



**DATE: JANUARY 20, 2026**

**FROM: CONSTRUCTION AND MAINTENANCE**

**SUBJECT: RESOLUTION NO. \_\_\_\_\_ - AGREEMENT BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND GLOSTEN, INC. FOR THE SERVICES OF A NAVAL ARCHITECT CONSULTANT**

**SUMMARY:**

Staff requests approval of a three-year Agreement with Glosten, Inc. (Glosten) of Seattle, Washington for the consulting services of a naval architect. The amount of the proposed Agreement shall not exceed \$450,000 annually, or \$1,350,000 for the duration of the three-year Agreement. The City of Los Angeles Harbor Department (Harbor Department) will be financially responsible for payment of costs incurred under the proposed Agreement.

**RECOMMENDATION:**

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with the Los Angeles City Charter Section 1022, work under the subject agreement can be performed more feasibly by an independent contractor than by City employees;
3. Approve the Agreement with Glosten in the amount of \$450,000 for the consulting services of a naval architect for a period of one year, with two one-year renewal options in the same amount annually for a total compensation amount not to exceed \$1,350,000 if the renewal options are exercised by the Executive Director or his/her designee;
4. Authorize the Executive Director to execute and the Board Secretary to attest to the Agreement; and
5. Adopt Resolution No. \_\_\_\_\_ .

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**DISCUSSION:**

Background/Context – The Construction and Maintenance Division of the Harbor Department (C&M) is responsible for the maintenance, repair, alteration, and reconstruction of Harbor Department-owned facilities and infrastructure. C&M requires the services of a professional naval architect to provide consultation in the procurement of a workboat and a derrick barge equipped with a pedestal mounted crane. The consultant will conduct services in two phases. The first phase will highlight on bid support and consist of three tasks of barge design, electric workboat evaluation, and crane design. The second phase will focus on the owner's representative services during the construction of the barge and assembly of the crane.

The consultant will evaluate all workboat options available and review the existing Harbor Department barge/crane design and technical specifications to ensure compliance with all current regulations and standards including, but not limited to, United States Coast Guard (USCG), American Bureau of Shipping (ABS), California Air Resource Board (CARB), and South Coast Air Quality Management District (SCAQMD). To ensure the unit purchased will meet the operational needs of the Harbor Department, the consultant will assess the workboat's operational profile requirements, including the shoreside infrastructure and any necessary special infrastructure to support an electric workboat should it be selected. If there are any necessary changes needed for the design or specifications of the derrick barge, the contractor will provide recommendations. The consultant will assist in the development of a Request for Bid (RFB) for the purchase of a workboat and a derrick barge that includes technical specifications, design drawings, and any other information deemed necessary by the consultant that will enable the Harbor Department to advertise for bids and assist with determining if submitted bids comply with the specifications as advertised.

Glosten will represent the Harbor Department to ensure the barge and crane are built to meet the Harbor Department's needs. The tasks are centered on project management, coordination, facilitation, oversight, and monitoring during the procurement, construction, and delivery of the crane and barge project. Services include but are not limited to:

- Assistance with selection of contractor;
- Project management and oversight services including project schedule, quality control, and budget adherence;
- Management of contractor's requests for information and change orders;
- Inspection services;
- Oversight of tests and trials;
- Delivery coordination;
- Progress payment management; and
- Support for any warranty work

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Insofar as there are no employee classifications in the City of Los Angeles that perform naval architecture and marine engineering, it is necessary to use a contract service to accomplish this specialized work.

Selection Process – The Request For Proposals (RFP) was released on June 3, 2024, and posted on the Harbor Department's website and the Regional Alliance Marketplace for Procurement (RAMP). Per statistics on RAMP, the RFP was viewed by 27 unique companies and was downloaded by 20.

Three proposals were received and evaluated by a selection committee comprised of three raters, a Director of Port Construction and Maintenance II (C&M), a Chief Port Pilot (Port Pilots), and a General Automotive Supervisor (General Services Department).

The proposals were scored based on the following criteria:

- Firm Qualifications, Experience, and References;
- Project Organization, Personnel, and Staffing;
- Project Approach, Work Plan, Management;
- Rates, Fees, and Budget Control; and
- Clarity and Comprehensiveness of Proposal

All three members of the selection committee independently reviewed and rated each proposal. Of the three vendors that submitted proposals, Glosten was selected by the committee as the strongest proposer.

Glosten demonstrated a thorough understanding of the services required by the Harbor Department. They have over 65 years of experience performing analyses on crane barges. The proposal submitted by Glosten included a well-organized decision tree to identify the best strategy to meet the work elements specified in the RFP. Their comprehensive work plan also includes a good communications protocol for weekly status reports via telephone and email on the design progress, schedule and overall expenditures, as well as less formal day-to-day communications. Therefore, staff is recommending approval of the award of the proposed Agreement (Transmittal 1) to Glosten.

#### **ENVIRONMENTAL ASSESSMENT:**

The proposed action is the approval of the Agreement with Glosten for consulting services of a naval architect, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

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**FINANCIAL IMPACT:**

Approval of the proposed action would award Glosten a three-year Agreement for the services of a naval architect consultant at an annual cost of \$450,000 for a total not-to-exceed amount of \$1,350,000 over three years. Fiscal Year 2025/26 funding in the amount of \$450,000 is available within Account 161305 (Construction-in-Progress), Division 00000 (Harbor Global), Project 2567100 (Pile-Driving Barge, Barge-Mounted Crane, and Barge Support Workboat).

Spending under the proposed Agreement is anticipated to occur as follows:

<b>Fiscal Year</b>	<b>Amount</b>
2025/26	\$450,000
2026/27	\$450,000
2027/28	\$450,000
<b>Total</b>	<b>\$1,350,000</b>

Funding for future fiscal years will be requested as part of the annual budget process upon Board approval. A funding out clause is included in the proposed Agreement. If any subsequent fiscal year funds are not appropriated by the Board for the work required by the Agreement, the Agreement shall be terminated. However, such termination shall not relieve the parties of liability for any obligations previously incurred.

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**CITY ATTORNEY:**

The Office of the City Attorney has prepared and approved this Agreement as to Form and Legality.

**TRANSMITTALS:**

1. Agreement between the Harbor Department and Glosten

FIS Approval: JS

CA Approval: SO



TIM CLARK  
Director of Port Construction & Maintenance



DINA ARYAN-ZAHLAN, P.E.  
Deputy Executive Director  
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APPROVED:

*Erica M. Calhoun* for

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