's
Report to the
Board of Harbor Commissioners

DATE: NOVEMBER 24, 2025

FROM: ENVIRONMENTAL MANAGEMENT

SUBJECT: RESOLUTION NO. _____ - AMENDMENTS TO AGREEMENT NO. 23-9951 WITH BURNS & MCDONNELL ENGINEERING COMPANY, INC.; AGREEMENT NO. 23-9952 WITH ENSAFE INC.; AGREEMENT NO. 23-9953 WITH ICF INCORPORATED, L.L.C., DBA ICF CONSULTING, L.L.C.; AGREEMENT NO. 23-9954 WITH RAMBOLL AMERICAS ENGINEERING SOLUTIONS, INC.; AGREEMENT NO. 23-9955 WITH STARCREST CONSULTING GROUP, LLC; AND AGREEMENT NO. 23-9956 WITH TETRA TECH, INC. FOR AS-NEEDED AIR QUALITY SERVICES

SUMMARY:

Staff requests approval of six amendments (Amendments) to Agreement No. 23-9951 with Burns & McDonnell Engineering Company, Inc., Agreement No. 23-9952 with EnSafe Inc., Agreement No. 23-9953 with ICF Incorporated, L.L.C, dba ICF Consulting, L.L.C., Agreement No. 23-9954 with Ramboll Americas Engineering Solutions, Inc. (Ramboll), Agreement No. 23-9955 with Starcrest Consulting Group, LLC (Starcrest), and Agreement No. 23-9956 with Tetra Tech, Inc. to provide the City of Los Angeles Harbor Department (Harbor Department) technical support for air quality programs. All six agreements are set to expire on April 11, 2026. A two-year extension is needed at this time to complete current projects and to prepare a new air services solicitation. If approved, the Amendments would extend each of the Agreements term to April 11, 2028. In addition, compensation would be increased by \$600,000 for Starcrest. All other compensation will remain unchanged. The Harbor Department would continue to be financially responsible for the payment of services under these Agreements.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with the City of Los Angeles (City) Charter Section 1022, work under the subject Agreements can be performed more feasibly by independent consultants rather than by City employees;
3. Approve the First Amendment to Agreement No. 23-9951 with Burns & McDonnell Engineering Company, Inc. to extend the contract term by two years;

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4. Approve the First Amendment to Agreement No. 23-9952 with EnSafe Inc. to extend the contract term by two years;
5. Approve the First Amendment to Agreement No. 23-9953 with ICF Incorporated, L.L.C., dba ICF Consulting, L.L.C. to extend the contract term by two years;
6. Approve the Second Amendment to Agreement No. 23-9954 with Ramboll Americas Engineering Solutions, Inc. to extend the contract term by two years;
7. Approve the First Amendment to Agreement No. 23-9955 with Starcrest Consulting Group, LLC to extend the contract term by two years and increase compensation by \$600,000;
8. Approve the First Amendment to Agreement No. 23-9956 with Tetra Tech, Inc. to extend the contract term by two years;
9. Authorize the Executive Director to execute and the Board Secretary to attest to said Amendments for and on behalf of the Board;
10. Direct the Board Secretary to transmit the Amendments to the City Council for approval pursuant to Section 373 of the Charter of the City of Los Angeles; and
11. Adopt Resolution No. _____.

DISCUSSION:

Background/Context – On March 30, 2023, the Board approved the six subject Agreements for consultant support of the Harbor Department’s air quality programs. This includes the development and implementation of programs to support the Clean Air Action Plan (CAAP), zero emission technology advancement initiatives, grant funding opportunities and project support, climate change initiatives including Green Shipping Corridors (GSC), regulatory permitting and reporting support for operation of Harbor Department stationary and mobile sources, and ongoing regulatory and legislative tracking and analysis.

The Air Quality Group within the Environmental Management Division (EMD) provides project management, which includes overseeing consultants performing specialized technical work. This approach best leverages limited staff resources to meet the demands of projects requiring support. Further, the scope and complexity of Harbor Department projects increasingly require personnel with specialized skill sets and expertise in areas such as control strategy development, grant preparation and management, air quality modeling, global and local climate change policy, regulatory analysis, and health risk assessments.

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Consultant Selection – On July 12, 2022, an As-Needed Air Quality Services Request for Proposals (RFP) was released and posted on the Port of Los Angeles website and on RampLA.org. Automatic email notifications were sent out to all those firms registered on the Los Angeles Regional Alliance Marketplace for Procurement (RAMP) under the applicable North American Industry Classification System Codes. A total of thirty-nine RAMP users downloaded the RFP.

A total of six proposals were received and deemed responsive. All six proposers were invited to oral interviews and all six proposers were ultimately awarded contracts.

Consultant Services – Contractual services under the existing agreements include, but are not limited to:

- Support and assist with the implementation of the strategies in the CAAP, including special studies for the five main source categories identified in the CAAP.
- Prepare annual updates to the Port-Wide Air Emissions Inventory and conduct related special studies.
- Assist in the identification, evaluation, and demonstration/piloting of new and emerging emission reduction technologies/strategies applicable to the port-related industries.
- Support the Harbor Department Green House Gas (GHG) programs, including leadership in local, national and international GHG and climate change initiatives, including GSC.
- Provide technical expertise and review of air quality sections and health risk assessments of CEQA/National Environmental Protection Act documents.
- Support and track existing and proposed local, state, and federal regulations/legislation, and an analysis of the potential impact on the Harbor Department.
- Assist in grant writing and project management for air quality-focused grant opportunities and awards.
- Provide permit compliance support for Regional Clean Air Incentives Market and other stationary and mobile sources.
- Assist in information sharing and outreach to national and international ports and organizations.
- Assist in preparing technical papers and presentations for conferences.
- Provide any additional services requested by the Director of EMD.

Contract Amendment – This level of consultant services is necessary to continue to provide ongoing comprehensive and highly competent air quality assistance for the Harbor Department. Staff are working with current consultants on several ongoing projects that benefit from continued support. Some of these projects are:

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- GSC-existing consultants are chairing subcommittees within the GSC programs that will extend beyond the existing contract.
- Clean Marine Fuel Study in coordination with Port of Long Beach.
- Port-wide GHG study (every 5 years) will begin the end of this contract period and continue through next year.
- Port-wide transition for Zero Emission Study - ongoing work would require additional contractor support.
- Support with ongoing AB 617 meetings. EMD would prefer to have consistent coverage with the same consultant since these are ongoing meetings with the Air Quality Management District meetings and the public.

In support of this continued effort, staff requests approval of the proposed Amendments to change the current Agreement terms in each Agreement from three to five years and change the expiration dates from April 11, 2026 to April 11, 2028 (Transmittal 1a-f).

Additionally, the Amendment for Starcrest would increase their compensation by \$600,000 because the existing funding in Agreement No. 23-9955 would not be sufficient for the work assigned to Starcrest such as the annual inventory of air emissions and the Port-wide GHG inventory that is done every five years that will start in 2025.

In regard to Agreement No. 23-9954 with Ramboll, this would be the second amendment because Ramboll had a company name change that required a first amendment in April 2023. For all other Agreements this is the first proposed Amendment.

ENVIRONMENTAL ASSESSMENT:

The proposed Amendments are the approval of six as-needed Agreements for air quality technical support, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed Amendments would extend each of the six agreements by two years from three years to five years. In addition, the proposed Amendment to Agreement No. 23-9955 with Starcrest would increase the total not-to-exceed amount by \$600,000 from \$2,500,000 to \$3,100,000 for a total not-to exceed amount of \$7,800,000 across all agreements. If the proposed Amendments are approved, spending under the Agreements is expected to occur as follows:

Fiscal Year	Amount
Prior Years	\$2,989,674
2025/26	\$1,749,209
2026/27	\$1,749,209
2027/28	\$1,311,908
Total	\$7,800,000

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Fiscal Year 2025/26 funding in the amount of \$1,749,209 is available within Account 541100 (Environment Assessment Services), Division 42010 (Environmental Management). Funding needed in future fiscal years will be requested through the annual budget adoption process.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the proposed Amendments as to form and legality.

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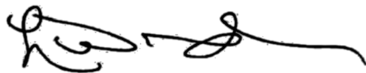
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TRANSMITTALS:

- 1a. First Amendment to Agreement No. 23-9951 with Burns & McDonnell Engineering Company, Inc.
- 1b. First Amendment to Agreement No. 23-9952 Agreement with EnSafe Inc.
- 1c. First Amendment to Agreement No. 23-9953 Agreement with ICF Incorporated, L.L.C., dba ICF Consulting, L.L.C.
- 1d. Second Amendment to Agreement No. 23-9954 Agreement with Ramboll Americas Engineering Solutions, Inc.
- 1e. First Amendment to Agreement No. 23-9955 Agreement with Starcrest Consulting Group, LLC
- 1f. First Amendment to Agreement No. 23-9956 Agreement with Tetra Tech, Inc.

FIS Approval: JS
CA Approval: SO



LISA WUNDER
Director of Environmental Management



MICHAEL DIBERNARDO
Deputy Executive Director

APPROVED:

Erica M. Calhoun for

EUGENE D. SEROKA
Executive Director

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