



THE PORT
OF LOS ANGELES
Executive Director's
Report to the

Board of Harbor Commissioners

DATE: JULY 12, 2016

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - AWARD OF CONTRACT TO CONVERGINT TECHNOLOGIES LLC FOR SECURITY SYSTEM MAINTENANCE, REPAIR, INSTALLATION, AND INTEGRATION, ON AN AS-NEEDED BASIS

SUMMARY:

Port Police recommends the approval of a contract award to Convergent Technologies LLC (Convergent), Orange, California, to provide professional services to assist the City of Los Angeles Harbor Department (Harbor Department) with the maintenance, repair, replacement, installation, and integration of equipment related to its security systems. These systems include, but are not limited to, Closed Circuit Television (CCTV), access control, and networking. The scope of this agreement also includes system upgrades (hardware and software) that may be needed in order to enhance system performance or add to the system's overall capabilities.

Convergent has been providing the above listed services since June 18, 2013 under Agreement No. 3137, which expired on June 17, 2016. The proposed Agreement will be for a period of one year and will include two, one year renewal options, at an amount not to exceed \$7,500,000. A portion of this Agreement will be funded through the Fiscal Year (FY) 2015 Port Security Grant Program (PSGP). Fully reimbursable federal funds, in the amount of \$1,875,000, were awarded for this project. The Harbor Department is also required to fund a twenty-five percent cost share, in the amount of \$625,000. The grant performance period is for three years and will expire on August 31, 2018. Funding for future years will be requested as part of the annual budget process and additional grant funds will be sought through the annual PSGP application process. This contract is the financial responsibility of the Harbor Department.

RECOMMENDATIONS:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA guidelines;
2. Find that in accordance with the City Charter Section 1022, work under the subject Agreement can be performed more feasibly by independent consultants rather than by City employees;

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3. Approve the Agreement between the Harbor Department and Convergent for a term of one year and will include two, one year renewal options, at an amount not to exceed \$7,500,000;
4. Authorize the Executive Director to execute and the Board Secretary to attest to the Agreement;
5. To delegate the authority to the Executive Director to exercise the options to extend the term of Agreement No. _____ with Convergent for the second and third year; and
6. Adopt Resolution No. _____.

DISCUSSION:

Background/Context – The Harbor Department requires the professional services of an outside contractor to provide software and hardware maintenance, repair, installation, and integration services for its security systems through a personal service agreement (Transmittal 1). The system is comprised of approximately 435 cameras associated with the CCTV system and approximately 280 access control points as well as any new associated systems coming on-line during the life of this contract.

Convergent has been providing the above listed services since June 18, 2013 under Agreement No. 3137, which will expire on June 17, 2016. They were awarded this contract through a competitive bidding process. It is anticipated there will be approximately six weeks between the expiration of the current Agreement and execution of the new one. In order to have uninterrupted service, there is a purchase order in place to cover necessary repairs and associated costs. Funding for the PO, in the amount of \$34,000, is provided in Account 54286, Program 640 for Fiscal Year 2017.

Selection Process – On October 13, 2015, a Request for Proposals for Security System Maintenance and Repair (As-Needed Basis) was posted on the Harbor Department's website and the City's Contracts Management and Opportunities Database, Los Angeles Business Assistance Virtual Network.

An evaluation panel consisting of two staff from Port Police and one from the Los Angeles Department of Water and Power rated the proposals on the following criteria: Firm Qualifications, Experience and References; Project Organization, Personnel and Staffing; Project Approach, Work Plan, and Management; Rates, Fees and Budget

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Control; and Quality and Responsiveness of Proposal. Responsive proposals were received from the following firms by the November 3, 2015 deadline:

Company	Location	Status
Convergint Technologies	Orange, CA	OBE
Johnson Controls	Cypress, CA	OBE

Based on the proposal evaluations (Transmittal 2), Convergint received a number one ranking from each of the three evaluators. Additionally, their combined average score of 92.33 was 22 points higher than that of the other proposed firm. Based on these results, Convergint is being recommended to fulfill the work outlined in the RFP.

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of an agreement with Convergint to provide professional services to assist the Harbor Department with the maintenance of security equipment. As an administrative activity, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) of the City of Los Angeles CEQA Guidelines.

FINANCIAL IMPACT:

Funding in the amount of \$2,500,000 has been budgeted in Port Police Division FY 16/17 Operating Budget, Center 0412, Program 640, Account 54286. Upon Board approval, funding for future fiscal years will be requested as part of the annual budget process. Additionally, pending Board approval, the Harbor Department anticipates submitting a security system maintenance project for funding under future rounds of the PSGP.

\$1,875,000 (fully reimbursable) has been awarded for this project under the FY 2015 PSGP. There is a required twenty-five percent cost share in the amount of \$625,000 (non-reimbursable) which will be funded by the Harbor Department. The proposed Agreement will be for a period of one year and will include two, one year renewal options, at an amount not to exceed \$7,500,000.

Fiscal Year	Contract Maximum
2016-2017	\$2,500,000
2017-2018	\$2,500,000
2018-2019	\$2,500,000
Maximum	\$7,500,000

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CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the Agreement as to form and legality.

TRANSMITTALS:

1. Personal Service Agreement
2. Proposal Scoring Matrix

FIS Approval: MB (initials)
CA Approval: Gu (initials)



MICHAEL R. HILLMANN
Assistant Chief of Police



THOMAS E. GAZSI
Chief of Public Safety and
Emergency Management

APPROVED:


FOR

EUGENE D. SEROKA
Executive Director

ES:TEG:jt