



## AUDIT COMMITTEE

Report to the  
Board of Harbor Commissioners

### FOR INFORMATION ONLY

**DATE:** DECEMBER 7, 2016

**TO:** THE BOARD OF HARBOR COMMISSIONERS THROUGH AUDIT COMMITTEE

**SUBJECT:** DECEMBER 2016 PROJECT DEVELOPMENT COMMITTEE REPORT

This report highlights the actions taken by the Project Development Committee (PDC) at its December meeting. On December 7, 2016, the PDC met to consider three project items. The committee also reviewed administrative reports related to new work orders and the status of the fiscal year 2016/2017 unallocated budget. The meeting minutes (Transmittal 1) and unallocated Capital Improvement Program (CIP) fund report (Transmittal 2) are attached for your review.

The following is a summary of the December PDC meeting minutes by category:

- 1) Schedule change – Two items were submitted and approved.
- 2) Budget/Schedule change – One item was submitted and approved.

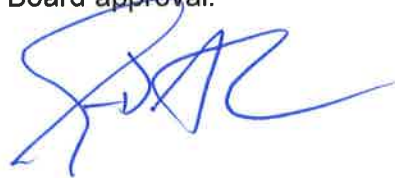
The Board of Harbor Commissioners (Board) approved \$10,000,000 in the Fiscal Year 2016/2017 CIP budget for unallocated capital improvements. This budget is used to fund new multi-year projects or fully fund projects within the current fiscal year. New projects at or in excess of \$100,000 are presented to the PDC for consideration. Projects under \$100,000 are reported to the PDC for information and discussion. The PDC meeting minutes are then transmitted to the Board for information.

Transmittal 2 lists the projects that have utilized the unallocated CIP budget for fiscal year 2016/2017 to date. The following summarizes these new projects:

- 10 PDC-approved projects for a total of \$4,123,295
- 9 projects under \$100,000 for a total of \$334,300

There are various Board-approved resources available to move these projects forward. These include in-house staff, on-call consultant contracts, on-call site and marine improvement contracts, and annual contracts for supplies and materials.

All of these are approved by the Board either as part of the annual budget approval process or as multi-year contracts that have received separate Board approval.



EUGENE D. SEROKA  
Executive Director

**Attachments:**

Transmittal 1: December 2016 PDC Pandect

Transmittal 2: Unallocated CIP Fund Report for FY 2016/2017

AVG/mz

## SCHEDULE CHANGE

**SUBJECT****ORIGINAL PROJECT COST** \$1,100,000**CHINA SHIPPING SUPPLEMENTAL EIR – SCHEDULE MODIFICATION****SUMMARY**

The City of Los Angeles Harbor Department (Harbor Department) is preparing a Supplemental Environmental Impact Report (SEIR) for the Berths 97-109 [China Shipping] Container Terminal Project (proposed Project), in accordance with the requirements of the California Environmental Quality Act (CEQA). Since the release of the Notice of Preparation (NOP) for the Draft SEIR on September 18, 2015, several legal and technical issues have arisen that have delayed completion of the SEIR. A schedule modification of 11 months is now being requested.

**PDC ACTION** Approved**COMMENT** The draft SEIR is scheduled to be released in April or May 2017.**SUBJECT****ORIGINAL PROJECT COST** \$600,000**WILMINGTON SIGNAGE IMPROVEMENTS – SCHEDULE CHANGE****SUMMARY**

Staff requests approval to extend the design schedule of the Wilmington Signage Improvements by 12 months resulting in an overall project schedule extension of three months. No change in the project budget is required. The Project Development Committee (PDC) previously approved the project schedule and budget on February 3, 2016. The design schedule needs to be extended by 12 months to allow the project to be split into two phases. The first phase is for the design and construction of vehicular directional signs within Port of Los Angeles (Port) property, currently scheduled for a Contracts and Purchasing purchase requisition in early 2017. The second phase is to design and construct additional signs at the new intersection of John S. Gibson, Harry Bridges Boulevard, and Figueroa Street. These signs are not within Port property and require additional plan check and permitting through the appropriate City agencies with jurisdiction. An additional three month extension is required to complete phase two by July 30, 2017.

**PDC ACTION** Approved**COMMENT** No comment.

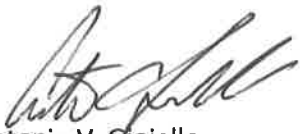
## SCHEDULE CHANGE, BUDGET CHANGE

**SUBJECT****ORIGINAL PROJECT COST \$3,400,000****BERTH 200 RAIL YARD TRACK CONNECTIONS ENHANCEMENTS – SCHEDULE CHANGE****SUMMARY**

The Berth 200 Rail Yard Track Connections Enhancements Project was approved by the Project Development Committee (PDC) on August 3, 2016. During the final design review process, it was determined that a portion of the Department of Water and Power (DWP) waterline protection enhancement work will need to be deleted from the scope of work. Two proposed pipeline casing installation areas on Fries Avenue require a more complex and time consuming construction effort to complete the work. This will result in unacceptably longer rail service outages to the TraPac and Yang Ming container terminals, which would severely impact their operations. The project design must therefore be revised accordingly, which will require more time to complete. This work is being deleted from this project and will be rescheduled when an appropriate solution is agreed upon by the Port and DWP.

In addition, after reviewing the Berth 200 Rail Yard locomotive fueling drainage system design improvements with Pacific Harbor Line, additional construction time will be required to adequately phase the construction activity within the active Berth 200 Rail Yard. Additional time is also needed to account for longer than anticipated pump equipment procurement times.

The Engineering Division requests that the project schedule be extended eight months to accommodate the additional time needed for the design and construction effort and a budget reduction of \$400,000 to reflect the reduced construction effort.

**PDC ACTION** Approved**COMMENT** No comment.**ADMINISTRATIVE ITEM** Department Grants Update not presented**ACTION ITEM FOLLOW UP****WORK ORDER REPORT** REVIEWED**UNALLOCATED BUDGET REPORT** REVIEWED**ADDITIONAL DISCUSSION**


Antonio V. Gioiello  
Development



Michael DiBernardo  
Marketing and Customer Relations

**Unallocated Capital Improvement Program Fund FY 16/17**

**(Budget set in February)**

**\$ 10,000,000.00**

**PDC Approved Projects**

B. 226-232 Everport Terminal Concrete Wharf Inspection and Reconstruction (25394)	\$	(785,000.00)
B. 148-149 (Phillips 66) Marine Oil Terminal Repairs (25398)	\$	(250,000.00)
B. 127-131 - Alternative Maritime Power (AMP) Caddy System (25401)	\$	(980,000.00)
Pier 400 Rail Storage Yard - Light Fixture Replacement (25406)	\$	(375,000.00)
B. 73-90 Pipeline Support Hangers Replacement (25407)	\$	(145,200.00)
B. 200 Rail Yard and Track Connection Enhancement (25408)	\$	(200,000.00)
B. 270-271 - Seawall Repair (25409)	\$	(225,000.00)
Metro Bike Share at the Port of Los Angeles - Site Preparation (25413)	\$	(155,000.00)
B. 97-109 China Shipping Container Terminal Supplemental EIR (25353)	\$	(1,000,000.00)
Port Police 700 MHz Radio System - Phase 1 (25420)	\$	(8,095.00)
Port Police 700 MHz Radio System - Phase 2 (25421)	\$	-

***Subtotal PDC Approved Projects*** \$ **(4,123,295.00)**

**Projects Under \$100,000**

HAB - Fourth Floor Graphics Workstations Remodel (25402)	\$	(39,000.00)
B. 72 - Municipal Fish Market - Chiller Unit Electrical Replacement (25403)	\$	(92,000.00)
B. 90-93 - Cruise Terminal Emergency Evacuation Plan Signs (25404)	\$	(25,000.00)
133 East Seaside Avenue Directional Signage (25405)	\$	(10,000.00)
Port of Los Angeles Police Headquarters - First Floor Kitchen Modifications (25411)	\$	(36,800.00)
Port of Los Angeles Police Headquarters - Garage Entrance Safety Lighting (25416)	\$	(13,000.00)
B. 161 -C & M Admin. Bldg. Parking Lot Improvements (25417)	\$	(41,000.00)
HAB - Office Cubicles Reconfiguration for Financial Control Section (25418)	\$	(29,000.00)
B. 214-220 - Driveway Access (25422)	\$	(48,500.00)

***Subtotal Projects Under \$100,000*** \$ **(334,300.00)**

***Balance as of November 30, 2016***

**\$ 5,542,405.00**