

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPOINTING BOARD SECRETARY AND ACTING BOARD  
SECRETARY IN THE TEMPORARY ABSENCE OF THE BOARD SECRETARY

WHEREAS, Section 504(a) of the Charter of the City of Los Angeles provides that the Board may appoint any employee of the Department, other than a member of the Board, to serve as Secretary to the Board; and

WHEREAS, Section 512 of the Charter of the City of Los Angeles provides that the Board may designate an employee in the same department with the full power to act in case of the appointee's temporary absence or other inability to act;

NOW, THEREFORE, BE IT RESOLVED by the Board of Harbor Commissioners of the City of Los Angeles that:

1. Amber Klesges is hereby appointed Secretary to the Board of Harbor Commissioners; and
2. Christopher Bubica is hereby designated to act with full power as Acting Secretary to the Board of Harbor Commissioners in the place of Amber Klesges in case of the Board Secretary's temporary absence from office or other inability to act; and
3. Erica Calhoun is hereby designated to act with full power as Acting Secretary of the Harbor Commission during temporary absences from office or other inability to act of Amber Klesges and Christopher Bubica; and
4. All prior resolutions on this subject, including Resolution No. 15-7795 that was adopted by the Los Angeles Board of Harbor Commissioners on April 23, 2015 are repealed and of no further force and effect; and
5. The Secretary is directed to file with the City Controller a certified copy of this resolution showing signatures of Amber Klesges, Christopher Bubica and Erica Calhoun endorsed thereon, to wit:

\_\_\_\_\_  
Amber Klesges

\_\_\_\_\_  
Christopher Bubica

\_\_\_\_\_  
Erica Calhoun

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Harbor Commissioners of the City of Los Angeles at its meeting held

\_\_\_\_\_, 2021

\_\_\_\_\_  
AMBER M. KLESGES  
Commission Secretary

APPROVED AS TO FORM AND LEGALITY

May 27, 2021  
\_\_\_\_\_  
MICHAEL N. FEUER, City Attorney

By   
\_\_\_\_\_  
JANNA B. SIDLEY, General Counsel