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425 S. Palos Verdes Street Post Office Box 151 San Pedro, CA 90733-0151 TEL/TDD 310 SEA-PORT www.portoflosangeles.org

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Executive Director

October 31, 2012

Ms. Nancy Prowitt
Alcade & Fay, Ltd.
2111 Wilson Blvd., 8th Floor
Arlington, VA 22201

RE: RENEWAL OF AGREEMENT NO. 10-2905 BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND ALCALDE & FAY, LTD.

Dear Ms. Prowitt:

This letter is to inform you that the City of Los Angeles Harbor Department is exercising the renewal option, at the same prices, terms, and conditions as specified in Agreement No. 10-2905. This renewal is for the period November 1, 2012 through October 31, 2013.

However, please note that the Port of Los Angeles also intends to release a Request for Proposals (RFP) for federal advocacy services within time frame of this renewal. We will invite you to respond to the RFP. At the time the City of Los Angeles Harbor Department makes a selection, we will recommend a new contract should be approved by the Board of Harbor Commissioners and that the existing agreement (Agreement No. 10-2905) should be terminated under the terms of the agreement.

Sincerely,



GERALDINE KNATZ, Ph.D.
Executive Director

cc: Accounting
Contracts and Purchasing

TRANSMITTAL 2