



**THE PORT
OF LOS ANGELES**
Executive Director's
Report to the
Board of Harbor Commissioners

DATE: MARCH 27, 2024

FROM: ENGINEERING

SUBJECT: RESOLUTION NO. _____ - APPROVAL OF PERSONAL SERVICES AGREEMENT BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND JACOBS ENGINEERING GROUP, INC. FOR ENGINEERING AND ARCHITECTURAL SERVICES FOR THE TERMINAL ISLAND GRADE SEPARATION

SUMMARY:

Staff requests approval of a personal services agreement (Agreement) between the City of Los Angeles Harbor Department (Harbor Department) and Jacobs Engineering Group, Inc. (Jacobs), to provide professional engineering and architectural services for the Terminal Island Grade Separation project (Project). The Agreement has a contract term of three years, with a not-to-exceed amount of \$3,588,420. The Harbor Department will be financially responsible for the payment of expenses incurred under the proposed Agreement.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively and statutorily exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines and Section 21080.13 of the State CEQA Guidelines;
2. Approve a personal services agreement with Jacobs for engineering and architectural services for the Project with a not-to-exceed amount of \$3,588,420 and a term of three years;

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3. Authorize the Executive Director to execute and the Board Secretary to attest to said Agreement, for and on behalf of the Board; and
4. Adopt Resolution No. _____ .

DISCUSSION:

Background – The Harbor Department is committed to improving the United States Department of Transportation (USDOT) designated National Multimodal Freight Network (NMFN). The Project entails constructing a four-lane, grade separated roadway that eliminates a significant truck access impediment to the existing 30 acre Maritime Support Facility (MSF), a container terminal support facility centrally located in the Ports of Los Angeles-Long Beach (POLA-POLB). The MSF provides chassis and empty container storage for all twelve container terminals located in the POLA-POLB. These terminals, combined, handle 35% of all waterborne containers entering and exiting the entire United States (U.S.). The MSF has been critical in mitigating the on-going supply chain crisis in the POLA-POLB and entire nation since mid-2020, by reducing current cargo dwell time. The Project and MSF are also important for accommodating expected future cargo growth at the POLA-POLB.

The current access to and from the MSF is severely limited and constrained by an existing at-grade rail crossing and by a one-way tunnel with substandard vertical clearances. This Project will significantly reduce delays, accidents, and emissions (including green-house gases) at the centroid of the port complex.

The Project is located at the south end of the MSF and will connect the intersection of Ferry Street and Terminal Way to the MSF as shown in the site map (Transmittal 1).

Scope of Services - Jacobs shall provide professional engineering services under this Agreement. Jacobs will prepare design plans, specifications, and estimates (PS&E's) for the Project, perform design support during construction, as well as as-needed tasks including additional design services, coordination with stakeholders, public outreach and project control for grant funding. The attached Agreement (Transmittal 2) includes tasks and deliverables as well as a schedule with estimated timelines. The number of tasks and scope of the project requires some flexibility, therefore, the Harbor Department may adjust this schedule as needed.

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A Notice to Proceed from the Engineering Division is required prior to the Consultant proceeding with each individual task. The Harbor Department incurs no penalty should the Harbor Department decide not to proceed with any individual task.

Consultant Selection Process – A Request for Proposals (RFP) for the Project was issued on July 26, 2023, and advertised on the Regional Alliance Marketplace for Procurement (RAMP) and on the Port of Los Angeles (Port) website. Written proposals for the Project were submitted by the following five consultant firms on September 20, 2023:

- Jacobs Engineering Group Inc. (Los Angeles, CA)
- KPFF Inc. (Los Angeles, CA)
- Mark Thomas & Company, Inc. (Lakewood, CA)
- Moffatt & Nichol (Long Beach, CA)
- T.Y. Lin International (Los Angeles, CA)

The Contracts and Purchasing Division determined that all five proposals were responsive to the RFP's administrative requirements. After a complete evaluation of the written proposals by the selection committee consisting of staff from the Harbor Department's Engineering Division, Construction Division, and the City of Los Angeles Department of Public Works, all five proposing firms were invited to be interviewed on December 7, 2023.

During the interview, each firm presented its proposal and responded to a set of formulated questions and follow-up questions from the selection committee. The written proposals and responses were rated by each member of the selection committee and each firm was given a combined score (Transmittal 3).

The selection committee then chose Jacobs based on the design approach presented, knowledge and experience on similar projects, outstanding project team organizational format, relevant experience, expertise of the key project team members, value provided for proposed fee, knowledge of the Harbor Department and its community relationships, and their experience with the relevant regulatory agencies. Jacobs qualified as a Local Business Enterprise (LBE) under the Local Business Preference Program and received an 8% preference on their proposal score.

Contract Amount and Term – The not-to-exceed amount for the Project Agreement is \$3,588,420. The term of the Agreement is three years.

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Contract Requirements – This Agreement is in conformance with both the City Service Contract Worker Retention and Living Wage Ordinances.

Throughout the term of the Agreement, Jacobs will maintain compliance with the City’s contracting requirements. This project has a mandatory participation requirement of 25% from a Small Business Enterprise (SBE) and 5% from a Very Small Business Enterprise (VSBE). Through the use of certified sub-consultants, Jacobs met the mandatory SBE requirement with 15% participation (25% when combined with VSBE), and met the VSBE requirement with 10% participation. This represents \$897,105 in services going to these various business enterprises.

Charter Section 1022 Notifications were sent to other City Departments and City staff is not available to assist the Harbor Department with this design project.

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of an Agreement between the Harbor Department and Jacobs to provide professional engineering and architectural services for the Terminal Island Grade Separation Project, which is an administrative activity and an activity that involves a railroad grade separation project that eliminates an existing grade. Therefore, the Director of Environmental Management has determined that the proposed action is administratively and statutorily exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines and Section 21080.13 of the State CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed three-year Agreement authorizes a total not-to-exceed amount of \$3,588,420. It is anticipated that funds for this Agreement will be expended as follows:

Fiscal Year (FY)		Amount
FY 2024/2025	\$	2,168,354
FY 2025/2026	\$	648,178
FY 2026/2027	\$	771,888
Total	\$	3,588,420

FY 2024/2025 funding in the amount \$2,168,354 is available within Account 54220 (Architectural/Engineering Design Services), Center 1132, Program 000. Future fiscal year funding will be requested to be budgeted as part of the annual budgeting process,

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subject to Board approval. If any subsequent fiscal year funds are not appropriated by the Board for the work required by this Agreement, the Agreement shall be terminated. However, such termination shall not relieve the parties of liability for any obligations previously incurred. A funding out clause is included in this Agreement.

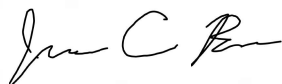
CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the Agreement as to form and legality.

TRANSMITTALS:

1. Site Map – Terminal Island Grade Separation Project
2. Agreement between the City of Los Angeles and Jacobs Engineering Group Inc.
3. Final Evaluation Summary
4. CEQA Exemption/NEPA Categorical Exclusion Determination Form

FIS Approval: MB
CA Approval: SO



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Chief Harbor Engineer



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APPROVED:

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