

BID CHECKLIST

Please complete the entire Bid form, paying particular attention to:

SIGNATURE PAGE

- Signature(s) provided follows the Approved Corporate Signature Methods.
- Firm name on Bid matches Firm's name on W-9.

BUSINESS TAX REGISTRATION CERTIFICATE (BTRC)

- The number entered was issued by the City of Los Angeles Office of Finance.
For example, 0000123456-0001-1.

DEPARTMENT OF INDUSTRIAL RELATIONS (DIR) REGISTRATION

- Bidder has a current registration with the State of California Department of Industrial Relations (DIR).

INSURANCE REQUIREMENTS

- Insurance requirements have been acknowledged by initialing this section of the Bid.

ADDITIONAL ITEMS

- Any and all documents and addenda attached to the bid have been completed and included with the submission.