



Executive Director's
Report to the
Board of Harbor Commissioners

DATE: NOVEMBER 7, 2012

FROM: EXTERNAL RELATIONS

**SUBJECT: RESOLUTION NO. _____ FOR THE APPROVAL OF
CHANGES TO THE MEMBERSHIP OF THE PORT OF LOS ANGELES
COMMUNITY ADVISORY COMMITTEE**

SUMMARY:

As required by the Port of Los Angeles Community Advisory Committee (PCAC) By-laws, the Board of Harbor Commissioners (Board) is being asked to approve changes in the PCAC membership for the San Pedro and Peninsula Homeowners Coalition and the Harbor City Neighborhood Council.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners:

1. Approve William McKenna as the San Pedro and Peninsula Homeowners Coalition Alternate Member;
2. Approve Dr. Irene James as the Harbor City Neighborhood Council Alternate Member; and
3. Adopt Resolution No. _____.

DISCUSSION:

Background – The PCAC was established as a standing committee of the Board. PCAC's organization, structure, and membership were approved in a series of actions by the Board in 2001.

The PCAC membership consists of a variety of stakeholder groups in the San Pedro, Wilmington, and Harbor City communities which represent neighborhood councils, resident groups, business and industry groups, organized labor, and education. As stated in the PCAC By-laws, all voting members and alternates shall be nominated by their respective organizations or appointing authorities and approved by the Board.

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SUBJECT: CHANGES TO THE MEMBERSHIP OF THE PCAC

The San Pedro and Peninsula Homeowners Coalition has advised the City of Los Angeles Harbor Department (Harbor Department) of their desire to appoint William McKenna as their new alternate representative, as stated in the attached letter dated October 17, 2012 (Transmittal 1). Mr. McKenna will fill the alternate seat that was vacated by Kathleen Woodfield, in September 2009, when she was appointed as a voting member.

The Harbor City Neighborhood Council has advised the Harbor Department of their desire to appoint Dr. Irene James as their new alternate representative, as stated in the attached letter dated October 24, 2012 (Transmittal 2). Dr. Irene James will replace Tom Houston who has served as the alternate since June 2010.

These actions are consistent with the Board's directions to participating organizations regarding changes in representation as determined by a vote of the organization.

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of a change to the PCAC membership. As an administrative activity, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

ECONOMIC BENEFITS:

This Board action has no employment effect.

FINANCIAL IMPACT:

PCAC does not have any designated Harbor Department facility space such as office space, parking space, etc. Approval of the proposed PCAC membership change is not expected to have a financial impact upon the Harbor Department.

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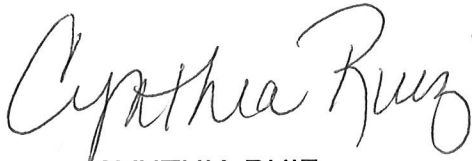
CITY ATTORNEY:

This matter presents no legal issues at this time.

TRANSMITTALS:

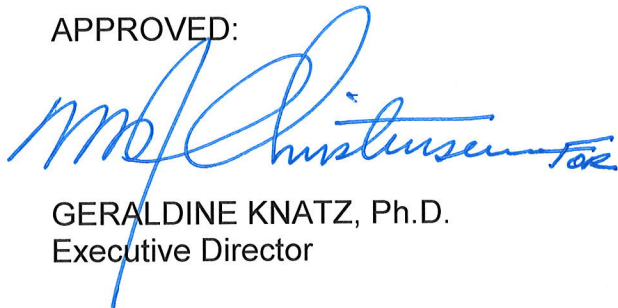
1. October 17, 2012, letter from the San Pedro and Peninsula Homeowners Coalition
2. October 24, 2012, letter from the Harbor City Neighborhood Council

FIS Approval: WP (initials)
CA Approval: CPA (initials)



CYNTHIA RUIZ
Deputy Executive Director

APPROVED:



GERALDINE KNATZ, Ph.D.
Executive Director

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