



THE PORT
OF LOS ANGELES
Executive Director's
Report to the

Board of Harbor Commissioners

DATE: JUNE 9, 2020

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - AWARD OF CONTRACT NO. 39908 FOR THE PURCHASE OF PORT POLICE UNIFORMS, ACCESSORIES AND EQUIPMENT

SUMMARY:

Staff requests approval of Contract No. 39908, with Galls LLC (Galls), Cerritos, CA, for a period of one year, with two subsequent one-year renewal options, to purchase police uniforms, accessories and equipment required for outfitting Port Police personnel conducting daily business operations.

The contract is based on a cooperative arrangement with the City of Los Angeles' General Services Department (General Services) for use of Contract Nos. 59457 and 59463 with Galls. This order is in accordance with City of Los Angeles Charter Article III, Section 371 (e)(8) and Administrative Code, Division 10, Chapter 1, Article 2, Section 10.15 (a)(8).

The contract with Galls LLC is outlined in Formal Bid Request Number F-1066. The total expenditures under this contract are estimated not to exceed a maximum amount of \$200,000, annually, including delivery and applicable taxes. This contract is the financial responsibility of the Harbor Department.

RECOMMENDATIONS:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Award Contract No. 39908 (Bid No. F-1066), in the amount of \$200,000, annually, for the purchase of police uniforms, accessories and equipment to Galls for an initial period of one year, with two subsequent one-year renewal options;
3. Authorize the Executive Director to execute and the Board Secretary to attest to Contract No. 39908 for and on behalf of the Board; and
4. Adopt Resolution No. _____.

SUBJECT: AWARD OF CONTRACT NO. 39908 TO GALLS FOR PURCHASE OF POLICE UNIFORMS, ACCESSORIES AND EQUIPMENT

DISCUSSION:

Background/Context – Port Police has an ongoing need for the purchase of new and replacement uniforms, equipment, and accessories for outfitting Port Police personnel conducting daily business operations.

General Services issued Contract No. 59457, December 1, 2012, effective through November 30, 2020 with two renewal options and Contract No. 59463, January 7, 2013, effective through January 31, 2021 with two renewal options, respectively, for the purchase of police equipment and supplies, and uniforms and accessories to Galls.

The City's Charter Article III, Section 371 (e)(8) and the Los Angeles Administrative Code, Division 10, Charter 1, Article 2, Section 10.15 (a)(8) allows for "contracts for this cooperative purchase arrangement, with other government agencies for the utilization of the purchasing contracts and professional, scientific, expert or technical services contracts for the agencies and any implementing agreements, even though the contracts and implementing agreements were not entered into through a competitive bid process". Therefore, in accordance with the aforementioned codes, the proposed action by the Board of Harbor Commissioners is consistent with City contracting policies.

Port Police has used Galls to purchase new and replacement uniforms, equipment and accessories for Port Police personnel. The previous contract expired on April 23, 2020, had a not-to-exceed amount of \$150,000. Currently, Port Police has no vehicle for procuring and supplying its sworn staff with required police uniforms, equipment, and accessories.

The requested contract ceiling of \$200,000 for FY 2021 is based on the approved MOU 27 (Port Police Command Officers) and MOU 38 (Harbor Peace Officers), and the information provided by police unit's requirements for the upcoming fiscal year. The provisions in the recently approved MOU's in Article 4.9 & 4.10 respectively, rain and safety gear has increased the cost of critical safety equipment from the standard issued equipment. In November 2021 and 2022, Port Police will request Contracts and Purchasing Division to prepare a renewal option for execution by the Executive Director, based on the amounts budgeted for each corresponding fiscal year.

Selection Process – On September 30, 2019, Port Police submitted requisition Z-20-031 to the Contracts and Purchasing Division (CPD) for the purchase of Port Police uniforms, equipment and accessories.

Under the provisions of the Los Angeles Administrative Code Division 10, Chapter 1, Article 2, Section 10.15 (a)(8), the Harbor Department is allowed to utilize purchasing contracts of other governmental agencies. This order is in accordance with City of Los Angeles General Services Contract No. 59457 and 59463, cooperative purchase arrangement, ensuring the Harbor Department receives its favorable negotiated pricing and terms.

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ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of Contract No. 39908 with Galls for an initial period of one year, with two subsequent renewal options for the purchase of police uniforms, accessories, and equipment required for outfitting Port Police personnel conducting daily business operations, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed contract authorizes the purchase of police uniforms, accessories and equipment under this agreement for a maximum amount of up to \$200,000, annually, per contract year.

Funding in the amount of \$200,000 has been budgeted in Fiscal Year 2020/21 in Account 55110 (Operating Materials & Supplies), Center 0412, Program 000. Upon Board approval, funding for future fiscal years will be requested to be budgeted as part of the annual budget process as follows:

Fiscal Year	Amount
2020/21	\$200,000
2021/22	\$200,000
2022/23	\$200,000
Total Cost	\$ 600,000

The Harbor Department's obligation to pay any amount hereunder, for any City fiscal year after the current fiscal year is contingent upon the Harbor Department's appropriation of funds for that purpose. The Harbor Department's FY ends on June 30 of each calendar year, accordingly, anything to the contrary notwithstanding, the Harbor Department may terminate this contract and future monetary obligations hereunder as of the end of any FY.

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CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the subject contract as to form and legality.

TRANSMITTALS:

1. Contract No. 39908, Formal Bid No. F-1066
2. General Services Contract ARC 40 59457 14
3. General Services Contract ARC 40 59463 17

FIS Approval: _____
CA Approval: _____



MICHAEL HYAMS
Deputy Chief of Police



THOMAS E. GAZSI
Chief of Public Safety and
Emergency Management

APPROVED:



EUGENE D. SEROKA
Executive Director

TEG:GC:dm
Author: R. Grant