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December 5, 2019

REQUEST FOR BID ADDENDUM #3 – QUESTIONS AND ANSWERS RELATED TO BID 12651

REQUEST FOR BID #12651

DESCRIPTION: "MAINTENANCE OF EMERGENCY POWER GENERATORS"

The Los Angeles Harbor Department has received the following questions/comments related to the above-referenced Request for Bids. Responses are indicated in red:

- Can you please clarify if the additional service items (coolant changes, load bank, and ATS testing) in the Regular Service Pricing section 1 on page 4 are to be performed along with the Semi-Annual or Annual service when the technician is already onsite or would these need to be done during separate visits? **These services would be performed on an as-needed basis at the time of semi or annual service and should be noted on bid response.**
- For the Fuel Polishing, would you be able to provide tank sizes? Typically, we would provide a price per individual tank based on the sizing. **Please provide travel and set up costs and a schedule of pricing ranging from 500 to 1000 gallons of diesel fuel.**
- The Fuel Type? Natural Gas or Diesel? **All of our stationary generators are exclusively diesel powered.**
- The serial #'s. There is a generator/alternator, "electrical end", and an "engine end" spec nameplate. We need both. That engine end spec plate is vital to know and determine filter part #'s and oil capacity, especially if you're looking for an oil and filter change as the first service. If you have pictures you can send of the plates and the unit/s, that would be great! **Photos are available upon request to jestrada@portla.org.**
- How many Automatic Transfer Switches do you have? Have you had a "Full Service and Transfer Test" done on them lately, or in the past? * Opening up the Transfer Switch boxes, cleaning, lubricating, transferring the power, scanning with a heat gun, recording time delay readings, are critically important to the system, and are NFPA110 standards. * It's possible for a perfectly running generator to not turn on if there is a "Transfer Switch" issue. I will need to know the brands and Amperage. **Transfer switches are handled by our in-house electrical group. Please price as a separate service with hourly rates.**

- Do any of the other services such as the Annual, or Load Bank test, need to be done after-hours, or will M-F 7 am -3:30 pm be OK? The "Full Service" on Transfer Switch/es is typically done after hours or on a Saturday for the reason of us having to lock-out/tag-out the incoming side of electrical power, and deactivate the Transfer Switch. Any emergency circuits attached to the generator will be affected. **No. All services can and will be coordinated during normal business hours. OK to provide after hour and weekend rates.**
- Are the units anything other than easy access? **Yes, all units are readily available at street level, except for one that is roof mounted.** Can we park next to the generator and reach it with 50', or will we need longer lengths of cable for a Load Bank test? **Yes, all except one that is roof mounted.** Are they in the basement, or on a roof? **We have one unit (269-68) located on the 5th floor roof of our administration building. Load bank testing for this site will not be needed at this time.** Fire Pumps most of the time are in a basement. Let us know if there is an "access" issue. Same for the Transfer Switches.
- Do these engines currently run with emission control systems? **Currently four of our units have exhaust after treatment.** If so, is inspection/cleaning included with this bid? **We currently do not want to add this service the annual contract.**
- If these parts are condemned what is your plan for removal/disposal? **Currently we send units back to the manufacturer for disposal.**

ALL REQUIREMENTS REMAIN UNCHANGED.

Please address all questions related to this addendum to: Jacquelyn Estrada, Procurement Analyst, at (310) 732-3521 or jestrada@portla.org.

Thank you for your assistance with this Bid.

Very respectfully,



JACQUELYN L. ESTRADA