



DATE: MAY 20, 2020

FROM: HUMAN RESOURCES

SUBJECT: RESOLUTION NO. _____ - RATIFICATION OF CHANGE TO AGREEMENT NO. 20-3734 BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA FOR OCCUPATIONAL MEDICAL SERVICES

SUMMARY:

Staff is requesting approval of a ratification to change Agreement No. 20-3734 (Agreement) with Occupational Health Centers of California (OHCC). The proposed ratification will update the Rate Sheet to include fees for Coronavirus testing and will enable the City of Los Angeles Harbor Department (Harbor Department) to provide COVID-19 testing for Harbor Department employees. The proposed ratification will only result in a modification to the Rate Sheet and will not change the Scope of Work, the \$165,000 not-to-exceed amount over the three-years or any terms of the Agreement.

Payment of expenses incurred under the Agreement will continue to be the financial responsibility of the Harbor Department.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Ratify the change to the agreement with Occupational Health Centers of California to enable COVID-19 testing;
3. Authorize the Executive Director to execute and Board Secretary to attest to said ratification of the change to the Agreement; and
4. Adopt Resolution No. _____.

SUBJECT: RATIFICATION OF CHANGE TO AGREEMENT WITH OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA

DISCUSSION:

Background/Context – On March 5, 2020, the Board approved Agreement No. 20-3734 (Transmittal 1) with Occupational Health Centers of California (OHCC) to provide occupational medical services to the Harbor Department for an amount not to exceed \$165,000 and a three-year term. In light of the recent COVID-19 pandemic, it has become necessary to test for the virus as well as provide return to work clearance for employees that may have tested positive and/or been exposed to the virus. OHCC will provide active infection (COVID-19 RNA test), antibody (COVID-19 AB test) and Coronavirus work clearance testing to all employees. Currently, OHCC is able to produce these results in three to five days. Harbor Department employees, which include first responders, have extensive exposure to the public; therefore, these services are imperative to protect the health and well-being of our workforce as well as the community it serves. The proposed ratification will only result in a modification to the Rate Sheet, which is Exhibit “B” of the Agreement (Transmittal 2). In essence, Exhibit “B” will be modified to include the above discussed tests and services; no other changes will occur.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of a ratification of an agreement with Occupational Health Centers of California for occupational medical services, which is an activity involving continuing administrative and personnel-related activities. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II Section 2 (f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed ratification would modify the Rate Sheet originally included as Exhibit B to Agreement No. 20-3734 to include fees for Coronavirus testing for Harbor Department employees. The proposed ratification would not increase the \$165,000 not-to-exceed amount over the three-year term of the Agreement. In the event that additional funding is required, then an amendment will be brought forth for consideration by the Board at a later date.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the change requiring ratification of the agreement as to form and legality.

DATE: MAY 20, 2020

PAGE 3 OF 3

SUBJECT: RATIFICATION OF CHANGE TO AGREEMENT WITH OCCUPATIONAL
HEALTH CENTERS OF CALIFORNIA

TRANSMITTAL(S):

1. Agreement No. 20-3734 with OHCC
2. Modified Rate Sheet for Agreement No. 20-3734 (Exhibit "B")

FIS Approval: MB (initials)
CA Approval: Jo (initials)



TISH LORENZANA
Director of Human Resources



MARLA BLEAVINS
Deputy Executive Director

APPROVED:



EUGENE D. SEROKA
Executive Director

TL/KR

Author: K. Robinson