



**THE PORT
OF LOS ANGELES**
Executive Director's
Report to the
Board of Harbor Commissioners

DATE: JULY 7, 2020

FROM: INFORMATION TECHNOLOGY

**SUBJECT: RESOLUTION NO. _____ - APPROVAL OF EXTENSION
TO AGREEMENT NO. 16-3374 WITH SBC GLOBAL SERVICES, INC.
DBA AT&T GLOBAL SERVICES FOR TELECOMMUNICATIONS
INFRASTRUCTURE SERVICES, CABLING AND EQUIPMENT**

SUMMARY:

Staff is requesting retroactive approval to extend Agreement No. 16-3374 with SBC Global Services, Inc., dba AT&T Global Services (AT&T), from May 2, 2020 through May 1, 2021, with one one-year option to extend the agreement as explained below. Agreement No. 16-3374 is used for the City of Los Angeles Harbor Department (Harbor Department) telecommunication infrastructure and network services, cabling, equipment and related needs.

Agreement No. 16-3374 is based upon the County of Los Angeles' (County) Telecommunications Services Contract No. 76501 with AT&T. The County recently amended its Contract No. 76501 to extend it for one year, with an option to extend it for a second year. Staff is also requesting that authority be delegated to the Executive Director to extend Agreement No. 16-3374 for one year in the event that the county exercises its option to extend Contract No. 76501. AT&T was awarded Contract No. 76501 after a competitive Request for Proposals (RFP) process conducted by the County.

Agreement No. 16-3374 was executed on March 17, 2016 and although it expired on May 1, 2020, retroactive approval is sought to extend the Agreement through May 1, 2021. The additional one-year extension, if exercised, would extend the Agreement through May 1, 2022. The not-to-exceed compensation amount for both extensions is \$1,700,000.

Telecommunications services payments are the financial responsibility of the Harbor Department.

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RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with the Los Angeles City Charter Section 1022, it is more feasible for outside contractors to perform this work than City employees;
3. Ratify and approve the one-year extension of Agreement No. 16-3374 from May 2, 2020 to May 1, 2021 and delegate authority to the Executive Director to approve an additional one-year extension in the event that the County extends its contract with AT&T;
4. Direct the Board Secretary to transmit the extension request for Agreement No. 16-3374 to the Los Angeles City Council for ratification and approval pursuant to Section 373 of the Charter of the City of Los Angeles and Section 10.5 of the Los Angeles Administrative Code; and
5. Adopt Resolution No. _____.

DISCUSSION:

Background/Context – The Information Technology (IT) Division provides computing and telecommunications services for the Harbor Department. This includes installing copper and fiber optic voice and data network communication cables, cabling and network design, installing Wi-Fi access points, installing communication conduit for inside plant and outside plant environments, trenching and directional drilling, servicing emergency call boxes, procuring, mounting and wiring cameras, expanding and troubleshooting cable or satellite television services, purchasing equipment related to the telephone systems, maintaining the fiber optic cable network, and assisting with other telecommunications services or equipment. In addition to on-going operations work, the IT Division provides telecommunications services that support Harbor Department capital projects.

At its meeting on January 22, 2016, the Board approved Agreement No. 16-3374 (Transmittal 1) with AT&T pursuant to the authority granted under the County's Contract No. 76501. Agreement No. 16-3374 was for telecommunications infrastructure and network services, cabling, equipment and related needs. Agreement No. 16-3374 was executed on March 17, 2016.

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At its meeting on August 23, 2018, the Board approved the extension of Agreement No. 16-3374 for two additional years until May 1, 2020. This was based on the extensions of the County's Contract No. 76501.

For Fiscal Year 2018/2019, the Harbor Department spent \$502,881 for telecommunication services under Agreement No. 16-3374. For Fiscal Year 2019/2020, the Harbor Department spent \$527,724.

Proposed Extension – The proposed extension of Agreement No. 16-3374 allows the Harbor Department continued access to as-needed telecommunications infrastructure services, cabling and equipment. The first extension will last through May 1, 2021. The second extension, if exercised, will last through May 1, 2022. The proposed extensions with AT&T is for a compensation amount not-to-exceed \$1,700,000. Expenditures based on actual needs will be incurred only when the Harbor Department authorizes services to be performed. Therefore, the actual expenditure could be less than \$1,700,000.

Selection Process – The Agreement is based on County Contract No. 76501 (Transmittal 2), which was awarded to AT&T through a competitive selection process. The Harbor Department's authority to utilize the County contract as the basis for its own agreement is Los Angeles Administrative Code section 10.15(8).

The County's contract was extended for an additional one year until May 1, 2021 under County Amendment No. 10 (Transmittal 4). The optional second year was authorized under County Amendment No. 9 (Transmittal 3). The County monitors and updates its contract on a regular basis to ensure that pricing and services are up to date and remain competitive, which are then applicable to Harbor Department Agreement No. 16-3374.

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval to extend Agreement No. 16-3374 with SBC Global Services, Inc., dba AT&T, for telecommunication infrastructure and network services, cabling, equipment and related needs, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

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FINANCIAL IMPACT:

Approval of the proposed extension authorizes the IT Division to continue to access as-needed telecommunications infrastructure and network services, cabling and equipment from AT&T. Fiscal Year 2020/21 funding in the amount of \$800,000 is available within the accounts and cost centers in the table below. Funding for future fiscal years will be requested through the annual budget process.

Fiscal Year	IT Division Center 640, Account 59410, Prog 000	CIP Center 1900, Account 59410, Prog 000	TOTAL
2020/21	\$700,000	\$100,000	\$800,000
2021/22	\$700,000	\$200,000	\$900,000
Total Not- To-Exceed	\$1,400,000	\$300,000	\$1,700,000

The actual expenditures may differ from the estimated amounts in any given account or fiscal year presented in the tables above. However, the total aggregate amount will not exceed \$1,700,000.

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CITY ATTORNEY:

The Office of the City Attorney has reviewed this Board Report and there are no legal issues at this time. The Office of the City Attorney previously approved Agreement No. 16-3374 as to form and legality.

TRANSMITTALS:

1. Signed AT&T Participating Entity Agreement (Agreement No. 16-3374)
2. County's Telecommunications Services Contract, Contract Number 76501
3. County Telecommunications Services Contract Amendment No. 9
4. County Telecommunications Services Contract Amendment No. 10

FIS Approval: 
CA Approval: 



LANCE KANESHIRO
Chief Information Officer



THOMAS E. GAZSI
Chief of Public Safety and
Emergency Management

APPROVED:


FOR

EUGENE D. SEROKA
Executive Director

LK:aw