



Executive Director's
Report to the
Board of Harbor Commissioners

DATE: AUGUST 2, 2023

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - MEMORANDA OF UNDERSTANDING FORMALIZING THE TERMS UNDER WHICH INSTRUCTORS ARE PROVIDED TO THE REGIONAL MARITIME LAW ENFORCEMENT TRAINING CENTER BETWEEN THE LOS ANGELES POLICE DEPARTMENT, THE CITY OF LONG BEACH, THE COUNTY OF LOS ANGELES SHERIFF'S DEPARTMENT, THE COUNTY OF ORANGE SHERIFF'S DEPARTMENT, THE COUNTY OF SAN BERNARDINO SHERIFF'S DEPARTMENT, THE SAN DIEGO HARBOR POLICE DEPARTMENT, AND THE LOS ANGELES HARBOR DEPARTMENT

SUMMARY:

Staff requests approval of various Memoranda of Understanding (MOUs) between the Los Angeles Police Department, the City of Long Beach, the County of Los Angeles Sheriff's Department, the Orange County Sheriff's Department, the San Diego Harbor Police Department, the San Bernardino Sheriff's Department, and the City of Los Angeles Harbor Department (City). These partner agency MOUs, if approved by the Board, will establish the various duties and responsibilities of the Partner Agencies, and those of the City to administer training at the Regional Maritime Law Enforcement Training Center (RMLETC).

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve the MOUs between the RMLETC partner agencies and the City regarding the duties and responsibilities of those agencies that provide instructors to the RMLETC;
3. Authorize the Executive Director to execute, and the Board Secretary to attest to, the proposed Memoranda of Understanding for and on behalf of the Board; and
4. Adopt Resolution No. _____.

SUBJECT: MOA WITH THE RMLETC PARTNERSHIP AGENCIES

DISCUSSION:

Background – The RMLETC was established in 2011 to provide specialized maritime law enforcement training to municipal, county, state and federal law enforcement personnel. It is the only such facility on the western seaboard. In October 2013, State Assembly Bill 979 (Transmittal No. 7) formally recognized the statewide need of those Peace Officers who work on navigable waters for specialized training. The mission of the RMLETC is to fill this need with standardized, specialized instruction in maritime policing techniques. Since April 2011, 1,847 students from 90 agencies have been instructed at the RMLETC. The core curriculum of the RMLETC includes the Basic Maritime Officers Training Course, the Advanced Maritime Officers Training Course, and the Boating Accident Investigation Course. The training program at the RMLETC is carried out in partnership with the six (6) instructor-partner agencies, the Federal Law Enforcement Training Center, and the California State Department of Parks and Recreation Division of Boating and Waterways (DBW).

The purpose of the Agreements is to formalize the prerequisites for becoming an RMLETC Instructor, the various duties and responsibilities of the instructors and their agencies in the provision of the core curriculum, and the responsibilities of the City in its role as the administrator of the RMLETC. Along with the current assignment of one (1) Port Police Sergeant and two (2) Port Police Officers as full-time members of the RMLETC team of instructors, the responsibilities of the City include: the scheduling of courses, the provision and maintenance of the facilities and vessels utilized for each course, and the supply of educational materials and equipment. The partner agencies agree to: provide personnel, at no cost to the City, who have been certified to teach RMLETC core courses, assist with the administrative duties associated with classroom instruction, carry out vessel and vehicle preparation, participate in all required pre and post-class coordination meetings, and support RMLETC marketing efforts. The partner agencies are required to provide the training necessary for instructor certification at their own expense.

The Agreements also set down the mechanisms by which the partner agencies are required to show proof of insurance and execute liability waivers. Both requirements are applicable to personnel they assign to the RMLETC as instructors, and for the students attending the RMLETC from their agencies.

The RMLETC tuition and use fees, as enumerated below, recover operational costs for classroom use, vessel fuel, vessel maintenance, commencement events, instructional equipment, insurance underwriting, class manuals, and instructional aids. Under the terms of Agreement C-22706001, the DBW pays the City for the tuition fees for every student enrolled in the core courses; including Port Police Officers. Should this Agreement be terminated or failed to be renewed, all students, including those from the partner agencies, would be billed by the City for instructional services according to the current RMLETC tuition schedule.

SUBJECT: MOA WITH THE RMLETC PARTNERSHIP AGENCIES

The table below details the RMLETC tuition and use fees. Revenues from these fees are deposited to the Miscellaneous Other Operating Revenue Account No. 79090. A total of \$451,477 has been collected since January 1, 2020 to date.

Course	Tuition Per Student
Basic Maritime Officer's Training Course	\$1,400
Advanced Maritime Officer's Training Course	\$ 800
Boating Accident Investigation Course	\$ 200

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of the MOU between the Los Angeles Police Department, the City of Long Beach, the County of Los Angeles Sheriff's Department, the Orange County Sheriff's Department, the San Diego Harbor Police Department, the San Bernardino Sheriff's Department, and the City to establish duties and responsibilities in administering training at the RMLETC, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed MOU Agreements will establish the various duties and responsibilities of the Partner Agencies and those of the City in administering the training at the RMLETC.

From January 1, 2020 to May 31, 2023, tuition fees in the amount of \$451,477 have been collected with respect to the RMLETC and expenses in the amount of \$1,112,604 have been incurred as follows:

Calendar Year	Fees Collected	Expenses Incurred
2020	\$104,770	\$230,672
2021	\$151,806	\$34,656
2022	\$130,901	\$825,949
Jan-May 2023	\$64,000	\$21,327
Total	\$451,477	\$1,112,604

The FY 2023/2024 Adopted Budget included \$36,443 for operating expenses related to the RMLETC as well as \$1,273,742 in capital expenses for the purchase of four replacement training boats. Future fiscal year funding will be requested as part of the annual budget adoption process, subject to the approval by the Board.

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CITY ATTORNEY:

The Office of the City Attorney has prepared and approved the proposed Memoranda of Understandings as to form and legality.

TRANSMITTALS:

1. MOU between the City and LAPD
2. MOU between the City and the City of Long Beach
3. MOU between the City and the County of Los Angeles Sheriff's Department
4. MOU between the City and the County of Orange Sheriff's Department
5. MOU between the City and the County of San Bernardino Sheriff's Department
6. MOU between the City and the San Diego Harbor Police Department
7. Assembly Bill No. 979 – Maritime Peace Officer Standards Training Act of 2013

CA Approval: kfm
FIS Approval: MB



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Deputy Chief of Police



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APPROVED:

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