



# Training Bulletin

Los Angeles Port Police

Thomas E. Gazsi, Chief of Police

## Documenting Rounds Fired on Department Owned Firearms

### PURPOSE:

The purpose of this Training Bulletin is to remind officers of the requirement to track the amount of rounds being fired through your Department owned firearms. This is extremely important so the Firearms Training Unit can track how many rounds are being fired, to replace parts based upon manufacturer’s specifications, maintain recommended amount of spare parts, track fiscal impacts, and to ensure your firearms are in good working order.

### PROTOCOL:

Whenever practicable, at the conclusion of any firearms training course utilizing Department issued firearm, officers shall enter the rounds fired in Armorerlink. This includes any training the Department sends you to as well as practicing at the LAPP Range or outside locations. This excludes UPR training and normal Department qualifications that are automatically tracked in Armorerlink.

Officers shall log into Armorerlink (Department Code 06150) and complete the following steps:

- Open the “My Profile” tab
- Under the C “Firearms” tab click the number 1 “Entered Rounds Fired” tab
- Enter the firearms Serial Number or Armorerlink Tab into the serial number section. Your firearms information will auto populate.
- Enter the number of approximate number of rounds you fired, and then click the “Post Rounds Fired” tab.
- You should get a data saved notification in the upper left hand corner.

06150.armorerlink.com/pages/MyProfile/C1\_Enter\_Rounds\_Fired.php

**C. FIREARMS**

**1. Enter Rounds Fired** **MY PROFILE**

Rounds	200
Serial #	BLUY415
Make	Glock
Model	17 Gen 5 AMGLO
Caliber	9